

**AGENDA**  
**CITY OF STEVENSON COUNCIL MEETING**  
**October 21, 2021**  
**6:00 PM, City Hall**

**\*\*\*Those attending in-person will be required to wear facemasks regardless of vaccination status and practice distancing.\*\*\***

Call-in numbers 253-215-8782, 669-900-6833, 346-248-7799, 312-626-6799, 929-205-6099 or 301-715-8592, Meeting ID 889 7550 7011, Zoom link  
<https://us02web.zoom.us/j/88975507011> or via YouTube at  
<https://www.youtube.com/channel/UC4k9bA0IEvsF6PSoDwjJvA/>

Information in parentheses after the agenda item reference the 2021-2022 council goal the item relates to.  
Items with an asterisk (\*) have been added or modified after the initial draft publication of the Agenda.

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**1. CALL TO ORDER/PRESENTATION TO THE FLAG:** Mayor to call the meeting to order, lead the group in reciting the pledge of allegiance and conduct roll call.

**2. CHANGES TO THE AGENDA:** *[The Mayor may add agenda items or take agenda items out of order with the concurrence of the majority of the Council].*

- a) \* 10/19 changes include:
- Revised Payment Plan Policy Resolution, addition of last three paragraphs to the second page of the policy (item 9b)
  - Addition of Shell Engineering and Consulting Contract (item 9d)
  - Addition of Hearing Examiner Services (item 9e)
  - Addition of Insta-Pipe Small Works Contract (item 9f)
  - Addition of Voucher information (item 12)

**3. CONSENT AGENDA:** The following items are presented for Council approval. *[Consent agenda items are intended to be passed by a single motion to approve all listed actions. If discussion of an individual item is requested by a Council member, that item should be removed from the consent agenda and considered separately after approval of the remaining consent agenda items.]*

a) **Water Adjustment** - Peggy Lowry (meter no. 300100) requests a water adjustment of \$88.28 for a water leak which they have since repaired.

b) **Liquor License Renewal** - Red Bluff Brewing

c) **Minutes** of September 16, 2021 Council Meeting.

MOTION: To approve consent agenda items a-e.

**4. PUBLIC COMMENTS:** *[This is an opportunity for members of the audience to address the Council. If you wish to address the Council, please sign in to be recognized by the Mayor. Comments are limited to three minutes per speaker. The Mayor may extend or further limit these time periods at his discretion. The Mayor may allow citizens to comment on individual agenda items outside of the public comment period at his discretion.]*

## 5. PRESENTATIONS FROM OUTSIDE AGENCIES:

- a) **Veterans' Flags** - Mathew Joy of the Veteran Advisory Board will present information regarding a program through the American Legion to install banners throughout the county representing the service history of local residents.

## 6. PUBLIC HEARINGS:

- a) **Noise Ordinance - Second Reading** - City Administrator Leana Kinley presents the attached staff memo and ordinance 2021-1176 amending SMC 8.08 regarding noise control for public comment and council consideration.

MOTION: To approve ordinance 2021-1176 amending SMC 8.08 regarding noise control [as presented/with changes as discussed].

- b) **Proposed 2022 Budget Hearing** - City Administrator Leana Kinley presents the 2022 proposed budget for public comment and council discussion.

## 7. SITUATION UPDATES:

- a) **COVID-19 Update** - Mayor Scott Anderson will provide an update on the city's response to the COVID-19 pandemic.
- b) **Sewer Plant Update (1)** - City Administrator Leana Kinley will present the update from Public Works Director Karl Russell on the Stevenson Wastewater System and the Compliance Schedule.

## 8. UNFINISHED BUSINESS:

- a) **Discuss American Recovery Plan Act Fund Distribution** - Kelly McKee-O'Malley, Executive Director for the Stevenson Downtown Association, will be present to provide more information and answer questions as a follow-up to the July 15th discussion on the topic. City Administrator Leana Kinley will also present information on how the funds can be used to provide utility relief to residents.

## 9. COUNCIL BUSINESS:

- a) **Water Adjustment** - Matthew White (account no. 25169) requests a water adjustment of \$773.04. Please see attached staff memo for further information.

MOTION: To approve the water adjustment in the amount of \$773.04 for Matthew White.

- b) **\*Approve Resolution 2021-383 Adopting a Payment Plan Policy** - City Administrator Leana Kinley presents resolution 2021-383 adopting a payment plan and setting a

service fee as required by the state constitution for council discussion and consideration.

MOTION: To approve resolution 2021-383 adopting a payment plan [as presented/with changes as discussed].

**c) Utility Rate Restructuring Discussion** - City Administrator Leana Kinley presents the attached staff memo regarding restructuring utility rates for council discussion.

**d) \*Approve Insta-Pipe Contract** - City Administrator Leana Kinley presents the attached small works contract with Insta-Pipe for sewer lining and repair services for the amount of \$95,985.15. This amount is budgeted, the repairs are an extension of work completed in 2020, and they are part the city's overall maintenance plan to reduce infiltration and inflow throughout the city's sewer collection system.

MOTION: To approve the contract with Insta-Pipe for sewer repairs for an amount not to exceed \$95,985.15.

**e) \*Approve Contract for Hearing Examiner Services** - City Administrator Leana Kinley presents the contract with Joe Turner, P.C., Municipal Hearings Official, for hearing examiner services. This agreement is the same as the 2015 agreement and is needed for an appeal in process. Costs are split 50/50 with the appellant.

MOTION: To approve the contract with Joe Turner, P.C., Municipal Hearings Official, for hearing examiner services as presented.

**f) \*Approve Shell Engineering and Consulting Contract** - City Administrator Leana Kinley presents the contract with Shell Engineering and Consulting, LLC for on call services as needed billed at time and materials basis for an amount not to exceed 20,000. This is to help with Public Works Director duties on an interim basis until a new Public Works Director is hired.

MOTION: To approve the contract with Shell Engineering and Consulting LLC as presented not to exceed \$20,000.

#### 10. INFORMATION ITEMS:

**a) BPA Transmission Line Maintenance** - Information regarding regular maintenance along the BPA North Bonneville-Midway No. 1 Transmission Line is attached.

**b) Financial Report** - City Administrator Leana Kinley presents the Quarterly Report, Treasurer's Report and year-to-date revenues and expenses through September 2021.

**c) Sheriff's Report** - The Skamania County Sheriff's report for activity within Stevenson city limits for September, 2021 is presented for council review.

**d) Chamber of Commerce Activities** - The report presented describes some of the activities conducted by Skamania County Chamber of Commerce in September 2021.

- e) **Project Status Updates** - City Administrator Leana Kinley and city staff present updates on city projects through the city website <https://www.ci.stevenson.wa.us/projects>.
- f) **Planning Commission Minutes** - Minutes from the 8/9/21 and 9/13/21 Planning Commission meetings are presented.
- g) **Housing Programs Report** - The September report on housing services provided by Washington Gorge Action Programs in Skamania County is enclosed for council information.
- h) **Mid-Columbia Economic Development Updates** - Information on the 2021 Columbia Gorge Annual Economic Symposium and the 2021 Annual Report are enclosed for council information.

**11. CITY ADMINISTRATOR AND STAFF REPORTS:**

- a) Ben Shumaker, Community Development Director
- b) Karl Russell, Public Works Director
- c) Leana Kinley, City Administrator

**12. VOUCHER APPROVAL:**

- a) \*September 2021 payroll & October 2021 AP checks have been audited and are presented for approval. September payroll checks 15445 thru 15449 total \$101,890.88 which includes EFT payments. October 2021 AP checks 15433 thru 15444, and 15451 thru 15512 total \$209,743.63 and includes EFT payments and checks. The AP check register with fund transaction summary is attached for review.

MOTION: To approve the vouchers as presented.

**13. MAYOR AND COUNCIL REPORTS:**

**14. ISSUES FOR THE NEXT MEETING:** *[This provides Council Members an opportunity to focus the Mayor and Staff's attention on issues they would like to have addressed at the next council meeting.]*

**15. ADJOURNMENT** - Mayor will adjourn the meeting.

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**UPCOMING MEETINGS AND EVENTS:**

- October 18, 2021 at 4pm Tourism Applications Due
- October 26, 2021 at 5:30pm Skamania EDC Pub Talk at Backwoods Brewing
- October 31, 2021 Halloween
- November 2, 2021 Election Day
- November 7, 2021 Daylight Savings Time Ends
- November 8, 2021 6pm Special Council Meeting-2021 Budget
- November 11, 2021 Veterans Day, City Offices Closed
- November 18, 2021 6pm Regular Council Meeting including Public Hearings for:
  - 2022 Property Tax Levy
  - 2022 Proposed Budget-Final Hearing
  - 2022 Sewer Rates

**MINUTES**  
**CITY OF STEVENSON COUNCIL MEETING**  
**September 16, 2021**  
**6:00 PM, City Hall**

**Facemasks and social distancing were required of those attending in person.**

Information in parentheses after the agenda item references  
the 2021-2022 council goal the item relates to.

**1. CALL TO ORDER/PRESENTATION TO THE FLAG:** Mayor Anderson called the meeting to order at 6:08 p.m. He led participating Council members in reciting the Pledge of Allegiance.

Attending: Mayor Scott Anderson; Councilmembers Dave Cox, Robert Muth, Annie McHale. Staff in attendance: City Administrator Leana Kinley, Community Development Director Ben Shumaker. Others attending included City Attorney Ken Woodrich and Skamania County Community Development Director Alan Peters. Public attendees: Mary Repar, Pat Rice, Rick May, Curt Gray, Ann Leuders, Rondi Cohn, Hope Thibodeaux.  
Councilmember Hendricks was absent.

**MOTION** to excuse Councilmember Amy Weissfeld from the evening's meeting was made by Councilmember McHale, seconded by Councilmember Cox.

- Voting aye: Councilmember Muth, Cox and McHale.

**2. CHANGES TO THE AGENDA:**

a) \* 9/15 changes included:

-Addition of Initial 2022 Budget (item 9e; Update of Maul Foster Alongi Contract-no change to scope of work or cost (item 9f); Addition of Voucher information (item 12)

**3. CONSENT AGENDA:** The following items were presented for Council approval.

a) **Special Occasion Liquor License Application** - Skamania Democratic Central Committee at the Hegewald Center on October 9th from 5pm-10:30pm.

b) **Liquor License Renewal** - El Rio Texicantina

c) **Approve Contract Amendment with Exigy LLC** - The attached contract amendment with Exigy LLC extends the contract through March 31st for a public workshop on diversity, equity and inclusion. The September 7th workshop has been delayed until next spring due to the recent rise in COVID cases, as discussed at the August 12th council meeting.

d) **Approve Amendments 1 and 2 to the EDA Grant Contract 07 75 07550**

(1)- Amendments 1 and 2 to the EDA contract allow the city to receive funding on a percentage of

each reimbursement request rather than after all matching funds are spent, and push the phase 1 construction out to spring 2022 as previously discussed. There is no change in scope or funding amount.

**e) Minutes** of August 12, 2021 City Council Meeting.

**MOTION** to approve consent agenda items a-e was made by **Councilmember Muth**, seconded by **Councilmember McHale**.

- Voting aye: **Councilmember Muth, Cox and McHale**.

#### **4. PUBLIC COMMENTS:**

> Mary Repar provided comments regarding a Grange program on sustainability to be held on September 28<sup>th</sup>. She noted registration for the program is through the Fort Vancouver Regional Library website. The presenter is a planner with the City of Portland, and he will provide an overview on 'doughnut' economic theory.

She also announced the Grange is having a plant/seed/bulb swap November 13<sup>th</sup> from 10 a.m. to 2 p.m.

#### **5. PUBLIC HEARINGS:**

**Mayor Anderson** opened the public hearing at 6:15 p.m.

**a) Commercial Wastewater Moratorium (1)** - **City Administrator Leana Kinley** presented and explained resolution 2021-380 adopting the findings of fact related to the moratorium extension; and ordinance 2020-1165 extending a wastewater moratorium on commercial sewer connections with discharge above residential strength for public comment and council consideration. The intent is to lower BOD's (Biological Oxygen Demand) generated by commercial connections to less than 300mg/L in order to reduce water quality violations. Without the city led extension, the state could enact its own moratorium in the event any further BOD violations occur, and it would be for a year past when improvements to the WWTP go online. The improvements to the WWTP in 2023 will improve the capacity of the plant to treat commercial discharges.

Public comments were received:

> Rick May asked if the volume generated created problems. It was explained the concentration of organic matter was the main cause of BOD violations. He expressed concerns over possible loss of businesses. It was explained only new businesses are affected by the moratorium. The one violation that has occurred in 2021 was due to excessive rainfall.

**Mayor Anderson** closed the public hearing at 6:22.

**MOTION** to approve resolution 2021-380 adopting the findings of fact related to the moratorium extension on commercial connections was made by **Councilmember Cox**, seconded by **Councilmember Muth**.

- Voting aye: **Councilmember Muth, Cox and McHale**.

**MOTION** to approve ordinance **2020-1165** extending the wastewater moratorium on commercial connections with discharge above residential strength was made and passed by a unanimous vote, then amended at 6:24 to correct the ordinance number to **2021-1174** by **Councilmember Cox**, seconded by **Councilmember Muth**.

- Voting aye on the amended vote: **Councilmember Muth, Cox and McHale**.

**Mayor Anderson opened the public hearing at 6:25**

**b) Noise Ordinance - First Reading - City Administrator Leana Kinley** presented and explained the attached staff memo and ordinance amending SMC 8.08 regarding Noise Control for public comment and council consideration. Some noise complaints have been received, but enforcement is difficult due to the way the current ordinance is written. The revised ordinance closely follows Skamania County's. It removes references to the Russell Street RR Crossing/train horn prohibition.

She noted restrictions on compression braking would fall under traffic control instead of a noise ordinance. She pointed to an email from the Sheriff regarding RCW's that prohibit unmuffled engine braking. Safety concerns were also recognized due to Stevenson's hilly terrain, as most engine braking takes place with log trucks.

**Public comment**

>Ann Leuders stated she found it unfortunate the City has received enough complaints to warrant amending the noise ordinance, and suggested neighborly conversations as a way to address problems, or make more noise than them so they cooperate. She personally likes the sound of Jake Brakes on log trucks and urged the Council to ignore the Jake Brake issue.

>Mary Repar remarked about compression brakes, noting signs around the county prohibiting compression braking are likely based on more than wishful thinking. She stated the signs are there not because someone loves the sound of compression brakes. She suggested the idea to hold friendly conversations is difficult in today's social climate, as rational discussions cannot always take place and can turn confrontational.

>Rondi Cohn from Stevenson provided examples of noisy neighbors making life difficult. She has attempted civil discussions multiple times, but the last time the neighbor cursed her out.

> Hope Thibodeaux spoke next, agreeing with Mary and Rondi. She has also tried to talk to noisy neighbors with no satisfaction. She sent **City Administrator Kinley** a video documenting the loud noise she experiences, and asked for an ordinance with teeth.

**The public hearing was closed at 6:35 p.m. by Mayor Anderson**

**Mayor Anderson** advised that deputies from the Sheriff's Office have requested more enforcement options to address noise complaints with Stevenson. **City Administrator Kinley** noted this is the first

reading. If council adopts the ordinance, it will have to go to the Department of Ecology as it is outside what the WAC (Washington Administrative Code) specifies.

**Councilmember Cox** commented the problem he has is with unmuffled braking. He addressed the concerns from the public with noisy neighbors and suggested they make recordings of each incident followed by reports and complaints to law enforcement in order to raise the bar on how complaints are handled. He agreed with Sheriff Brown's request to not ban compression brakes for safety reasons.

**Councilmember McHale** and **Councilmember Cox** discussed how speed increases the noise from compression brakes due to higher RPM's. **McHale** stated it seems the trucks are speeding down Kanaka Creek and applying brakes too near the stop sign. **Cox** agreed compression brakes at 40 mph are loud, but riding the brakes down the full length of the hill is unsafe. He suggested the Sheriff's Office could increase patrols in the area to curb speeding.

**Councilmember Muth** asked it was possible to include private right of action to give citizens a chance to take offenders to district court. City Attorney Ken Woodrich stated he would have to look at the noise ordinance under a possible home rule authority. **Mayor Anderson** suggested having a tool residents could use after all other reasonable attempts to solve the problem were exhausted was worth looking into.

>Curt Gray, who lives on Kanaka Creek Road, commented trucks don't always stop at the intersection of Kanaka Creek and Gropper Road, and he expressed concerns over the proximity to a school zone. He noted it seemed safety was not really an issue, after prior complaints to the Sheriff's Office about the use of Jake Brakes resulted in elimination of the noise for nearly a year.

**City Administrator Kinley** asked if the Council wanted the second public hearing to include a private right of action within the noise ordinance. Attorney Woodrich stated he would check into it to see if it was possible. The second public hearing will be held at the October 2021 City Council meeting.

## **6. PRESENTATIONS FROM OUTSIDE AGENCIES:**

**a)** Skamania County Community Development Director Alan Peters updated the council on building inspections services as per the local agreement. Inspection services are now under Community Development (Planning/Environmental Health/Building) as opposed to Public Works. They plan to build up to having 3 FTE's in the Building Department and purchase an additional vehicle to allow two inspectors to be out at any given time.

As of June 2021, there were 19 permits issued, including five for a single family residence, four commercial additions, and various other residential projects. Permit approval timelines are averaging three to five weeks.

## **7. SITUATION UPDATES:**

**a) COVID-19 Update** - **Mayor Scott Anderson** provided an update on the city's response to the COVID-



19 pandemic. The City has not required COVID-19 vaccinations for staff, as the number of employees don't meet the mandate. Kelly O'Malley-McKee was unable to attend and make a presentation. **Councilmember Cox** noted that due to almost 100 new COVID-19 cases since September 1, a planned training for local amateur radio operators has been canceled.

**b) Sewer Plant Update (1) - City Administrator Leana Kinley** presented the update from **Public Works Director Karl Russell** on the Stevenson Wastewater System and the Compliance Schedule. Weight restrictions on the Bridge of the Gods have been delayed, so Stevenson's Public Works Department can truck bio-solid waste over BOTG to Hood River's WWTP rather than crossing over at The Dalles. The PWD hopes they will only have to cross twice over The Dalles Bridge rather than four times, as it will reduce costs considerably. Equipment purchase bids for the WWTP Project are due October 13<sup>th</sup>.

#### **8. UNFINISHED BUSINESS:**

**a) Second Reading-Latecomers Ordinance (1 & 4) - City Administrator Leana Kinley** presented and explained the enclosed ordinance revising the city code regarding Latecomer's Agreements for utility hook-ups due to changes in state law for council review and consideration. Part of the WWTP project involves extending sewer lines up Loop Road and partially up Frank Johns Road.

It was explained that residents will not be required to join the extended section of the sewer system unless or until their existing septic fails and they live within 300' of the new line. Hook-up costs will be apportioned to each parcel when hook-ups occur.

**Councilmember Muth** received confirmation of the current location of sewer lines along Loop Road and Frank Johns. Several new lots along Loop Road will need to connect to the new sewer lines as the lot size is too small to allow a septic tank to be installed.

**MOTION** to approve the Latecomer's ordinance **2021-1175** as presented was made by **Councilmember Cox**, seconded by **Councilmember Muth**.

- Voting aye: **Councilmember Muth, Cox and McHale**.

#### **6:57 9. COUNCIL BUSINESS:**

**a) Discuss Councilmember Identity Theft** - Council discussed the issue of multiple incidents of fake Facebook accounts and other online impersonations of council members. Several Councilmembers shared instances of recent electronic communications made using bogus accounts attributed to them. Hate speech, false accusations and warnings of harm directed at Councilmembers were shared. City staff is also being subjected to similar attacks, as are a number of city residents.

**Councilmember McHale** shared how the threatening contacts trigger feelings of victimization.

**Councilmember Muth** noted it is a class C felony to impersonate another. He stated the FBI has become involved, and **Councilmember Muth** is prepared to prosecute and/or sue the responsible individual(s).

**Councilmember Cox** noted that law enforcement is also experiencing similar occurrences, and urged all those affected to file reports with the Sheriff's Office.

**Councilmember McHale** encouraged people to report or counter suspicious postings.

>Comments on the subject were received from Curt Gray, Pat Rice, Ben Shumaker and Rick May. They expressed concerns over the rise in cybercrime, the need for resources for law enforcement, and how the abuse creates an unwillingness to serve as elected officials. It was also expressed to have the issue of cybercrime be recognized as important for all residents in order to develop protections for all.

**b) Approve Resolution 2021-381 Authorizing the Mayor to Sign DOE Loan Agreement (1) - City Administrator Leana Kinley** requested council approval of resolution 2021-381, which authorizes the Mayor to sign the State Revolving Fund loan agreement with the Washington State Department of Ecology in the amount of \$9,936,000 at 1.5% interest. A large portion of the loan is forgivable principal. A copy of the draft agreement was included in the packet.

**MOTION** to approve Resolution **2021-381** authorizing the Mayor to sign the State Revolving Fund loan agreement with the Washington state Department of Ecology in the amount of \$9,936,000 at 1.5% interest was made by **Councilmember Cox**, seconded by **Councilmember McHale**.

- Voting aye: **Councilmember Muth, Cox and McHale**.

**c) Approve Revised City Council Rules of Procedure - City Administrator Leana Kinley** presented the attached resolution 2021-382 amending the city council rules of procedure preventing the ability for submitting anonymous public comment for council discussion and consideration. This change was prompted by an anonymous comment sent via email to the Council at the August 2021 meeting. It was agreed that asking email commenters for their identification would support transparency in communications and public records requests. It was noted participants attending in person are required to state their name when addressing the Council.

**City Administrator Kinley** also requested approval to change the order of the agenda to move any guest presentations before public hearings.

**MOTION** to approve ordinance resolution **2021-382** amending the city council rules of procedure with the addition of changes to the agenda order as discussed was made by **Councilmember McHale**, seconded by **Councilmember Cox**.

- Voting aye: **Councilmember Muth, Cox and McHale**.

**d) Approve Lease Agreement for One Prevention Alliance (17) - City Administrator Leana Kinley** presented the agreement between the City and Educational Services District 112 on behalf of One Prevention Alliance to lease 500 square feet of the basement of city hall for their operations and storage for council consideration. There will be no rental fees assessed due to OPA's status as a government entity. The agreement will expire December 31, 2022.

**MOTION** to approve the lease agreement with Educational Services District 112 as presented was made by **Councilmember McHale** seconded by **Councilmember Cox**.

- Voting aye: **Councilmember Muth, Cox and McHale**.

**e) Preliminary 2022 Budget - City Administrator Leana Kinley** presented and explained the staff memo and preliminary 2022 budget for council review and discussion. A copy of the council goals adopted in April were included for review. She noted it is a very initial budget, and changes will occur.

The first public hearing will be in October 2021 at the City Council meeting, followed by a special meeting on November 8th and a second public hearing on November 18th. She provided an overview of the plans and infrastructure projects contained in the budget, which led to a brief discussion on road maintenance costs and tax usage.

She also provided information on the projected increases in fees for water and sewer services, and asked for Council confirmation that the proposed Cost of Living Allowance was appropriate. It was decided to wait until the full Council was in attendance to make any decision regarding the inclusion or priority of projects.

**f) Approve Contract with Maul Foster Alongi (2) - Community Development Director Ben Shumaker** presented and explained the attached contract with Maul Foster Alongi. The contract is for initial services related to the Integrated Planning Grant received by the Department of Ecology for evaluating the concept of the Columbia Ave Realignment project brownfield sites.

The amount of the contract is not to exceed \$3,690. The intent is to ascertain if the project will be viable, and will include additional soil testing, feasibility of soil remediation if contaminants are found, architectural drawings, and a market analysis to determine the potential return on investment for developers.

**MOTION** to approve the contract with Maul Foster Alongi in the amount not to exceed \$3,690 as presented was made by **Councilmember Cox** seconded by **Councilmember McHale**.

- Voting aye: **Councilmember Muth, Cox and McHale**.

**10. INFORMATION ITEMS:** Council reviewed the following items contained in the meeting packet:

**a) Financial Report - City Administrator Leana Kinley** presented the Treasurer's Report and year-to-date revenues and expenses through August 2021.

**b) Skamania County Chamber of Commerce activities** in August 2021.

**c) The Skamania County Sheriff's report** for activity within Stevenson city limits for August, 2021.

**d) Project Status Updates - City Administrator Leana Kinley** and city staff presented updates on city projects in process.

e) **Port of Cascade Locks Update** from Olga Kaganova, General Manager of the Port.

f) **Scenic Area Funds Press Release** regarding the \$2M appropriation in economic development funds.

## 11. CITY ADMINISTRATOR AND STAFF REPORTS:

### a) Ben Shumaker, Community Development Director

- **Community Development Director Shumaker** provided an update on the parking project in Stevenson. The intern from UW is inventorying all the parking spaces in the downtown area and creating a usage study. A gap analysis will also be developed to show where additional parking could be provided. The information will be provided to traffic consultants to help them determine costs of any additional on street parking. It will later be used to help in assessing what impacts new developments may have on parking and how to establish a fee structure when addressing parking requirements.
- The Planning Commission had its first review of their updated bylaws. They are to looking to establish what public involvement really means, and how best to proceed in approaching new projects. Several members of the committee that worked on expanding public outreach would like the City Council to consider similar methods of community engagement.
- Chinidere Development has several action phases coming up. Some portions are moving forward, some face permit deadlines that expire within a few weeks. **Shumaker** is meeting with some of the owners to learn their intent.
- A two-lot short plat has been submitted, approved, and recorded on Willard St.
- The approved Shoreline Master Program, submitted to the state for its approval in 2018, is nearing a point where the state will issue a set of recommended and required changes to the program. The Shoreline Advisory Committee and the Planning Commission will review the changes, and then send it on to the City Council for approval possibly in October or November 2021. An ordinance will be needed to adopt the revised SMP.

### b) Karl Russell, Public Works Director

- Kanaka Creek underpass has had the timbers replaced and should be open soon. City road striping is to be done tomorrow by Clark County starting at 7 a.m.

### c) Leana Kinley, City Administrator

- **Kinley** shared the new city website is live and provided a brief demonstration. There are still some areas to clean up and update before a formal unveiling.
- Delaying the special meeting planned for early October on deliberate growth strategies regarding services for outside city limits was agreed to by consensus. No pending projects will be affected. The meeting will be rescheduled for early 2022.
- Storm drains are clear, as streets are being swept in anticipation of line paintings. With the Rock Creek blockage removed, backups/flooding should not take place this year.
- Governor Inslee's proclamation preventing utility shut-off's due to the pandemic has been lifted. The city is working with overdue residential and commercial accounts. Curt Gray with WAGAP

noted they have a payment program that helps low-income residents pay utility costs. He asked if the information could be put on the utility bills, and how to find that information on the WAGAP website.

- The audit report will be published by September 23rd, 2021. There was an an over-reporting error that has been corrected-some matching funds were not taken out.

**12. VOUCHER APPROVAL:**

\*August 2021 payroll & September 2021 AP checks were audited and presented for approval. August payroll checks 15382 thru 15385 total \$97,855.43 included EFT payments. September 2021 AP checks 15360 thru 15378, 15380, 15386 thru 15432 total \$166,621.10 included EFT payments and checks. The AP check register with fund transaction summary was attached for review.

**MOTION** to approve the vouchers as presented was made by **Councilmember Muth**, seconded by **Councilmember Cox**.

- Voting aye: **Councilmember Muth, Cox and McHale**.

**13. MAYOR AND COUNCIL REPORTS:**

**Councilmember Muth** (Coach) reported the Stevenson High School's girls' soccer team won their last match.

**Mayor Anderson** highlighted the Main Street program available to Stevenson businesses that pay B&O tax. Kelly O'Malley-McKee with the Stevenson Downtown Association has more information. He pointed to the new Rock Creek Tavern as an example of the 'Bricks and Clicks' program used for facade upgrades.

**Councilmember McHale** reported the feasibility study for Skamania Fresh has been completed. Skamania Fresh is a partnership intended to offer culinary training to local youth/unemployed individuals in coordination with WAGAP, Worksource, Skamania Lodge and Stevenson-Carson School District.

**14. ISSUES FOR THE NEXT MEETING:**

None reported.

**15. EXECUTIVE SESSION**

a) The Council convened at 8:47 for 10 minutes into an Executive Session under RCW 42.30.110(1)(b) to consider the selection of a site or the acquisition of real estate. The Council reconvened in regular session at 8:57.

**16. ADJOURNMENT - Mayor Anderson** adjourned the meeting at 8:58.

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# City of Stevenson

Leana Kinley, City Administrator

Phone (509)427-5970  
FAX (509) 427-8202

7121 E Loop Road, PO Box 371  
Stevenson, Washington 98648

To: City Council  
From: Leana Kinley, City Administrator  
RE: Noise Ordinance  
Meeting Date: October 21, 2021

## **Executive Summary:**

A Public Hearing was held for revisions to the current noise ordinance at the September 16<sup>th</sup> council meeting. A question came up regarding the allowance of a private right of action to the ordinance (allowing a person to file a private lawsuit against a code violator). Additional comments and questions have arisen and are included in the packet. No changes to the ordinance have been made. Options to address additional comments are outlined below for council to discuss.

## **Overview:**

Since the last council meeting there are a few items for council to discuss as part of the legislation. The first is the allowance of a private right of action, the second is with regards to noise from private events, and the third is about noise from mechanical equipment.

1. In a response from MRSC regarding the allowance of a private right of action, they state:

“From a practical standpoint, for noise complaint situations, noise regulations are typically based on nuisance standards, and a private party could already bring a private nuisance action against a neighbor in violation of a noise ordinance. There may also be less expensive methods to obtain compliance with the city’s noise ordinances through education and traditional enforcement.

Here is a 2019 law review article about the topic of private rights of action in city ordinances:

[http://hrlr.law.columbia.edu/files/2019/04/HRLR-50.2-Ferron\\_Suing-for-the-City\\_Expanding-Public-Interest-Group-Enforcement-of-Municipal-Ordinances.pdf](http://hrlr.law.columbia.edu/files/2019/04/HRLR-50.2-Ferron_Suing-for-the-City_Expanding-Public-Interest-Group-Enforcement-of-Municipal-Ordinances.pdf)

I did not read the entire article, but I did find this interesting quote (at page 223):

*“It is not clear whether our federalist system allows cities to innovate in this way, and if it does, whether they should.”*

2. Noise from private events can include open mic nights at restaurants or special events in a neighborhood. Most public events currently allowed an exemption under proposed section 8.08.070(H) end at 10 pm. A deadline of 10 pm can be extended to private events. Other questions include whether a permit should be requested with input or notification from neighboring properties of a private event, or if this should only apply to the commercial zone.

3. Resident Judith Morrison submitted a concern about the noise emanating from mechanical equipment at the A&J Market (email attached). The current city code regarding maximum environmental noise levels (SMC 8.08.020(B)(3)) would be 57 dBA. At any hour of the day or night, the noise limitations may be exceeded depending on the length of time (WAC attached).

A potential solution would be to make nuisance noise from mechanical equipment unallowable, with reference to the WAC to allow a metric to measure from. I am not able to find examples of codes from other cities which address this issue specifically. Of those I have looked at, about half currently cite the WAC as our current code does, and others are crafted similarly to ours with varying length.

Some draft language is included below for help with options on how to address each item if council chooses to include additional changes in the ordinance. A reminder that any noise ordinance approved by council, which varies from reference to the WAC, will need to also be approved by Ecology before it can be enforced.

**Action Needed:**

Options for noise ordinance adoption:

1. Approve as is with no changes.
2. Approve with the following:
  - a) Addition of language to allow a private right of action
  - b) Add section 8.08.070(L) Sounds originating from private events between the hours of seven a.m. and ten p.m.
  - c) Add section 8.08.050(H) The creation of frequent, repetitive or continuous sounds in connection with the operation of mechanical equipment connected to a building so as to unreasonably disturb or interfere with the peace, comfort and repose of owners or possessors of neighboring real property and in violation of WAC 173-60-040.

No motion for adoption, staff direction on changes to the ordinance for presentation and discussion at the November 18<sup>th</sup> council meeting.

**CITY OF STEVENSON, WASHINGTON  
ORDINANCE 2021-1176**

**AN ORDINANCE OF THE CITY OF STEVENSON, WA AMENDING CHAPTER 8.08  
NOISE CONTROL; REPEALING ORDINANCES 664 AND 902; PROVIDING FOR  
SEVERABILITY; AND ESTABLISHING AN EFFECTIVE DATE**

**WHEREAS**, City Council has received complaints from citizens regarding noise disturbances;  
and

**WHEREAS**, the current Stevenson Municipal Code regarding noise control requires specific  
equipment calibrated frequently, which is difficult to obtain and enforce; and

**WHEREAS**, the City Council desires to amend SMC 8.08 to minimize the citizens' exposure to  
the physiological and psychological dangers of excessive noise and to protect and preserve  
public health, safety and welfare.

**NOW, THEREFORE**, the City Council of the City of Stevenson do hereby ordain as follows:

**Section 1. Chapter 8.08 of the Stevenson Municipal Code Amended.** The chapter of the  
Stevenson Municipal Code entitled "Noise Control," codified as Stevenson Municipal Code  
(SMC) Chapter 8.08, is hereby amended to read as set forth on Exhibit "A" attached hereto and  
by this reference incorporated herein:

**Section 2. Repeal.** Ordinances 664 and 902 are repealed in their entirety.

**Section 3. Severability.** If any section, subsection, paragraph, sentence, clause, or phrase of this  
ordinance is declared unconstitutional or invalid for any reason, such decision shall not affect the  
validity of the remaining portions of this ordinance.

**Section 4. Effective Date.** This ordinance shall become effective following passage and  
publication as provided by law.

PASSED by the City Council of the City of Stevenson and approved by the Mayor this \_\_\_\_ day  
of \_\_\_\_\_, 2021.

\_\_\_\_\_  
Mayor of the City of Stevenson

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Clerk of the City of Stevenson

\_\_\_\_\_  
Attorney for the City of Stevenson



## Chapter 8.08

### NOISE CONTROL

#### Sections:

- 8.08.010 Statutory Authority
- 8.08.020 Purpose and findings
- 8.08.030 Policy
- 8.08.040 Definitions.
- 8.08.050 Public disturbance noises.
- 8.08.060 Daytime exemptions.
- 8.08.070 Nonresidential exemptions.
- 8.08.080 Variance and implementation schedules.
- 8.08.090 Enforcement – Authority.
- 8.08.100 Violation – Penalty.

#### **8.08.010 Statutory authority.**

The State Legislature has by way of RCW 35A.11.020 authorized cities to adopt noise control regulations designed to promote the public health, safety and general welfare of their citizenry.

#### **8.08.020 Purpose and findings.**

A. Purpose. The purpose of this chapter is to minimize the citizens' exposure to the physiological and psychological dangers of excessive noise and to protect, promote and preserve the public health, safety, and welfare. The city intends for this chapter to control the level of noise in a manner which promotes the use, value, and enjoyment of property to include sleep and repose, quiet enjoyment, commerce, and the quality of the environment. The council also appreciates the fact many people wish or need to engage in various activities that will, even when all due caution is exercised, produce disturbing noises.

B. Findings. The city council, having received multiple complaints throughout the city, have learned that a problem of excessive and disturbing noises exists within the city limits and that the city needs to generally implement the State Noise Control Ordinance. The city has also learned that there are some unique circumstances within the city which require the city to adopt some variations from, and additions to, state law. The city intends to pass a regulation which will balance the rights of those citizens who only wish to enjoy the quiet repose of their home or property with those who wish to engage in those activities that may result in the production of some noise.

C. Findings. The city council also finds that noise disputes should first be addressed between neighbors, and that anyone who believes their neighbor is violating this chapter should, when possible, inform that neighbor of any ongoing concerns regarding offensive noise as described in this chapter, and ask them to remedy the concern prior to requesting enforcement from the sheriff's office. A failure to first address concerns with a neighbor does not preclude making a complaint to law enforcement but may factor into whether any alleged violation results in the sheriff's deputy exercising discretion on whether to issue a warning, an infraction, or a criminal citation.

D. Findings. Any person complaining of a violation of this chapter should be prepared to document any alleged violations through the use of audio and/or video recordings. The nature of noise violations as described herein are such that law enforcement will have a difficult time independently documenting violations because such violations often occur over an extended period of time.

#### **8.08.030 Policy.**

It is the policy of the city to prevent noise which may jeopardize the health or welfare of its citizenry or degrade the quality of life.

#### **8.08.040 Definitions.**

Unless specifically defined in this section, words or phrases used in this chapter shall be interpreted so as to give them the meaning they have in common usage and to give this chapter its most reasonable application.

“Motor vehicle” means any vehicle which is self-propelled, used primarily for transporting persons or property upon public highways and required to be licensed under RCW 46.16.010, and includes but is not limited to cars, trucks, motorcycles, jeeps and dune buggies.

“Motorcycle” means any motor vehicle having a saddle and designed to travel with three or less wheels on the ground, except such vehicles powered by engines not to exceed five horsepower.

“Noise” means the intensity, duration and character of sounds from any and all sources.

“Off-highway vehicle” means any self-propelled vehicle not used primarily for transporting persons or property upon public highways nor required to be licensed under RCW 46.16.010.

“Person” means any individual, corporation, partnership, association, government or state agency or other entity whatsoever.

“Property boundary” means the surveyed line at ground surface which separates the real property owned, rented or leased by one or more persons from that owned, rented or leased by one or more other persons, and its vertical extension.

“Public highway” means the entire width between the boundary lines of every way publicly maintained by the Department of Transportation or any county or city when any part thereof is generally open to the use of the public for purposes of vehicular travel as a matter of right.

“Residential area” is an area used for single-family housing, multifamily residential, or mobile homes, primarily for private residences.

**8.08.050 Public disturbance noises.**

It is unlawful for any person to cause, or for any person in possession of real or personal property to allow to originate from the property, sound that is a public disturbance noise. The following sounds are hereby determined to be public disturbance noises:

- A. Frequent, repetitive, or continuous howling, barking, squawking or other noises made by any animal which unreasonably disturbs or interferes with the peace, comfort, and repose of receiving property owners or possessors; except that such sounds made by livestock, whether from commercial or noncommercial activities, and such sounds made in commercial kennels, veterinary hospitals, pet shops, or grooming parlors licensed under and in compliance with Section 5.04, shall be exempt under this subsection. Livestock on properties within the City of Stevenson are also exempt under this chapter.

It shall be deemed a public disturbance noise under this subsection for a dog to bark, bay, cry, howl or make any other noise continuously and/or incessantly for a period of twenty minutes or bark intermittently for one hour or more, within an eight-hour period, to the disturbance of any person at any time of day or night regardless of whether the dog is physically situated in or upon private property; provided, however, that a dog shall not be deemed a “barking dog” for purposes of this section if, at the time the dog is barking or making any other noise, a person is trespassing or threatening to trespass upon private property in or upon which the dog is situated or for any other legitimate cause the dog was teased or provoked to bark or make any other noise.

- B. The frequent, repetitive or continuous sounding of any horn or siren attached to a motor vehicle, except as a warning of danger or as specifically permitted or required by law.
- C. The creation of frequent, repetitive or continuous sounds in connection with the starting, operation, repair, rebuilding or testing of any motor vehicle, motorcycle, off-highway vehicle, or internal combustion engine, within a residential area, so as to unreasonably disturb or interfere with the peace, comfort and repose of owners or possessors of neighboring real property; provided, that this subsection shall not apply to the operation of lawn mowers, garden tools, chain saws, other power equipment used for building repair or ground maintenance, and approved forest product harvesting/processing between the hours of seven a.m. and ten p.m.

- D. The use of a sound amplifier or other device capable of producing or reproducing amplified sound upon public streets for the purpose of commercial advertising or sales or for attracting the attention of the public to any vehicle, structure, or property or the contents therein between the hours of eight p.m. of one day and seven a.m. of the next day, except for emergency vehicles.
- E. The making of any loud and raucous sound within one thousand feet of any school, hospital, nursing, or convalescent facility which unreasonably interferes with the use of such facility, or with the peace, comfort, or repose of persons therein.
- F. The use of a musical instrument, sound amplifier, or other device incorporating electrical signal volume control that produces or reproduces loud and/or raucous sounds which emanate frequently, repetitively, or continuously from any building, structure, or property so as to unreasonably disturb or interfere with the peace, tranquility, comfort or repose of owners or possessors of neighboring real property.
- G. Except as otherwise authorized by this chapter, the use, in a vehicle upon a public street or roadway, of a sound amplifier or other device capable of producing or reproducing amplified sound, which causes the sound to be heard from fifty feet away; provided, this provision shall not apply to emergency, fire or police vehicles.

**8.08.060 Daytime exemptions.**

The following shall be exempt from the provisions of Section 8.08.020 between the hours of seven a.m. and ten p.m., except for subsection (B) of this section, sounds created by the discharge of firearms, which is exempt from seven a.m. until the official hour of darkness:

- A. Sounds originating from residential property relating to temporary projects for the maintenance or repair of homes, grounds and appurtenances;
- B. Sounds created by the discharge of firearms (seven a.m. until the official hour of darkness);
- C. Sounds created by the installation or repair of essential utility services;
- D. Sounds created by blasting and/or mining operations.

**8.08.070 Nonresidential exemptions.**

The following vehicles and situations shall be exempt from the provisions of this chapter, except Section 8.08.020:

- A. Any public emergency vehicles, or any vehicles operating in a public emergency;
- B. Any law enforcement vehicles;
- C. Any vehicle operating for the purpose of public road building or maintenance, or for on-site construction of structures between the hours of seven a.m. and ten p.m.;
- D. Any airplanes or railroads;
- E. Sounds created by motor vehicles when regulated by Chapter 173-62 WAC;
- F. Sounds created by warning devices not operating continuously for more than five minutes, or bells, chimes and carillons;
- G. Sounds created by safety and protective devices where noise suppression would defeat the intent of the device or is not economically feasible;
- H. Sounds originating from officially sanctioned parades and other public events;
- I. Sounds created by watercraft;
- J. Sounds caused by natural phenomena and unamplified human voices;
- K. Sounds originating from existing natural gas transmission and distribution facilities.

**8.08.080 Variance and implementation schedules.**

- A. Variances may be granted to any person from any particular requirement of this chapter, if findings are made that immediate compliance with such requirement cannot be achieved because of special circumstances rendering immediate compliance unreasonable in light of economic or physical factors, encroachment upon an existing noise source, or because of unavailability of feasible technology or control methods. Any such variance or renewal thereof shall be granted only for the minimum time period found to be necessary under the facts and circumstances. No variance shall be issued for a period of more than thirty days unless the city council grants a permanent variance as provided herein.

- B. If applicable, an implementation schedule for achieving compliance with this chapter shall be incorporated into any variance issued.
- C. Anyone wishing for a variance must submit an application to the city council. The city council shall then, as soon as practical, conduct a public hearing to determine whether, and under what conditions, the variance should be granted. After conducting a public hearing, the city council may grant a variance if the request substantially complies with the standards of the ordinance codified in this chapter and protects the general health, safety and welfare of the public.
- D. Sources of noise, subject to this chapter, upon which construction begins after the effective date hereof shall immediately comply with the requirements of this chapter, except in extraordinary circumstances, where overriding considerations of public interest dictate the issuance of a variance.

**8.08.090 Enforcement – Authority.**

- A. Law Enforcement. The Skamania County sheriff is authorized and directed to administer and enforce the provisions of this chapter. Upon request by the sheriff or his deputies, all other city or county departments and divisions, including Southwest Washington Health District, are authorized to assist in the enforcement of this chapter.
- B. Court Jurisdiction. Any person who violates this chapter or of the State Noise Control Statute (Chapter 70.107 RCW) may be cited into the Stevenson Municipal court. The municipal court shall have jurisdiction over all violations of this chapter to include conducting hearings in contested or mitigated infraction cases and imposing fines, incarceration, or any other conditions generally allowed by law for infractions or misdemeanors as provided in Section 8.08.080.
- C. Cumulative and Alternative Remedies. The provisions of this chapter shall be cumulative and nonexclusive and shall not affect any other claim, cause of action or remedy; nor, unless specifically provided, shall it be deemed to repeal, amend, or modify any law, ordinance or regulation relating to noise, but shall be deemed additional to existing legislation and common law on noise.

**8.08.100 Violation – Penalty.**

It shall be a misdemeanor punishable by a fine of two hundred fifty dollars and/or ninety days incarceration in the county jail for any person to violate any provisions of Section 8.08.020. Any individual who has not otherwise been found to have previously committed a violation of Section 8.08.020 may be cited or charged with an infraction for violation of this chapter. Any violation of this chapter that is an infraction shall be punished by a fine of no less than two hundred fifty dollars and no more than five hundred dollars.



Leana Kinley <leana@ci.stevenson.wa.us>

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## Noise Ordinance Discussion

1 message

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**judith morrison** <judith.jamorrison@gmail.com>  
To: leana@ci.stevenson.wa.us

Wed, Sep 29, 2021 at 9:55 AM

Hello Leana,

It has come to my attention the noise ordinance is being reviewed. I would ask that the noise emitted from commercial buildings be evaluated in the ordinance.

Currently, the local grocery store fans located on top of the building emit over 68 DB throughout the day and night. The state legal limit for DB output is well under that.

During hot days, it sounds like a plane is landing in my backyard. The noise is defining when sitting outside during the Summer.

Currently, the temperatures are cooling, but the noise from the fans & refrigeration systems are so loud, I can still easily hear them sitting in my living room with all windows and doors shut.

There are state laws that are available to offer guidance to update our city ordinance. I encourage staff to review those noise ordinances to update ours.

Please feel free to contact me with any questions or follow-up to this email.

Kindest Wishes,  
Judith Morrison, Resident and local business owner

PDF WAC 173-60-040

**Maximum permissible environmental noise levels.**

(1) No person shall cause or permit noise to intrude into the property of another person which noise exceeds the maximum permissible noise levels set forth below in this section.

(2)(a) The noise limitations established are as set forth in the following table after any applicable adjustments provided for herein are applied.

EDNA OF NOISE SOURCE	EDNA OF RECEIVING PROPERTY		
	Class A	Class B	Class C
CLASS A	55 dBA	57 dBA	60 dBA
CLASS B	57	60	65
CLASS C	60	65	70

(b) Between the hours of 10:00 p.m. and 7:00 a.m. the noise limitations of the foregoing table shall be reduced by 10 dBA for receiving property within Class A EDNAs.

(c) At any hour of the day or night the applicable noise limitations in (a) and (b) above may be exceeded for any receiving property by no more than:

- (i) 5 dBA for a total of 15 minutes in any one-hour period; or
- (ii) 10 dBA for a total of 5 minutes in any one-hour period; or
- (iii) 15 dBA for a total of 1.5 minutes in any one-hour period.

[Order 74-32, § 173-60-040, filed 4/22/75, effective 9/1/75.]



# City of Stevenson

Leana Kinley, City Administrator

Phone (509)427-5970  
FAX (509) 427-8202

7121 E Loop Road, PO Box 371  
Stevenson, Washington 98648

To: Stevenson City Council  
From: Leana Johnson, City Administrator  
RE: 2022 Proposed Budget Public Hearing  
Meeting Date: October 21, 2021

## **Executive Summary:**

Here is the 2022 proposed budget for your review. A summary of the budget by fund is included along with the detail. Discussion and direction on the COLA and council priorities was delayed from the September 16<sup>th</sup> meeting.

The main highlights are listed below.

### Overall

- Cost of Living Adjustment (COLA) of 5.1% for all employees as outlined in attached New Release
- Projects and priorities funded as directed in the 2022-2023 SMART Goals adopted in April 2021
- Hire a Temporary/Seasonal Public Works Position

### General Fund

- Property Tax includes 1% increase
- Slight increase to Sales Tax and other tax revenue based on past years' receipts
- City Hall computer replacements (nearing end of life) (\$10k)
- Fire Department Strategic Plan rolled over and increased from \$25k to \$50k based on further research into the process

### Street Fund

- Iman Cemetery to Osprey Overlay (\$65k)
- Rock Creek Stormwater (\$128k)
- Standards Update (\$25k)

### Columbia Realignment (Fund not yet created)

- New Project Fund for DOE Integrated Planning Grant (\$200k, 100% grant)

### Tourism Fund

- Recommended projects and amounts by the Tourism Advisory Committee will be included in budget in November.

### Water/Sewer Fund

- Proposed rate increases included in revenue projections

- Loop Road Waterline Replacement (\$100k est)
- West Vancouver Waterline Replacement (\$62k)
- Foster Creek Waterline Relocation (\$40k est)
- Standards Update (\$25k each from Water and Sewer departments for total of \$50k)

#### Wastewater Upgrades

- Rock Creek Lift Station, Force Main, and Cascade Interceptor Construction (\$1.8M)
- Wastewater Treatment Plant Upgrades Construction (\$9.6M)
- Main D Sewer Line Extension Construction (\$300k)
- Fairgrounds, Kanaka Creek and Cascade Lift Stations Design (\$205k)

#### Equipment Services

- Purchase one new truck (\$45k)

#### **Direction Needed**

- Confirmation/consensus on the 5.1% COLA. A resolution will be presented with adoption of the 2022 budget for formal approval.
- Confirmation of 2022-2023 council priorities as adopted in April.
- Consensus on any changes.





# City of Stevenson

(509) 427-5970

7121 E Loop Road, PO Box 371  
Stevenson, Washington 98648

To: Stevenson City Council and Residents

Date: October 21, 2021

Re: **2022 PROPOSED BUDGET**

I am pleased to submit the City of Stevenson's 2022 proposed budget for your review and consideration.

## OVERVIEW:

The budget development process is guided by Washington State Law and by the *Budgeting, Accounting & Reporting System* (BARS) manual published by the Washington State Auditor's Office. We prepare the annual budget for two main reasons:

1. It sets the legal limits on expenditures for the City.
2. It is our financial plan for next year. In its simplest form, it is an estimate of the revenues we expect to receive and how we plan to spend them.

When the budget is appropriated by ordinance, that ordinance provides the legal right to spend money as well as limit the amount we can spend.

Budget priorities are determined by reviewing the goals set at the strategic planning retreat in October of 2019 and were reviewed and confirmed at the March 27, 2021 special council meeting. More specific budget priorities for 2022 are included in the proposed budget.

The 2022 proposed budget continues all existing programs and staff. Revenue projections have been conservative with the following assumptions:

- Population estimate of 1,700, a 2.7% increase over last year.
- 1% increase in the property tax levy, plus new construction.
- A conservative sales tax estimate based on 2016 revenues, or 75% of 2019 receipts.
- Increase in water utility base rate of 5% for 2022.
- Increase in wastewater utility rates of 12.5% for 2022.
- Estimated amount of secured grants, loans and other revenue sources to fund capital improvement projects.

Revisions include:

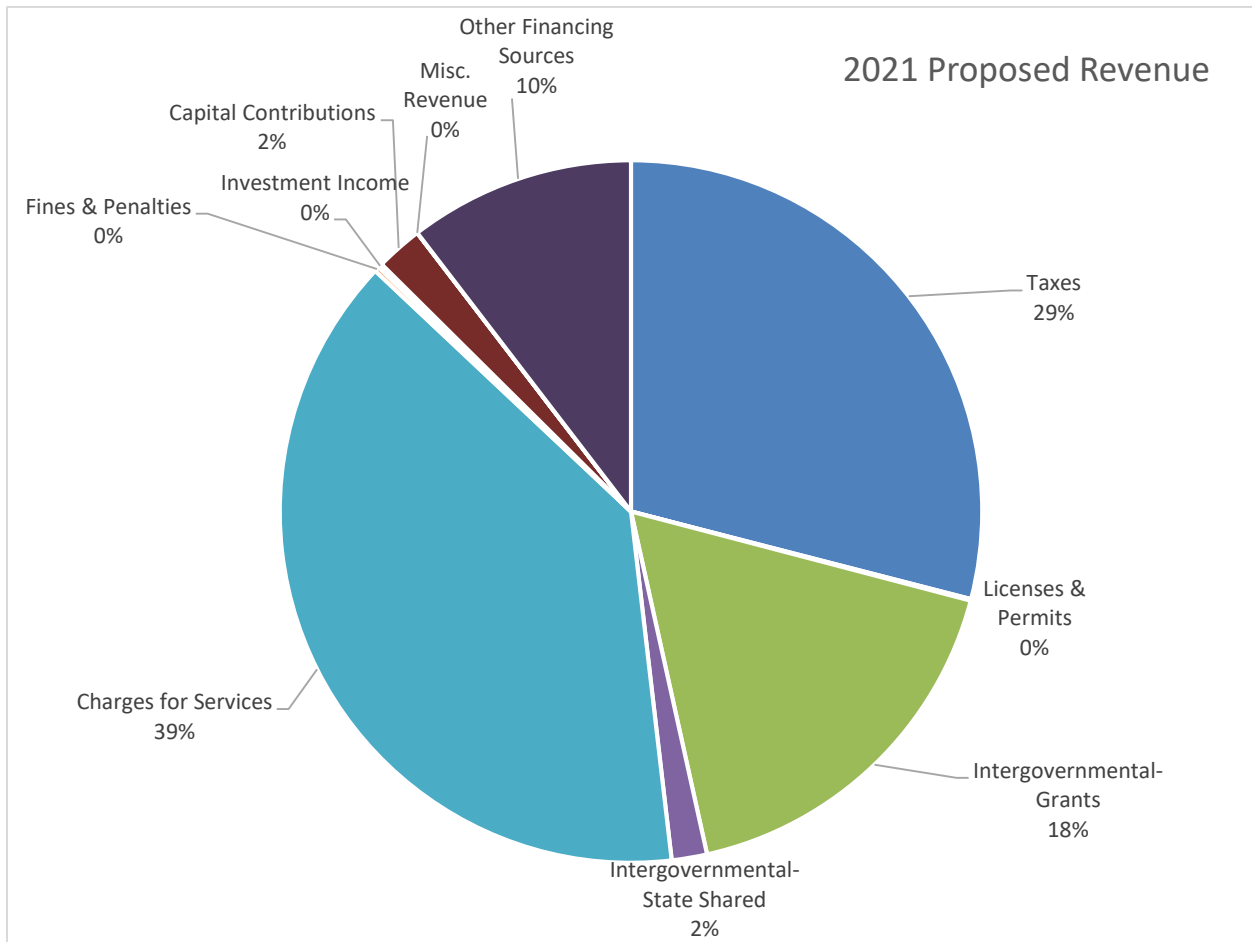
- 5.1% increase to the Sheriff's contract for services based on negotiated rates.
- \$40,000 for pool support as discussed at the October 15<sup>th</sup> council meeting.
- Tourism funding contract amounts revised to committee approved amounts for programs and events.

Revenue sources include:

- **Taxes** – property tax, sales tax and taxes on utilities (natural gas, electricity, cable, garbage, telephone, etc).
- **Licenses and Permits** – business licenses, building permits, etc.
- **Intergovernmental-Grants** – Transportation Improvement Board (TIB), etc. for capital projects
- **Intergovernmental-State Shared** – liquor revenues, fuel tax, criminal justice funds, etc.
- **Charges for Services** – planning fees, building inspector reimbursements, utility rates, etc.

- **Fines and Penalties** – mostly traffic infractions and criminal fines and penalties
- **Investment Income** – interest income from city investments
- **Capital Contributions** – connection charges for water and sewer hook-ups
- **Miscellaneous Revenue** – sale of scrap, cash drawer overage/shortage, other revenues
- **Nonrevenues** – agency pass-through funds, unclaimed property
- **Other Financing Sources** – loan proceeds for capital projects
- **Transfers In** – internal transfer between funds

The chart below lists revenues associated with general operations and maintenance, including capital projects and grant pass-throughs such as the Community Development Block Grant project.



These resources will be used to maintain existing service levels and execute planned capital projects. A highlight of the 2021 expenses include:

Capital Projects:

- First Street alternative transportation project construction phase \$619k.
- Design of wastewater system upgrades for \$500k.

Current Expense:

- Community Development Block Grant Home Rehabilitation project rollover \$250k.

Streets:

- City-wide Transportation Study \$80k
- Lower Kanaka road improvements \$20k.

Water/Sewer:

- System upgrades along Vancouver to the Rock Creek intersection \$50k.

- System upgrades along Loop to the Columbia intersection \$50k.

Equipment Services:

- Replace service truck \$45k. Purchase delayed the past two years.

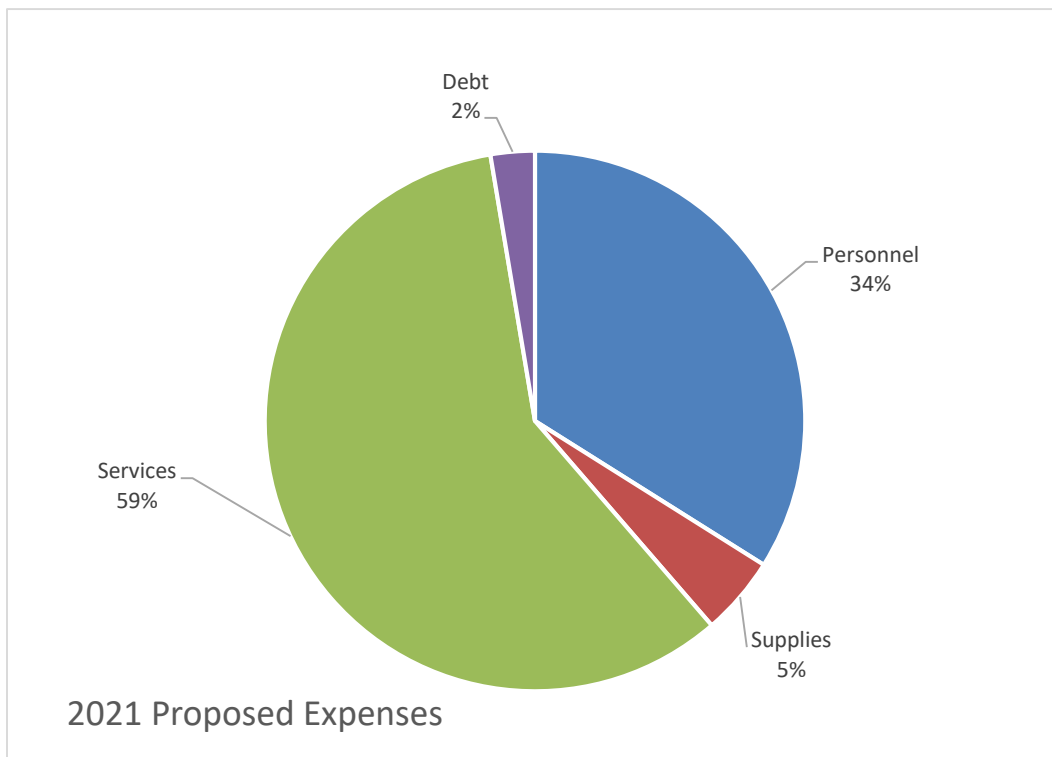
Personnel:

- Personnel costs account for approximately 34% of all operating expenditures.
- Staff salaries in the proposed budget were increased by a Cost of Living Adjustment (COLA) of 0.8% based on the June 2020 West B/C CPI-U, plus steps for all employees not already at top-step. The COLA equates to almost \$7,000 increased expenses city-wide.
- The cost of the medical plan offered by the City of Stevenson will be increasing by 4% in 2021. There will be no increase in the dental and vision plans.

Services:

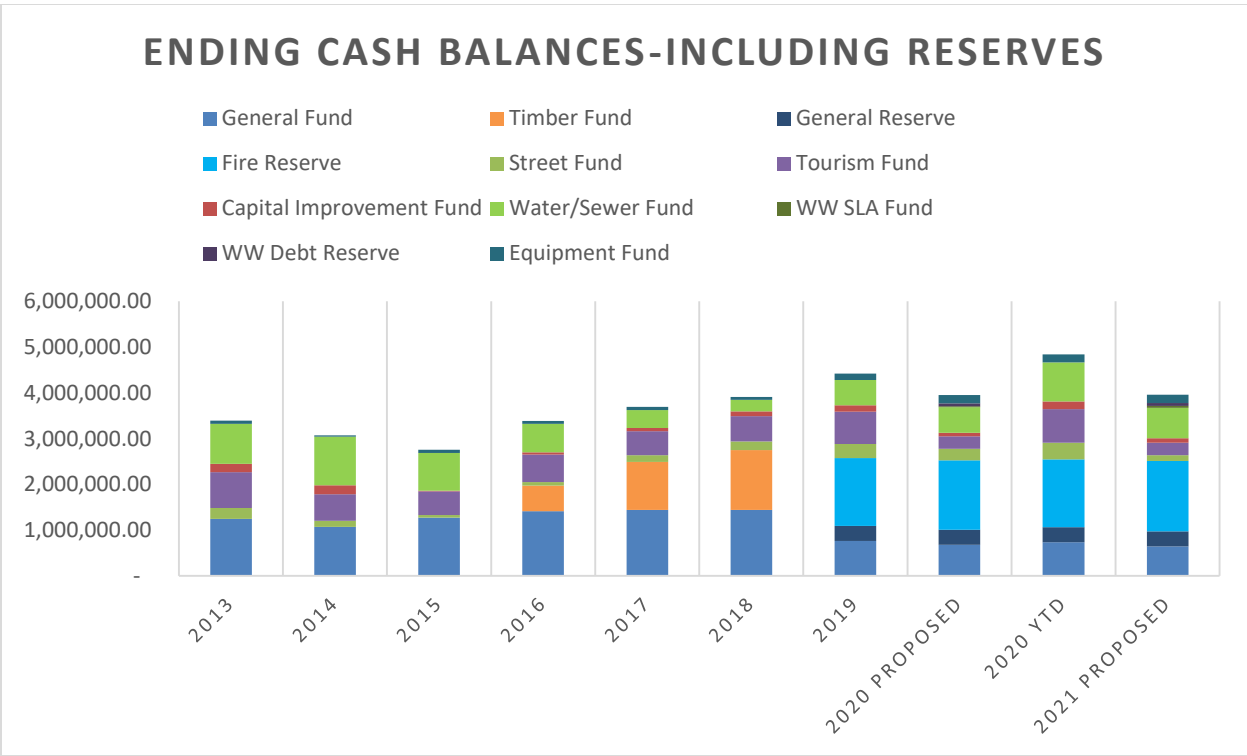
- Police Services account for 9% (\$175k)
- The services for the CDBG reimbursable grant accounts for 12% (\$250k)
- 16% of services are for Lodging Tax funds (\$329k)
- Wastewater services of sewer lining, hauling and disposal of biosolids and operations support account for 24% (\$474k)

The chart below lists expenses associated with general operations and maintenance, excluding capital projects and grant pass-throughs such as the Community Development Block Grant project.



**ENDING CASH BALANCES:**

Overall, the ending cash balances for the city are increasing. This is due to the intentional rebuilding of reserves for the new fire hall, a new fire truck, water and wastewater projects. The 2020 year to date balances are better than the projected, which may continue through the end of the year. This would impact the 2021 proposed ending balances, which build on prior years.



**FUND OVERVIEWS:**

**General Fund** – The General Fund is the primary operating fund for the City. The General Fund accounts for all revenues and expenditures not required to be accounted for in a separate fund. General Fund expenditures include all general government functions such as legislative, legal, municipal court, law enforcement, fire protection, building inspector services, planning services, parks maintenance, finance and accounting, and general administrative services.

The Unemployment Reserve in the General Fund (formerly Fund 622) has a current balance of \$33,414, which is enough to cover estimated unemployment claims. The City is self-insured for unemployment. The 2021 proposed budget does not include an increase to the unemployment reserve.

Primary revenues sources for the General Fund are property taxes and sales taxes with smaller amounts generated from utility taxes, permits, fines & other user charges, and state shared revenues. The primary revenue source, property taxes, is limited by Washington State law to a 1% annual increase.

**General Fund Reserve** – This fund is restricted by SMC 3.30.010 for urgent or emergency purposes as determined and approved by council. It may also be used as a source of short-term (less than three years) interfund loans.

**Fire Reserve** – This fund is for buildings, equipment and other capital items associated and used in the fire department restricted by SMC 3.30.020.

**Street Fund** -The Street Fund is used to account for proceeds of specific taxes and other revenue sources dedicated to fund city streets, storm drains, sidewalks and associated activities.

The primary state-dedicated revenue source is State gas tax. City Council has also dedicated the PUD Excise Tax, Liquor Profit Tax and a second half-percent sales tax (enacted by City Council in 2012) as additional revenue sources to the Street Fund.

Street Fund revenues have been supplemented in the past by the Federal Surface Transportation Program (STP) and the State Transportation Improvement Board (TIB) which can be used only for transportation purposes. Major street projects are accounted for in separate project funds in the 300 series with State and Federal revenues and transfers from the Street Fund and/or the General Fund when needed.

**Tourism Promotion** – The Tourism Fund (Hotel / Motel tax fund) was established by City Council to fund activities designed to increase tourism. Lodging taxes were authorized by the State Legislature for tourism marketing, special events and festivals designed to attract tourists, and the support of tourism-related facilities.

The primary revenue source is a Lodging Tax of 4% charged on lodging within the City of Stevenson. In the past, this tax has generated over \$400,000 per year, which is awarded to applicants by City Council following recommendations from the Tourism Advisory Committee (TAC) in November. COVID-19 has reduced the projected revenues and will be monitored as the tourism economy recovers.

**Affordable Housing Fund** – This fund, established in late 2020, is for the collection and use of the sales tax credit for affordable housing authorized by SMC 3.10 and RCW 82.14. The rate inside city limits is .73% and can be used for acquiring, rehabilitating or constructing affordable housing, providing the operations and maintenance costs of new units of affordable or supportive housing, and providing rental assistance to tenants.

**Capital Improvement Fund** – The Capital Improvement Fund is used to account for financial resources to be used for the acquisition or construction of major capital facilities. The primary dedicated revenue source is the real estate excise tax imposed on the sale of real estate. These funds are restricted by the State Legislature for capital purposes identified in a capital improvements plan and local capital improvements including those listed in RCW 35.43.040.

Capital Improvement projects are normally accounted for in separate project funds in the 300 series with funding from various State and Federal sources and transfers from the Capital Improvement Fund and/or other City funds as applicable. In recent years the Capital Improvement Fund has been used to help fund the Kanaka Creek and Gropper Sidewalk project, the Russell Avenue project and the Joint Emergency Facilities project.

**Water & Sewer Fund** – The Water & Sewer Fund is operated as an enterprise fund to account for the operations of the City's water and sewer systems on a self-supporting basis. In addition to generating enough revenue to meet current expenses, the fund must generate enough revenue to build a reserve for equipment repair and eventual capital replacements. An annual water rate increase of 5% beginning in 2020 was adopted by council to ensure adequate funds for capital projects and debt repayment. The sewer rates are proposed to increase 12.5% for 2021. This rate increase of \$10 to the residential base fees is half of last year's increase and will allow the city to meet the needs of the department for 2021. This may mean higher increases in the following years, however the city is taking into consideration the impact of COVID-19 on customers. Rate increases for 2022 and beyond will be determined after the finance package for construction of the Wastewater Treatment Plant upgrades is secured.

**Wastewater Short Lived Asset Reserve Fund** – This fund is required as part of the city's USDA loan. Annual deposits of at least \$21,779 are required for the 40-year life of the 2020 wastewater project loan. This fund operates like a line of credit for repairing and/or replacing major system assets with a life span less than 15 years.

**Wastewater Debt Reserve Fund** – This fund is required as part of two loans the city has through USDA. The balance is equal to one annual loan installment. Prior written concurrence from USDA must be obtained before funds may be withdrawn from this fund during the life of the loan. When funds are withdrawn during the life of the loan, deposits will be made at the rate of 10% of one annual payment until the balance is equal to one annual loan payment.

**Wastewater System Upgrades** – This fund is for the planning, design and construction of upgrades to the water system as identified in the water system plan and required as part of the Administrative Order. Most of the revenues are grants or loans with some internal match funding. The revenues and expenditures are updated when funding is received, project timelines determined and contracts secured.

**Equipment Service Fund** – The Equipment Service Fund is used to account for labor charges and equipment usage by other funds, and to save funds for eventual equipment replacements. Revenues are derived from charges made against other funds for using the equipment. Charges are based on the number of hours worked and miles driven by field staff in each fund and are intended to cover operating costs, equipment maintenance, staff salaries, insurance, and replacement costs. Current rates are \$4.10 per mile for driven equipment and \$20 per hour for stationary equipment.

The Public Works Director maintains an equipment replacement schedule and attempts to replace at least one major piece of equipment every year, as funding allows. A copy of the equipment replacement schedule is included with the budget for this fund.

Respectfully submitted,

*Leana Kinley*

City Administrator

## 5 YEAR BUDGET COMPARISON

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### 001 General Expense Fund

Account	2018 Actual	2019 Actual	2020 Actual	2021 Actual	2021 Appropriated	2022 Appropriated	Comment
308 91 00 0001 Unreserved Cash & Investments	1,021,846.80	927,975.68	680,398.49	770,783.69	785,783.69	734,277.12	
100 Unreserved	1,021,846.80	927,975.68	680,398.49	770,783.69	785,783.69	734,277.12	
308 51 01 0001 Reserved Cash - Unemployment	33,413.82	33,413.82	33,413.82	33,413.82	33,413.82	33,413.82	
102 Unemployment Reserve	33,413.82	33,413.82	33,413.82	33,413.82	33,413.82	33,413.82	
308 31 02 0001 Reserved Cash - Custodial	0.00	0.00	51,135.13	51,135.13	51,135.13	51,135.13	
308 51 02 0001 Reserved Cash - Custodial	54,546.82	59,695.22	0.00	0.00	0.00	0.00	
104 Custodial Reserve	54,546.82	59,695.22	51,135.13	51,135.13	51,135.13	51,135.13	
308 10 00 0001 Reserved Cash - Fire Truck	325,000.00	350,000.00	0.00	0.00	0.00	0.00	
308 10 03 0001 Reserved Cash - Fire Equip	7,298.40	70,000.00	0.00	0.00	0.00	0.00	
202 Fire Department	332,298.40	420,000.00	0.00	0.00			
308 Beginning Balances	1,442,105.84	1,441,084.72	764,947.44	855,332.64	870,332.64	818,826.07	
311 10 00 0000 General Property Tax	454,081.49	464,024.40	482,751.63	322,727.22	486,702.34	501,569.36	
311 Property Tax	454,081.49	464,024.40	482,751.63	322,727.22	486,702.34	501,569.36	
313 11 00 0000 Sales Tax	271,394.67	314,505.70	236,100.77	207,548.11	230,000.00	230,000.00	
313 71 00 0000 Local Criminal Justice Tax	20,509.66	23,902.04	23,453.30	18,647.49	15,000.00	20,000.00	
313 Sales Tax	291,904.33	338,407.74	259,554.07	226,195.60	245,000.00	250,000.00	
316 43 00 0000 Natural Gas Utility Tax	17,141.46	14,088.35	14,311.30	13,814.19	15,000.00	13,500.00	
316 45 00 0000 Garbage Utility Tax	8,597.12	9,407.19	9,215.10	7,459.38	7,500.00	7,500.00	
316 46 00 0000 Cable TV Utility Tax	2,876.17	4,006.81	2,920.30	2,103.07	3,000.00	3,000.00	
316 47 00 0000 Telephone Utility Tax	15,953.51	12,461.68	9,163.17	8,635.69	10,000.00	8,000.00	
316 Utility Tax	44,568.26	39,964.03	35,609.87	32,012.33	35,500.00	32,000.00	
317 20 00 0000 Leasehold Tax	18,548.54	23,684.42	21,785.44	19,568.57	16,000.00	16,000.00	
317 21 00 0000 Rock Cove ALF In-Lieu Tax	1,652.75	1,681.29	0.00	3,504.01	0.00	0.00	
317 Other Tax	20,201.29	25,365.71	21,785.44	23,072.58	16,000.00	16,000.00	
310 Taxes	810,755.37	867,761.88	799,701.01	604,007.73	783,202.34	799,569.36	

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### 001 General Expense Fund

Account	2018 Actual	2019 Actual	2020 Actual	2021 Actual	2021 Appropriated	2022 Appropriated	Comment
321 99 01 0000 Business Licenses	1,920.00	2,130.00	2,720.00	1,014.16	1,400.00	1,400.00	
321 99 02 0000 Peddlers & Solicitors Permit	15.00	0.00	0.00	0.00	0.00	0.00	
321 99 03 0000 Vacation Rental Licenses	1,800.00	2,000.00	1,100.00	2,622.50	1,500.00	1,500.00	
321 Licenses	3,735.00	4,130.00	3,820.00	3,636.66	2,900.00	2,900.00	
322 10 00 0000 Building Permits	65,371.11	59,321.24	-3,979.44	80.00	0.00	0.00	
322 Permits	65,371.11	59,321.24	-3,979.44	80.00			
320 Licenses & Permits	69,106.11	63,451.24	-159.44	3,716.66	2,900.00	2,900.00	
332 92 10 0000 DOC-ARPA Distribution	0.00	0.00	0.00	223,677.00	0.00	0.00	
333 11 00 0000 DOC-CARES Act Grant	0.00	0.00	68,860.29	0.00	0.00	0.00	
334 04 20 0001 Dept. of Commerce GMA Grant	0.00	0.00	0.00	25,000.00	0.00	0.00	
335 04 01 0000 LE & CJ Leg One-Time Cost	0.00	0.00	0.00	6,714.00	0.00	0.00	
333 14 51 0001 CDBG Housing Rehab Grant	0.00	27,081.57	96,880.01	183,280.22	250,000.00	0.00	
334 01 20 0000 AOC LFO Judicial agency grant	0.00	4.33	0.00	0.00	0.00	0.00	
334 03 10 0000 DOE-Shoreline Master Plan Grant	0.00	0.00	0.00	1,980.73	11,000.00	0.00	
334 03 10 0001 DOE-Spills Grant	0.00	79,307.18	0.00	0.00	0.00	0.00	
330 Grants	0.00	106,393.08	96,880.01	185,260.95	261,000.00		
335 00 91 0000 PUD Privilege Tax (in Lieu)	12,434.06	12,320.85	12,999.58	0.00	11,000.00	11,000.00	
335 State Shared	12,434.06	12,320.85	12,999.58	0.00	11,000.00	11,000.00	
336 06 21 0000 Criminal Justice - Low Population	1,000.00	1,000.00	1,000.00	750.00	1,000.00	1,000.00	
336 06 25 0000 Criminal Justice - Contracted Services	2,790.68	2,910.06	3,117.77	2,477.55	2,500.00	2,500.00	
336 06 26 0000 Criminal Justice - Special Programs	1,634.99	1,698.61	1,816.32	1,438.84	1,936.35	2,108.00	
336 06 42 0000 Marijuana Excise Tax	2,398.56	2,569.22	3,554.07	2,995.33	1,853.60	2,533.00	
336 06 51 0000 DUI/Other Crim Justice Assist	230.62	219.46	235.45	200.40	0.00	0.00	
336 06 94 0000 Liquor Excise Tax	7,886.23	8,611.28	10,210.97	8,444.28	9,367.30	10,965.00	
337 40 00 0000 Private Harvest Tax	15.61	17.96	7.35	4.81	0.00	0.00	
336 State Entitlements, Impact Payments &	15,956.69	17,026.59	19,941.93	16,311.21	16,657.25	19,106.00	
330 Intergovernmental Revenues	28,390.75	135,740.52	198,681.81	456,963.16	288,657.25	30,106.00	
341 43 00 0000 General Admin Services	0.00	0.00	124,944.97	0.00	126,000.00	126,000.00	
341 81 00 0000 Printing/Photocopy Services	14.00	66.18	13.85	9.60	0.00	0.00	



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### 001 General Expense Fund

Account	2018 Actual	2019 Actual	2020 Actual	2021 Actual	2021 Appropriated	2022 Appropriated	Comment
342 33 05 0000 Active Probation Fee	0.00	0.00	5,169.42	7,213.00	0.00	7,000.00	
341 Other	14.00	66.18	130,128.24	7,222.60	126,000.00	133,000.00	
342 21 00 0000 Fire District II Fire Control	29,650.57	21,348.22	19,048.36	20,436.64	32,700.00	32,700.00	
342 Fire District 2	29,650.57	21,348.22	19,048.36	20,436.64	32,700.00	32,700.00	
345 83 00 0000 Planning Fees	3,175.00	9,250.00	38,887.00	11,805.00	4,500.00	4,500.00	
345 Planning	3,175.00	9,250.00	38,887.00	11,805.00	4,500.00	4,500.00	
345 83 01 0000 N Bonn Bldg Inspect Reimburse	5,741.20	1,973.20	29.00	0.00	0.00	0.00	
345 83 02 0000 Skamania County Reimbursement	1,205.89	2,659.88	395.15	0.00	0.00	0.00	
346 Building	6,947.09	4,633.08	424.15	0.00			
340 Charges For Goods & Services	39,786.66	35,297.48	188,487.75	39,464.24	163,200.00	170,200.00	
353 10 00 0000 Traffic Infractions/Parking	4,327.90	5,622.09	6,494.07	4,971.83	3,000.00	5,000.00	
353 70 00 0000 Non-Traffic Infractions	29.27	139.78	244.49	92.32	100.00	100.00	
355 20 00 0000 DUI Fines	1,220.06	298.41	297.28	381.90	1,000.00	1,000.00	
355 80 00 0000 Criminal Traffic Fines	1,238.81	580.49	2,453.39	3,757.98	1,000.00	1,000.00	
356 90 00 0000 Criminal Non-Traffic Fines	767.98	340.53	409.26	997.10	600.00	600.00	
357 37 00 0000 Court Cost Recoupments	5,833.20	9,300.65	5,192.57	3,757.42	5,000.00	5,000.00	
350 Fines & Penalties	13,417.22	16,281.95	15,091.06	13,958.55	10,700.00	12,700.00	
361 11 00 0000 Interest Income/General Fund	12,805.97	28,231.67	16,662.45	7,501.69	5,000.00	15,000.00	
361 40 00 0000 Sales Tax Interest	742.54	1,117.41	618.36	248.24	200.00	200.00	
362 00 00 0000 Park Rentals	0.00	2,500.00	1,500.00	3,500.00	0.00	2,500.00	
367 10 00 0000 Fire Department Donations	1,000.00	0.00	0.00	0.00	0.00	0.00	
369 91 00 0000 Miscellaneous Income	393.99	604.88	665.98	322.64	300.00	300.00	
360 Interest & Other Earnings	14,942.50	32,453.96	19,446.79	11,572.57	5,500.00	18,000.00	
361 40 00 0631 CATV-Interest	0.00	0.00	1.43	0.00	0.00	0.00	
369 91 00 0001 Agency Collections - State Bldg Code	441.50	340.00	13.00	0.00	0.00	0.00	
386 90 00 0000 Agency Deposit - Court Remittances	10,567.78	11,255.01	0.00	0.00	0.00	0.00	
388 10 00 0000 CE-Prior Period Adjustment	2,220.37	0.00	3,098.81	0.00	0.00	0.00	
389 40 00 0000 Agency Deposit - Court Trust	9,700.34	0.00	0.00	0.00	0.00	0.00	

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### 001 General Expense Fund

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380 Non Revenues	22,929.99	11,595.01	3,113.24	0.00	0.00	0.00	
<b>TOTAL REVENUES:</b>	<b>2,441,434.44</b>	<b>2,603,666.76</b>	<b>1,989,309.66</b>	<b>1,985,015.55</b>	<b>2,124,492.23</b>	<b>1,852,301.43</b>	
511 30 41 0000 Ordinance Codification	5,293.50	2,374.74	1,974.50	1,042.50	2,500.00	2,500.00	
511 30 44 0000 Legislative Publishing	7,922.64	4,787.44	4,791.60	4,340.81	3,500.00	3,500.00	
511 60 10 0000 Council Salary	10,777.04	11,399.99	10,500.00	6,450.00	12,000.00	12,000.00	
511 60 20 0000 Council Benefits	845.30	895.86	818.76	478.28	1,000.00	1,000.00	
511 60 43 0000 Travel/Lodging Council	1,130.84	52.43	0.00	0.00	2,000.00	2,000.00	
511 60 49 0000 Tuition Council	0.00	225.00	0.00	0.00	1,000.00	1,000.00	
<b>511 Legislative</b>	<b>25,969.32</b>	<b>19,735.46</b>	<b>18,084.86</b>	<b>12,311.59</b>	<b>22,000.00</b>	<b>22,000.00</b>	
512 50 10 0001 Court Clerk Salary	4,208.27	3,817.08	3,683.35	3,020.57	5,000.00	5,000.00	
512 50 20 0001 Court Clerk Benefits	944.15	1,456.06	738.69	593.12	3,000.00	2,000.00	
512 50 31 0000 Court Supplies	118.47	0.00	118.42	0.00	0.00	0.00	
512 50 41 0001 Jury Management/Courtroom Use	747.48	694.19	817.53	419.27	1,200.00	1,200.00	
512 50 41 0003 Municipal Court Contract	20,000.00	20,000.00	20,000.00	14,999.00	20,000.00	20,000.00	
512 52 41 0001 Transcription Services	1,644.30	0.00	0.00	0.00	0.00	0.00	
512 52 41 0002 Interpreter Fees	0.00	0.00	0.00	0.00	500.00	500.00	
512 52 51 0000 Sheriff Warrant Service Charge	240.00	0.00	0.00	0.00	500.00	500.00	
515 35 41 0000 Prosecuting Attorney County Contract	16,000.00	16,000.00	16,000.00	12,001.00	16,000.00	16,000.00	
515 93 41 0000 Indigent Defense	10,738.50	12,503.44	13,436.25	9,678.75	15,000.00	15,000.00	
<b>512 Judicial</b>	<b>54,641.17</b>	<b>54,470.77</b>	<b>54,794.24</b>	<b>40,711.71</b>	<b>61,200.00</b>	<b>60,200.00</b>	
513 10 10 0000 Mayor Salary	7,200.00	7,200.00	7,200.00	5,400.00	7,200.00	7,200.00	
513 10 10 0001 City Administrator Salary	64,583.59	70,682.33	78,795.93	66,330.45	75,000.00	81,750.00	
513 10 20 0000 Mayor Benefits	556.30	550.80	561.29	402.61	625.00	625.00	
513 10 20 0001 City Administrator Benefits	30,629.88	30,945.66	16,133.64	13,238.74	28,000.00	30,520.00	
513 10 43 0000 Travel/Lodging Mayor/Administrator	0.00	2,336.70	0.00	0.00	2,000.00	2,000.00	
513 10 49 0000 Tuition Mayor/Administrator	0.00	256.95	703.10	609.00	1,000.00	1,000.00	
<b>513 Executive</b>	<b>102,969.77</b>	<b>111,972.44</b>	<b>103,393.96</b>	<b>85,980.80</b>	<b>113,825.00</b>	<b>123,095.00</b>	
514 20 10 0001 Budgeting/Accounting Salary	67,431.97	58,290.69	71,687.60	51,662.08	66,000.00	71,940.00	
514 20 20 0001 Budgeting/Accounting Benefits	23,007.60	22,796.54	20,933.09	13,034.88	21,000.00	22,890.00	
514 20 41 0001 EBPP Fees General Fund	75.65	542.41	369.85	183.88	600.00	600.00	
514 20 41 0022 Audit Fee	4,883.96	0.00	5,493.43	5,264.91	7,000.00	7,000.00	

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### 001 General Expense Fund

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514 20 43 0000 Travel Financial/Records	1,422.24	1,452.39	753.87	348.96	3,000.00	3,000.00	
514 20 46 0000 Clerk Bond Premiums	3,822.21	8.00	99.00	102.00	200.00	200.00	
514 20 49 0000 Training/Tuition - Financial/Records	2,212.70	4,130.14	1,080.00	85.00	3,000.00	3,000.00	
514 20 49 0001 Dues & Membership - Financial	245.00	910.00	1,136.70	1,169.00	1,200.00	1,200.00	
514 20 49 0002 Fiduciary Fees/VISA	559.50	1,494.41	3,900.80	3,201.96	2,500.00	4,000.00	
514 20 49 0003 Miscellaneous Charges	0.00	14.29	838.27	149.89	500.00	500.00	
514 30 10 0000 Minutes - Recording Fee Sal	1,510.00	2,341.25	1,826.67	1,341.68	2,250.00	2,452.50	
514 30 20 0000 Minutes - Recording Fee Ben	130.50	224.21	159.46	112.38	200.00	218.00	
514 41 41 0000 Elections	0.00	877.78	0.00	0.00	1,000.00	1,000.00	
514 91 51 0000 Voter Registration Services	0.00	0.00	0.00	0.00	6,000.00	6,000.00	
<b>514 Financial, Recording &amp; Elections</b>	<b>105,301.33</b>	<b>93,082.11</b>	<b>108,278.74</b>	<b>76,656.62</b>	<b>114,450.00</b>	<b>124,000.50</b>	
515 41 41 0000 Advisory Board Services	19,495.15	24,494.20	25,710.00	10,171.80	30,000.00	30,000.00	
515 41 43 0000 Travel - Legal	0.00	158.24	0.00	0.00	750.00	750.00	
515 41 49 0000 Training & Tuition - Legal	0.00	42.00	0.00	0.00	750.00	750.00	
<b>515 Legal Services</b>	<b>19,495.15</b>	<b>24,694.44</b>	<b>25,710.00</b>	<b>10,171.80</b>	<b>31,500.00</b>	<b>31,500.00</b>	
517 70 22 0000 Unemployment Claims	891.60	10,359.16	10,596.00	-9,693.90	0.00	0.00	
517 70 25 0000 Old Age Survivor Insurance	0.00	25.00	25.00	25.00	25.00	25.00	
517 70 41 0000 Old Age Survivor Insurance	25.00	0.00	0.00	0.00	0.00	0.00	
517 90 26 0000 Staff Wellness	0.00	0.00	0.00	0.00	500.00	500.00	
<b>517 Employee Benefit Programs</b>	<b>916.60</b>	<b>10,384.16</b>	<b>10,621.00</b>	<b>-9,668.90</b>	<b>525.00</b>	<b>525.00</b>	
518 20 44 0000 DNR Fire Control Assessment	0.50	17.90	17.90	17.90	0.00	0.00	
518 30 10 0000 Building Repair Salary	1,630.94	1,738.91	2,485.77	2,348.03	3,000.00	4,000.00	
518 30 20 0000 Building Repair Benefits	891.95	1,162.12	1,393.15	1,098.92	1,500.00	2,000.00	
518 30 31 0000 Household Supplies/Repairs	1,173.65	409.26	707.55	751.65	2,000.00	2,000.00	
518 30 41 0000 Custodial Services	3,850.00	4,029.00	966.14	689.26	1,000.00	1,000.00	
518 30 41 0001 Contractual Services	3,262.50	6,709.80	2,848.73	1,770.05	2,500.00	2,500.00	
518 30 44 0000 HR-Advertisement	0.00	946.73	691.56	537.00	0.00	0.00	
518 30 45 0099 Eq Rental-Bldg Repair	952.48	578.11	1,139.19	683.01	1,000.00	1,000.00	
518 30 46 0000 Insurance - Liability	13,311.88	1,120.60	10,428.42	11,655.78	14,000.00	15,260.00	
518 30 47 0000 Heat & Lights	2,477.97	2,505.12	3,095.82	2,094.23	3,000.00	3,500.00	
518 30 47 0001 City Hall Water/Sewer	762.41	1,047.10	1,120.20	1,010.39	1,330.29	1,463.32	
518 30 48 0000 Building Repair Supplies	250.12	1,075.91	48.21	208.30	1,000.00	1,000.00	
518 40 31 0000 Office Supplies	5,146.58	3,817.17	4,951.70	4,107.53	6,000.00	16,000.00	
518 40 41 0000 Office Equip Repair & Maintenance	5,357.77	14,094.97	20,459.05	21,493.78	16,000.00	26,000.00	

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### 001 General Expense Fund

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518 40 42 0000 Central Services Telephone	3,600.94	4,112.50	4,580.57	2,274.24	4,000.00	4,000.00	
518 40 42 0001 Miscellaneous - Postage	798.81	545.61	362.40	25.20	500.00	500.00	
518 63 41 0000 COVID-19 Outsourced Services	0.00	0.00	9,999.16	0.00	0.00	0.00	
518 80 41 0023 Website - General Fund	260.00	1,290.00	240.00	160.00	8,000.00	3,200.00	
518 90 10 0000 COVID-19 - Salaries	0.00	0.00	18,802.66	2,505.64	0.00	0.00	
518 90 20 0000 COVID-19 - Benefits	0.00	0.00	5,646.24	944.71	0.00	0.00	
518 90 31 0000 COVID-19 Supplies	0.00	0.00	40,498.55	0.00	0.00	0.00	
518 90 41 0000 COVID-19 Services	0.00	0.00	6,569.07	0.00	0.00	0.00	
518 90 49 0001 Dues And Membership - General Govt	3,561.80	3,313.14	1,883.00	1,261.00	3,000.00	3,000.00	
594 18 62 0000 City Hall Improvements	0.00	0.00	10,353.48	719.04	0.00	0.00	
594 18 64 0000 Office Furniture/Equipment	0.00	1,053.80	0.00	8,415.44	0.00	0.00	
594 18 64 0001 Computer Equipment	1,216.26	19,497.53	1,111.80	0.00	0.00	0.00	
<b>518 Centralized Services</b>	<b>48,506.56</b>	<b>69,065.28</b>	<b>150,400.32</b>	<b>64,771.10</b>	<b>67,830.29</b>	<b>86,423.32</b>	
521 20 41 0000 Police Services	166,360.00	169,731.00	174,823.00	139,468.52	176,905.87	185,928.07	
521 20 41 0001 CR Jus #4 Basic Law Enforcemnt	2,495.80	2,910.06	3,117.77	2,477.55	2,700.00	2,700.00	
521 30 41 0000 CR Jus #1 Drug/Alcohol ED	1,929.87	1,698.61	1,816.32	1,438.84	1,600.00	1,600.00	
523 30 41 0000 Probation And Parole Services	0.00	0.00	4,908.74	6,583.00	0.00	10,000.00	
523 60 41 0000 Jail Services	13,325.00	11,012.60	11,926.00	9,540.00	13,000.00	13,000.00	
<b>521 Law Enforcement</b>	<b>184,110.67</b>	<b>185,352.27</b>	<b>196,591.83</b>	<b>159,507.91</b>	<b>194,205.87</b>	<b>213,228.07</b>	
522 10 10 0000 Fire Chief/Administration - Salaries	1,200.00	1,480.80	1,873.92	1,236.96	1,900.00	1,900.00	
522 10 20 0000 Fire Chief/Administration - Benefits	91.80	91.80	93.59	67.06	100.00	100.00	
522 20 10 0000 Fire Contract Volunteer Reimb	15,280.00	11,434.00	8,930.00	0.00	16,000.00	16,000.00	
522 20 20 0000 Firefighter Benefits	1,168.96	874.71	689.34	0.00	1,000.00	1,000.00	
522 20 24 0000 Firefighter Pension/Disability	2,130.00	1,920.00	2,190.00	2,160.00	2,500.00	2,500.00	
522 20 31 0000 Fire Supplies	7,981.94	8,578.63	3,043.62	12,418.75	10,000.00	15,000.00	
522 20 31 0119 Fire Supplies-COVID-19	0.00	0.00	2,589.35	51.63	0.00	0.00	
522 20 32 0000 Fire Truck Fuel	448.94	604.58	256.83	266.67	1,000.00	1,000.00	
522 20 41 0000 Fire-Contractual Services	0.00	0.00	0.00	1,347.63	25,000.00	50,000.00	Fire Dept. Strategic Plan
522 20 42 0000 Fire Telephone	1,235.64	1,226.18	1,033.66	937.48	1,400.00	1,400.00	
522 20 46 0000 Fire Truck Insurance	3,146.35	759.07	1,302.27	1,860.98	1,500.00	1,545.00	
522 20 48 0000 Fire Hydrant Repair/Supplies	0.00	0.00	0.00	0.00	1,000.00	1,000.00	
522 20 49 0001 Dues & Memb./Sub. City Fire	245.19	240.00	242.50	152.50	250.00	250.00	
522 30 10 0000 Fire Support Salary	6,434.03	4,996.81	2,826.30	3,227.15	8,500.00	8,500.00	
522 30 20 0000 Fire Support Benefits	3,743.95	3,003.37	1,157.56	1,427.22	7,000.00	5,000.00	
522 30 31 0001 Fire Prevention Supplies City	81.70	0.00	0.00	0.00	500.00	500.00	

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### 001 General Expense Fund

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522 30 41 0000 Fire Investigations	0.00	0.00	0.00	0.00	1,000.00	1,000.00	
522 30 45 0099 Eq Rental - Fire Support	3,528.70	2,212.72	770.28	890.63	5,500.00	5,500.00	
522 45 43 0000 Travel - Fire Department	65.30	0.00	0.00	0.00	1,000.00	1,000.00	
522 45 49 0000 Fire Department Training	676.48	351.46	33.03	0.00	3,000.00	3,000.00	
522 50 47 0000 Fire Hall Heat And Lights	2,598.75	2,499.56	2,813.12	1,681.74	3,000.00	3,000.00	
522 50 47 0001 Fire Hall Water-Sewer	0.00	0.00	1,946.82	2,773.52	5,000.00	5,250.00	
522 50 47 0099 Water on Demand For Hydrants	4,000.00	4,000.00	0.00	8,000.00	4,000.00	4,000.00	
522 50 48 0000 Fire Hall Repair	134.89	0.00	4,523.40	1,029.07	5,000.00	5,000.00	
522 60 48 0000 Fire Equipment Repair	2,264.04	6,809.23	3,155.56	156.59	6,000.00	6,000.00	
594 22 64 0001 Fire Equip Purchase - City	0.00	79,529.85	0.00	0.00	0.00	0.00	
597 12 00 0000 Transfer Out To 303 Joint Emerg. Fac.	0.00	34,316.57	0.00	0.00	0.00	0.00	
<b>202 Fire Department</b>	<b>56,456.66</b>	<b>164,929.34</b>	<b>39,471.15</b>	<b>39,685.58</b>	<b>111,150.00</b>	<b>139,445.00</b>	
522 20 31 0002 Fire Supplies FD II	4,788.10	8,852.82	2,587.26	20,423.68	10,000.00	20,000.00	
522 20 31 0219 Fire Supplies FD II-COVID-19	0.00	0.00	2,589.37	51.63	0.00	0.00	
522 20 32 0002 Fire Truck Fuel FDII	1,102.81	948.05	834.46	594.29	1,000.00	1,000.00	
522 20 49 0002 Dues & Membership/Subscriptions FD II	245.19	405.00	242.50	152.50	250.00	250.00	
522 30 31 0020 Fire Prevention Supplies FDII	110.77	0.00	0.00	0.00	500.00	500.00	
522 45 43 0002 Travel-FD II	65.29	0.00	0.00	0.00	0.00	0.00	
522 45 49 0002 Fire Training FD II	676.51	351.45	33.03	0.00	3,000.00	3,000.00	
522 60 48 0002 Fire Equipment Repair FDII	179.03	196.55	149.94	100.33	6,000.00	6,000.00	
<b>203 Fire District 2</b>	<b>7,167.70</b>	<b>10,753.87</b>	<b>6,436.56</b>	<b>21,322.43</b>	<b>20,750.00</b>	<b>30,750.00</b>	
<b>522 Fire Control</b>	<b>63,624.36</b>	<b>175,683.21</b>	<b>45,907.71</b>	<b>61,008.01</b>	<b>131,900.00</b>	<b>170,195.00</b>	
528 60 41 0000 Dispatch Fees - City	1,794.40	2,301.39	0.00	0.00	2,500.00	2,500.00	
528 60 42 0000 Radio Contract	2,870.85	2,870.84	3,229.75	3,171.09	3,500.00	3,500.00	
<b>528 Dispatch Services</b>	<b>4,665.25</b>	<b>5,172.23</b>	<b>3,229.75</b>	<b>3,171.09</b>	<b>6,000.00</b>	<b>6,000.00</b>	
551 00 41 0000 CDBG Housing Rehab Cont. Svc.	0.00	89,117.85	34,843.73	183,280.22	250,000.00	0.00	
<b>551 Public Housing Services</b>	<b>0.00</b>	<b>89,117.85</b>	<b>34,843.73</b>	<b>183,280.22</b>	<b>250,000.00</b>	<b>0.00</b>	
553 70 41 0000 Air Pollution Authority	215.40	276.80	434.75	458.60	300.00	500.00	
553 70 41 0001 Water Runoff Testing	0.00	0.00	0.00	1,274.50	0.00	0.00	

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### 001 General Expense Fund

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553 Conservation	215.40	276.80	434.75	1,733.10	300.00	500.00	
554 90 40 0000 Waterfront Mitigation Support	0.00	7,332.55	0.00	0.00	0.00	0.00	
554 Environmental Services	0.00	7,332.55	0.00	0.00	0.00	0.00	
558 50 10 0000 Building Inspector Salary	46,411.36	45,281.71	2,686.63	293.24	0.00	0.00	
558 50 20 0000 Building Inspector Benefits	26,701.02	26,554.65	1,492.97	155.34	0.00	0.00	
558 50 31 0000 Building Department Supplies	41.33	189.77	5.37	0.00	0.00	0.00	
558 50 41 0000 Current Planning/ Building Consulting Services	0.00	90.00	0.00	1,530.00	0.00	5,000.00	
558 50 42 0000 Building Department Telephone	674.01	590.19	0.00	0.00	0.00	0.00	
558 50 43 0000 Travel - Building Inspector	0.00	1,088.98	0.00	0.00	0.00	0.00	
558 50 45 0099 Eq Rental - Building Dept	18,506.00	17,053.40	709.80	86.96	0.00	0.00	
558 50 49 0000 Training & Tuition - Building Dept	45.00	1,187.73	0.00	80.00	0.00	0.00	
558 50 49 0001 Dues & Membership - Bldg Dept	210.00	95.00	0.00	0.00	0.00	0.00	
550 Building	92,588.72	92,131.43	4,894.77	2,145.54		5,000.00	
558 50 10 0001 Current Planning Salary	0.00	0.00	0.00	0.00	0.00	50,000.00	
558 50 20 0001 Current Planning Benefits	0.00	0.00	0.00	0.00	0.00	22,500.00	
558 60 10 0000 Planning Salary	78,116.46	83,163.00	85,597.02	71,578.46	90,000.00	50,000.00	
558 60 10 0001 Planning Recorder - Salaries	760.00	1,038.78	1,300.17	827.98	1,800.00	1,800.00	
558 60 10 0002 Planning Commission Salaries	3,900.00	3,077.68	4,050.00	3,075.00	4,500.00	4,500.00	
558 60 10 0003 Planning Intern Salary	6,506.25	0.00	0.00	0.00	0.00	0.00	
558 60 20 0000 Planning Benefits	35,714.78	37,331.50	41,095.47	33,417.82	45,000.00	22,500.00	
558 60 20 0001 Planning Recorder - Benefits	65.71	66.87	113.44	69.13	180.00	180.00	
558 60 20 0002 Planning Commission Benefits	314.08	242.32	315.85	229.45	500.00	500.00	
558 60 20 0003 Planning Intern Benefits	583.82	0.00	0.00	0.00	0.00	0.00	
558 60 31 0000 Planning Supplies	74.27	0.00	0.00	21.86	200.00	200.00	
558 60 41 0000 Planning & Professional Assist	1,410.00	119,807.30	52,651.76	8,254.89	20,000.00	20,000.00	
558 60 41 0001 Planning Publication	898.56	819.00	1,241.06	280.54	1,750.00	1,750.00	
558 60 43 0000 Travel - Planning/Prof Assistance	20.00	898.88	0.00	0.00	1,500.00	1,500.00	
558 60 49 0000 Training & Tuition - Planning	230.00	451.69	0.00	27.00	1,500.00	1,500.00	
558 60 49 0001 Dues & Membership - Planning	394.00	0.00	0.00	0.00	600.00	600.00	
558 60 49 0002 Planning Filing Fees/Misc	113.00	570.00	27.65	75.90	200.00	200.00	
560 Planning	129,100.93	247,467.02	186,392.42	117,858.03	167,730.00	177,730.00	
558 70 49 0001 EDC Assessment	9,945.00	10,237.50	10,530.00	6,445.00	12,890.00	25,905.60	

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### 001 General Expense Fund

Account	2018 Actual	2019 Actual	2020 Actual	2021 Actual	2021 Appropriated	2022 Appropriated	Comment
558 70 49 0002 MCEDD Services	806.00	894.00	982.00	0.00	1,000.00	1,200.00	
570 Economic Development	10,751.00	11,131.50	11,512.00	6,445.00	13,890.00	27,105.60	
558 Planning & Community Devel	232,440.65	350,729.95	202,799.19	126,448.57	181,620.00	209,835.60	
565 10 49 0000 Food Bank Support	6,000.00	10,000.00	10,000.00	6,667.00	10,000.00	10,000.00	
565 Welfare	6,000.00	10,000.00	10,000.00	6,667.00	10,000.00	10,000.00	
566 72 42 0000 Substance Abuse/Liquor Excise	157.73	211.16	204.23	168.88	150.00	150.00	
566 Substance Abuse	157.73	211.16	204.23	168.88	150.00	150.00	
573 20 41 0000 Trail Of The Gods Mural	0.00	0.00	0.00	0.00	6,000.00	0.00	
573 90 49 0000 Hosting of Meetings/Events	1,194.49	1,022.13	319.08	55.56	500.00	500.00	
573 Cultural & Community Activities	1,194.49	1,022.13	319.08	55.56	6,500.00	500.00	
594 75 63 0000 Exhibit Hall Re-roof	0.00	0.00	15,000.00	0.00	0.00	0.00	
575 Cultural & Recreational Facilities	0.00	0.00	15,000.00	0.00	0.00	0.00	
576 20 41 0000 Community Pool Support	20,000.04	32,500.00	37,500.00	0.00	40,000.00	40,000.00	
576 80 10 0000 Park Maintenance Salary	18,654.56	38,961.16	13,913.10	10,265.83	20,000.00	25,000.00	
576 80 20 0000 Park Maintenance Benefits	7,260.87	17,010.55	8,310.70	5,589.49	12,000.00	13,000.00	
576 80 31 0000 Parks Supplies	10,433.21	10,288.24	1,613.39	854.80	2,000.00	2,000.00	
576 80 45 0099 Eq Rental - Parks	14,092.05	11,315.73	6,543.78	4,123.15	12,360.00	12,360.00	
576 80 47 0000 Parks Electricity	320.79	454.36	651.50	555.15	500.00	500.00	
576 80 47 0001 Parks Water	0.00	0.00	587.81	1,304.39	1,800.00	1,800.00	
576 80 48 0000 Parks - Contracted	6,311.18	11,332.00	0.00	0.00	0.00	0.00	
576 Park Facilities	77,072.70	121,862.04	69,120.28	22,692.81	88,660.00	94,660.00	
558 50 49 0002 Agency Remittances - State Bldg Code	416.50	207.50	132.50	0.00	0.00	0.00	
582 10 00 0000 Refund Deposits - CATV Trust	0.00	0.00	3,100.24	0.00	0.00	0.00	
586 90 00 0000 Agency Disbursement - Court	10,796.22	11,090.82	0.00	0.00	0.00	0.00	
586 91 00 0000 Agency Disbursement - Court Trust	5,657.50	856.79	0.00	0.00	0.00	0.00	
589 99 00 0000 Payroll Clearing	0.00	2,275.71	-12.59	0.00	0.00	0.00	
580 Non Expenditures	16,870.22	14,430.82	3,220.15	0.00	0.00	0.00	

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### 001 General Expense Fund

Account	2018 Actual	2019 Actual	2020 Actual	2021 Actual	2021 Appropriated	2022 Appropriated	Comment
597 00 01 0020 Transfers-Out - Fire Reserve	0.00	480,000.00	81,023.20	25,000.00	25,000.00	25,000.00	
597 00 01 0100 Transfers-Out - To 100 Street Fund	0.00	5,565.12	0.00	0.00	0.00	0.00	
597 00 01 0630 Transfers-Out -Municipal Court	0.00	5,443.28	0.00	0.00	0.00	0.00	
597 00 01 0631 Transfers-Out - CATV	0.00	3,115.25	0.00	0.00	0.00	0.00	
597 12 00 0000 Transfer Out To Joint Emergency Facilities	63,198.11	0.00	0.00	0.00	0.00	0.00	
<b>597 Interfund Transfers</b>	<b>63,198.11</b>	<b>494,123.65</b>	<b>81,023.20</b>	<b>25,000.00</b>	<b>25,000.00</b>	<b>25,000.00</b>	
508 91 00 0001 CE-Unreserved Ending Cash	0.00	0.00	0.00	0.00	734,276.94	589,939.81	
<b>100 Unreserved</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>734,276.94</b>	<b>589,939.81</b>	
508 51 01 0001 CE-Unemployment Reserve	0.00	0.00	0.00	0.00	33,414.00	33,414.00	
<b>102 Unemployment Reserve</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>33,414.00</b>	<b>33,414.00</b>	
508 31 02 0001 CE-Custodial	0.00	0.00	0.00	0.00	51,135.13	51,135.13	
<b>104 Custodial Reserve</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>51,135.13</b>	<b>51,135.13</b>	
<b>202 Fire Department</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>			
<b>999 Ending Balance</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>818,826.07</b>	<b>674,488.94</b>	
<b>TOTAL EXPENDITURES:</b>	<b>1,007,349.48</b>	<b>1,838,719.32</b>	<b>1,133,977.02</b>	<b>870,667.87</b>	<b>2,124,492.23</b>	<b>1,852,301.43</b>	
<b>FUND GAIN/LOSS:</b>	<b>1,434,084.96</b>	<b>764,947.44</b>	<b>855,332.64</b>	<b>1,114,347.68</b>	<b>0.00</b>	<b>0.00</b>	



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### 010 General Reserve Fund

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308 51 00 0010 General Reserve-Beginning Cash	0.00	0.00	326,705.62	326,705.62	326,705.62	326,705.62	
308 Beginning Balances	0.00	0.00	326,705.62	326,705.62	326,705.62	326,705.62	
361 11 00 0010 General Res-Interest	0.00	1,112.20	0.00	0.00	0.00	0.00	
360 Interest & Other Earnings	0.00	1,112.20	0.00	0.00	0.00	0.00	
397 01 00 0301 Gen. Res.-Transfer In From Timber Harvest	0.00	325,593.42	0.00	0.00	0.00	0.00	
397 Interfund Transfers	0.00	325,593.42	0.00	0.00	0.00	0.00	
<b>TOTAL REVENUES:</b>	0.00	326,705.62	326,705.62	326,705.62	326,705.62	326,705.62	
508 51 00 0010 General Res-Ending Cash	0.00	0.00	0.00	0.00	326,705.62	326,705.62	
999 Ending Balance	0.00	0.00	0.00	0.00	326,705.62	326,705.62	
<b>TOTAL EXPENDITURES:</b>	0.00	0.00	0.00	0.00	326,705.62	326,705.62	
FUND GAIN/LOSS:	0.00	326,705.62	326,705.62	326,705.62	0.00	0.00	

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### 020 Fire Reserve Fund

Account	2018 Actual	2019 Actual	2020 Actual	2021 Actual	2021 Appropriated	2022 Appropriated	Comment
308 51 00 0020 Fire Res-Beginning Cash	0.00	0.00	1,483,593.47	1,564,616.67	1,564,616.67	1,589,616.67	
308 Beginning Balances	0.00	0.00	1,483,593.47	1,564,616.67	1,564,616.67	1,589,616.67	
361 11 00 0020 Fire Res-Interest	0.00	3,593.47	0.00	0.00	0.00	0.00	
360 Interest & Other Earnings	0.00	3,593.47	0.00	0.00	0.00	0.00	
397 02 00 0001 Fire Res-Transfer In From General Fund	0.00	480,000.00	81,023.20	25,000.00	25,000.00	25,000.00	
397 02 00 0301 Fire Res-Transfer In From Timber Harvest	0.00	1,000,000.00	0.00	0.00	0.00	0.00	
397 Interfund Transfers	0.00	1,480,000.00	81,023.20	25,000.00	25,000.00	25,000.00	
<b>TOTAL REVENUES:</b>	<b>0.00</b>	<b>1,483,593.47</b>	<b>1,564,616.67</b>	<b>1,589,616.67</b>	<b>1,589,616.67</b>	<b>1,614,616.67</b>	
508 51 00 0020 Fire Res-Ending Cash	0.00	0.00	0.00	0.00	1,589,616.67	1,614,616.67	
999 Ending Balance	0.00	0.00	0.00	0.00	1,589,616.67	1,614,616.67	
<b>TOTAL EXPENDITURES:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,589,616.67</b>	<b>1,614,616.67</b>	
<b>FUND GAIN/LOSS:</b>	<b>0.00</b>	<b>1,483,593.47</b>	<b>1,564,616.67</b>	<b>1,589,616.67</b>	<b>0.00</b>	<b>0.00</b>	

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### 100 Street Fund

Account	2018 Actual	2019 Actual	2020 Actual	2021 Actual	2021 Appropriated	2022 Appropriated	Comment
308 51 00 0100 ST Unreserved Begin CA & Invest	132,413.00	177,995.51	296,289.98	300,691.94	300,691.94	201,186.34	
308 51 01 0100 ST Unreserved Begin C&I Snow Reserve	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	
308 Beginning Balances	142,413.00	187,995.51	306,289.98	310,691.94	310,691.94	211,186.34	
313 11 00 0100 Additional .5% Sales Tax	271,330.89	314,506.02	236,100.73	207,548.07	230,000.00	230,000.00	
316 42 00 0000 PUD Excise Tax	52,930.75	48,335.28	49,358.50	48,419.78	45,000.00	45,000.00	
310 Taxes	324,261.64	362,841.30	285,459.23	255,967.85	275,000.00	275,000.00	
322 40 00 0000 Street ROW Applications & Permits	1,175.00	525.00	325.00	350.00	600.00	600.00	
322 40 01 0000 Right of Way Permit Repairs	0.00	50.00	0.00	0.00	0.00	0.00	
320 Licenses & Permits	1,175.00	575.00	325.00	350.00	600.00	600.00	
334 02 30 0000 DNR Community Forestry Assistance Grant	0.00	0.00	0.00	0.00	20,000.00	0.00	
334 03 80 0000 TIB Relight WA Grant	0.00	109,077.00	0.00	0.00	0.00	0.00	
334 03 80 0002 TIB Chipseal Grant	0.00	23,763.00	0.00	0.00	0.00	0.00	
336 00 71 0000 Multimodal Transportation - Cities	2,195.16	2,180.38	2,208.35	1,665.69	2,217.70	2,244.00	
336 00 87 0000 Street Fuel Tax-MVFT	34,153.07	33,205.19	29,841.31	22,978.86	35,152.20	32,827.00	
336 06 95 0000 Liquor Profit Tax	12,926.04	12,838.99	13,003.67	9,808.28	13,074.50	13,243.00	
330 Intergovernmental Revenues	49,274.27	181,064.56	45,053.33	34,452.83	70,444.40	48,314.00	
361 11 00 0100 Interest Income - Streets	456.86	726.97	241.78	31.26	0.00	0.00	
369 10 00 0000 Sale of Scrap Streets	585.55	0.00	0.00	0.00	0.00	0.00	
360 Interest & Other Earnings	1,042.41	726.97	241.78	31.26	0.00	0.00	
395 20 00 0000 Insurance/Private Claims Reimbursement	0.00	0.00	0.00	5,392.43	0.00	0.00	
390 Other Financing Sources	0.00	0.00	0.00	5,392.43	0.00	0.00	
397 00 00 0001 Transfer In From General Fund	0.00	5,565.12	0.00	0.00	0.00	0.00	
397 01 00 0300 Transfer In From CIP	0.00	0.00	0.00	0.00	30,000.00	30,000.00	
397 02 00 0306 Transfer In From Kanaka	29,864.14	9,024.37	0.00	0.00	0.00	0.00	
397 18 00 0309 Transfer In From Russel Ave	0.00	0.00	0.00	66,995.41	0.00	0.00	
397 Interfund Transfers	29,864.14	14,589.49	0.00	66,995.41	30,000.00	30,000.00	

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## 100 Street Fund

Account	2018 Actual	2019 Actual	2020 Actual	2021 Actual	2021 Appropriated	2022 Appropriated	Comment
<b>TOTAL REVENUES:</b>	548,030.46	747,792.83	637,369.32	673,881.72	686,736.34	565,100.34	
542 39 10 0000 Road Maintenance - Salaries	62,531.20	72,908.80	59,453.55	75,321.35	73,000.00	79,570.00	
542 39 20 0000 Road Maintenance - Benefits	32,113.19	35,027.19	33,230.54	38,332.13	35,000.00	38,150.00	
542 39 31 0000 Supplies	14,555.26	13,637.51	2,966.67	12,963.90	15,000.00	15,000.00	
542 39 41 0000 General Admin Fees	0.00	0.00	25,071.58	0.00	31,000.00	31,000.00	
542 39 42 0000 Telephone	0.00	0.00	184.26	95.65	200.00	200.00	
542 39 45 0099 Eq Rental - Road Maintenance	27,700.42	26,144.30	21,653.39	23,284.02	25,000.00	25,000.00	
542 39 48 0000 Contracted Labor	20,932.45	32,815.97	6,747.41	4,260.61	20,000.00	65,000.00	
542 39 51 0000 Environmental Permits	25.00	0.00	0.00	0.00	0.00	0.00	
542 40 10 0000 Storm Drain Maint - Salaries	5,233.41	9,315.73	11,233.40	9,794.51	10,000.00	12,000.00	
542 40 20 0000 Storm Drain Maint - Benefits	2,939.08	5,675.35	5,617.68	5,034.00	6,000.00	7,000.00	
542 40 31 0000 Storm Drain Maint - Supplies	0.00	1,390.47	899.94	95.98	2,000.00	2,000.00	
542 40 45 0099 Eq Rental - Storm Drain Maint	2,462.13	2,507.17	3,672.68	2,044.56	3,000.00	3,000.00	
542 40 47 0000 Dewatering Electricity Chesser	469.72	611.75	1,146.41	918.50	800.00	1,300.00	
542 40 48 0000 Storm Drain Maint - Contrlabor	546.58	0.00	12,108.53	0.00	700.00	700.00	
542 62 41 0000 Path Maintenance-Contract Svcs	0.00	4,741.83	0.00	0.00	0.00	0.00	
542 63 47 0000 Electricy - Street Lights	17,151.97	11,303.92	13,685.80	11,661.60	14,000.00	16,000.00	
542 63 47 0001 Street Water	0.00	0.00	2,005.53	2,233.68	0.00	3,000.00	
542 63 48 0000 Repair/maintenance - ST Lights	3,206.13	4,142.04	16,649.76	859.48	3,000.00	3,000.00	
542 64 31 0000 Traffic Devices	11,055.41	8,049.90	3,057.95	9,599.41	12,000.00	12,000.00	
542 64 48 0000 Road Striping	0.00	2,328.22	5,508.40	0.00	6,000.00	6,000.00	
542 66 10 0000 Snow Removal - Salary	616.96	15,710.18	2,124.67	9,539.64	18,000.00	19,620.00	
542 66 20 0000 Snow Removal - Benefits	183.21	7,299.55	940.56	4,329.84	8,000.00	8,720.00	
542 66 31 0000 Snow Removal - Supplies	0.00	0.00	480.85	239.88	1,000.00	1,000.00	
542 66 45 0099 Eq Rental - Snow Removal	206.92	11,486.28	913.56	2,778.28	4,000.00	4,000.00	
542 67 47 0000 Litter Clean-Up	2,657.92	3,263.22	2,801.70	2,001.03	2,000.00	3,500.00	
<b>542 Streets - Maintenance</b>	<b>204,586.96</b>	<b>268,359.38</b>	<b>232,154.82</b>	<b>215,388.05</b>	<b>289,700.00</b>	<b>356,760.00</b>	
543 10 10 0000 General Administration Salaries	921.66	492.19	1,570.22	3,199.39	2,000.00	2,180.00	
543 10 20 0000 General Administration Benefits	436.85	137.66	333.51	658.41	750.00	817.50	
543 31 10 0000 General Services Salaries	3,197.15	3,331.63	3,003.38	2,310.77	5,000.00	5,450.00	
543 31 20 0000 General Services Benefits	1,010.39	1,231.28	762.90	572.89	1,500.00	1,635.00	
543 31 41 0000 Computer Services	135.56	909.78	293.29	212.30	600.00	600.00	
543 31 41 0001 Contracted Servcies	0.00	1,350.00	0.00	19,224.75	80,000.00	0.00	
543 31 41 0022 Audit Fee	1,220.98	0.00	2,746.71	3,840.69	2,000.00	3,000.00	
543 31 43 0000 Travel - Streets	0.00	0.00	0.00	0.00	500.00	500.00	

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### 100 Street Fund

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543 31 46 0000 Insurance	6,822.94	506.40	6,076.40	6,421.00	6,500.00	7,150.00	
543 31 49 0000 Training - Streets	115.00	128.33	0.00	80.00	500.00	500.00	
543 31 49 0001 Misc/Recording Fees/Dues	800.00	800.00	821.07	832.25	1,000.00	1,000.00	
543 Streets Admin & Overhead	14,660.53	8,887.27	15,607.48	37,352.45	100,350.00	22,832.50	
544 20 41 0100 #14 ST Planning Professional Services	2,522.05	0.00	247.50	5,406.30	39,500.00	0.00	
544 Road & Street Operations	2,522.05	0.00	247.50	5,406.30	39,500.00	0.00	
566 72 42 0100 Substance Abuse/Liquor Profits	258.52	256.78	260.08	65.40	0.00	0.00	
566 Substance Abuse	258.52	256.78	260.08	65.40	0.00	0.00	
594 42 41 0000 Relight WA-Contract Services	109,077.00	0.00	0.00	0.00	0.00	0.00	
595 32 10 0000 #71 Kanaka (Restor/Rehab) - Sal	881.41	0.00	0.00	0.00	0.00	0.00	
595 32 20 0000 #71 Kanaka (Restor/Rehab) - Ben	403.92	0.00	0.00	0.00	0.00	0.00	
595 32 45 0099 Eq Rental-Restor/Rehab (#71 Kanaka)	299.16	0.00	0.00	0.00	0.00	0.00	
595 33 10 0000 Russell Avenue (Restor/Rehab) - Sal	1,542.86	28,529.72	16,417.62	146.13	0.00	0.00	
595 33 20 0000 Russell Avenue (Restor/Rehab) - Ben	699.55	12,260.28	9,008.25	58.37	0.00	0.00	
595 33 31 0000 Russell Avenue (Restor/Rehab)-Supp	0.00	11,531.98	0.00	0.00	0.00	0.00	
595 33 41 0000 Russell Avenue (Restor/Rehab)-Svcs	0.00	1,176.44	9,497.61	0.00	0.00	0.00	
595 33 45 0099 Eq Rental - Restor/Rehab (Russell Ave)	651.06	13,470.17	4,849.69	33.15	0.00	0.00	
595 40 41 0000 Rock Creek Stormwater and Outfall	0.00	0.00	0.00	44,622.00	179,000.00	134,000.00	
595 50 41 0000 Kanaka Bridge Rebuild	0.00	0.00	0.00	0.00	20,000.00	0.00	
595 61 10 0000 Gropper Sidewalk - Salaries	212.53	0.00	0.00	0.00	0.00	0.00	
595 61 20 0000 Gropper Sidewalk - Benefits	97.45	0.00	0.00	0.00	0.00	0.00	
595 61 45 0099 Eq Rental-Gropper Sidewalk	70.40	0.00	0.00	0.00	0.00	0.00	
594 Capital Expenditures	113,935.34	66,968.59	39,773.17	44,859.65	199,000.00	134,000.00	
597 17 00 0000 Transfer Out To Gropper Sidewalk	24,174.42	0.00	0.00	0.00	0.00	0.00	
597 18 00 0000 Transfer Out to 309 Russell Ave	0.00	97,030.83	38,634.33	0.00	0.00	0.00	
597 Interfund Transfers	24,174.42	97,030.83	38,634.33	0.00	0.00	0.00	
508 51 00 0100 Streets-Unreserved Ending Cash	0.00	0.00	0.00	0.00	48,186.34	41,507.84	
508 51 01 0100 Streets-Snow Reserve	0.00	0.00	0.00	0.00	10,000.00	10,000.00	
999 Ending Balance	0.00	0.00	0.00	0.00	58,186.34	51,507.84	

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100 Street Fund

Account	2018 Actual	2019 Actual	2020 Actual	2021 Actual	2021 Appropriated	2022 Appropriated	Comment
<b>TOTAL EXPENDITURES:</b>	360,137.82	441,502.85	326,677.38	303,071.85	686,736.34	565,100.34	
FUND GAIN/LOSS:	187,892.64	306,289.98	310,691.94	370,809.87	0.00	0.00	

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## 103 Tourism Promo & Develop Fund

Account	2018 Actual	2019 Actual	2020 Actual	2021 Actual	2021 Appropriated	2022 Appropriated	Comment
308 31 00 0103 Tourism Reserved C&I - Capital	300,000.00	300,000.00	300,000.00	180,226.71	180,226.71	180,226.71	
308 31 01 0103 Tourism Reserved C&I - Rev. Shortfall	228,999.54	247,672.30	410,294.51	451,373.46	436,373.46	436,373.46	
308 Beginning Balances	528,999.54	547,672.30	710,294.51	631,600.17	616,600.17	616,600.17	
313 31 00 0000 Stadium (Motel/Hotel) Tax	488,077.57	519,403.95	286,330.38	302,572.72	300,000.00	300,000.00	
310 Taxes	488,077.57	519,403.95	286,330.38	302,572.72	300,000.00	300,000.00	
361 11 00 0103 Interest Income/Tourism	4,740.36	8,951.51	11,759.60	5,735.46	0.00	0.00	
360 Interest & Other Earnings	4,740.36	8,951.51	11,759.60	5,735.46	0.00	0.00	
<b>TOTAL REVENUES:</b>	<b>1,021,817.47</b>	<b>1,076,027.76</b>	<b>1,008,384.49</b>	<b>939,908.35</b>	<b>916,600.17</b>	<b>916,600.17</b>	
571 00 41 0000 Community Garden/AgroTourism	0.00	0.00	0.00	1,598.26	0.00	0.00	
571 Education & Recreation	0.00	0.00	0.00	1,598.26	0.00	0.00	
573 30 41 0000 Consultant Services, Chamber	90,000.00	90,000.00	92,047.09	60,000.00	90,000.00	90,000.00	
573 30 41 0001 SBA Consultant Services	90,730.64	70,852.71	64,504.95	29,218.31	80,000.00	80,000.00	
573 30 41 0004 County - Fair & Timber Carnival	6,000.00	6,000.00	0.00	0.00	5,000.00	5,000.00	
573 30 41 0005 County - Bluegrass Festival	9,000.00	9,000.00	0.00	0.00	10,000.00	10,000.00	
573 30 41 0008 County-Fireworks	0.00	0.00	0.00	0.00	7,500.00	7,500.00	
573 30 41 0010 General Admin Fees	0.00	0.00	3,767.44	0.00	4,000.00	4,000.00	
573 90 10 0000 Promotion Salaries	1,843.21	2,019.44	1,863.64	908.64	5,000.00	5,000.00	
573 90 10 0003 Promotion Field Salaries	1,760.21	2,188.51	2,489.33	976.97	3,300.00	3,300.00	
573 90 20 0000 Promotion Benefits	873.62	884.00	394.23	180.18	1,000.00	1,000.00	
573 90 20 0003 Promotion Field Benefits	1,075.84	1,182.29	1,212.38	511.81	1,700.00	1,700.00	
573 90 31 0000 Promotion Supplies	516.59	232.00	0.00	0.00	0.00	0.00	
573 90 41 0001 Discover Your Northwest	20,656.09	17,250.00	6,986.88	-1,257.22	0.00	0.00	
573 90 41 0002 CRGIC Consultant Services	53,625.96	55,000.00	36,167.97	0.00	55,000.00	55,000.00	
573 90 41 0003 X-Fest Event Consultant Serv	1,000.00	0.00	0.00	0.00	0.00	0.00	
573 90 41 0004 Skamania Senior Services - Hiker Bus	2,500.00	1,250.00	0.00	0.00	2,000.00	2,000.00	
573 90 41 0008 Gorge Outrigger Races	5,000.00	5,000.00	0.00	0.00	5,000.00	5,000.00	
573 90 41 0009 BOTG Kiteboarding Festival	3,000.00	3,000.00	0.00	0.00	3,000.00	3,000.00	
573 90 41 0011 Stevenson Farmers Market	2,000.00	2,000.00	2,000.00	0.00	3,000.00	3,000.00	
573 90 41 0013 Main St Program Coordinator (SBA)	25,000.00	40,000.00	55,000.00	48,750.00	65,000.00	65,000.00	
573 90 41 0014 Stevenson Waterfront Music Festival	2,000.00	2,000.00	0.00	0.00	3,000.00	3,000.00	
573 90 41 0015 Walking Man	1,335.69	2,000.00	0.00	0.00	5,200.00	5,200.00	

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## 103 Tourism Promo & Develop Fund

Account	2018 Actual	2019 Actual	2020 Actual	2021 Actual	2021 Appropriated	2022 Appropriated	Comment
573 90 41 0016 Pirate Festival	0.00	0.00	0.00	0.00	8,400.00	8,400.00	
573 90 41 0017 Stevenson Municipal Pool Marketing	2,728.94	2,500.00	0.00	0.00	0.00	0.00	
573 90 41 0018 SC Fair Board-GorgeGrass	8,000.00	8,000.00	0.00	0.00	4,000.00	4,000.00	
573 90 41 0019 CGTA Services	2,500.00	2,500.00	2,500.00	0.00	5,000.00	5,000.00	
573 90 41 0021 Computer Services	112.95	727.89	244.23	176.83	0.00	0.00	
573 90 41 0022 Audit Fee	1,220.98	0.00	1,831.14	3,840.69	2,000.00	2,000.00	
573 90 41 0100 TAC - Professional Services	0.00	0.00	0.00	54.00	0.00	0.00	
573 90 45 0099 Eq Rental - Promotion Field	901.58	687.72	1,001.75	182.98	0.00	0.00	
<b>573 Cultural &amp; Community Activities</b>	<b>333,382.30</b>	<b>324,274.56</b>	<b>272,011.03</b>	<b>143,543.19</b>	<b>368,100.00</b>	<b>368,100.00</b>	
594 75 63 0001 Leavens Point Beach	111,400.00	0.00	0.00	0.00	0.00	0.00	
594 75 63 0006 Waterfront Wayfinding Signage (Port)	29,582.00	0.00	0.00	0.00	0.00	0.00	
594 75 63 0007 Waterfront Park Amenities (Port)	0.00	30,867.00	0.00	0.00	0.00	0.00	
594 75 63 0008 Waterfront Park Enhancements	0.00	0.00	79,221.51	0.00	0.00	0.00	
594 76 63 0001 Courthouse Park Plaza (SDA)	0.00	10,591.69	25,551.78	2,030.56	230,000.00	230,000.00	
<b>594 Capital Expenditures</b>	<b>140,982.00</b>	<b>41,458.69</b>	<b>104,773.29</b>	<b>2,030.56</b>	<b>230,000.00</b>	<b>230,000.00</b>	
508 31 00 0103 Tourism-Cap. Facility Reserve	0.00	0.00	0.00	0.00	100,000.00	100,000.00	
508 31 01 0103 Tourism-Ending Cash	0.00	0.00	0.00	0.00	218,500.17	218,500.17	
<b>999 Ending Balance</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>318,500.17</b>	<b>318,500.17</b>	
<b>TOTAL EXPENDITURES:</b>	<b>474,364.30</b>	<b>365,733.25</b>	<b>376,784.32</b>	<b>147,172.01</b>	<b>916,600.17</b>	<b>916,600.17</b>	
<b>FUND GAIN/LOSS:</b>	<b>547,453.17</b>	<b>710,294.51</b>	<b>631,600.17</b>	<b>792,736.34</b>	<b>0.00</b>	<b>0.00</b>	



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### 105 Affordable Housing Fund

Account	2018 Actual	2019 Actual	2020 Actual	2021 Actual	2021 Appropriated	2022 Appropriated	Comment
308 31 00 0105 Affordable Housing-Beg Balance	0.00	0.00	0.00	1,215.61	1,215.61	6,215.61	
308 Beginning Balances	0.00	0.00	0.00	1,215.61	1,215.61	6,215.61	
313 27 00 0000 Affordable And Supportive Housing Sales And Use Tax	0.00	0.00	1,215.61	3,567.36	15,000.00	5,000.00	
310 Taxes	0.00	0.00	1,215.61	3,567.36	15,000.00	5,000.00	
<b>TOTAL REVENUES:</b>	<b>0.00</b>	<b>0.00</b>	<b>1,215.61</b>	<b>4,782.97</b>	<b>16,215.61</b>	<b>11,215.61</b>	
508 31 00 0105 Affordable Housing-Ending Balance	0.00	0.00	0.00	0.00	16,215.61	11,215.61	
999 Ending Balance	0.00	0.00	0.00	0.00	16,215.61	11,215.61	
<b>TOTAL EXPENDITURES:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>16,215.61</b>	<b>11,215.61</b>	
<b>FUND GAIN/LOSS:</b>	<b>0.00</b>	<b>0.00</b>	<b>1,215.61</b>	<b>4,782.97</b>	<b>0.00</b>	<b>0.00</b>	

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### 300 Capital Improvement Fund

Account	2018 Actual	2019 Actual	2020 Actual	2021 Actual	2021 Appropriated	2022 Appropriated	Comment
308 31 00 0300 Cap Imp Reserved Begin C&I	0.00	0.00	124,399.77	96,016.92	96,016.92	96,016.92	
308 31 01 0300 Cap Imp Res Begin C&I Waterfront Imp	0.00	0.00	11,256.65	11,256.65	11,256.65	11,256.65	
308 51 00 0300 Cap Imp Reserved Begin C&I	59,345.13	97,368.97	0.00	0.00	0.00	0.00	
308 51 01 0300 Cap Imp Res Begin C&I Waterfront Imp	11,256.65	11,256.65	0.00	0.00	0.00	0.00	
308 Beginning Balances	70,601.78	108,625.62	135,656.42	107,273.57	107,273.57	107,273.57	
318 34 00 0000 Real Estate Excise Tax	37,586.59	26,296.78	46,539.85	41,744.46	20,000.00	20,000.00	
310 Taxes	37,586.59	26,296.78	46,539.85	41,744.46	20,000.00	20,000.00	
361 11 00 0300 Interest on Investments-Cap Imp	437.25	734.02	714.08	442.72	0.00	0.00	
360 Interest & Other Earnings	437.25	734.02	714.08	442.72	0.00	0.00	
<b>TOTAL REVENUES:</b>	<b>108,625.62</b>	<b>135,656.42</b>	<b>182,910.35</b>	<b>149,460.75</b>	<b>127,273.57</b>	<b>127,273.57</b>	
597 01 00 0100 Transfer Out to Streets	0.00	0.00	0.00	0.00	30,000.00	30,000.00	
597 18 00 0309 Transfer Out To Russell	0.00	0.00	58,263.84	0.00	0.00	0.00	
597 18 00 0311 Transfer Out To First Street	0.00	0.00	17,372.94	0.00	43,700.00	0.00	
597 Interfund Transfers	0.00	0.00	75,636.78	0.00	73,700.00	30,000.00	
508 31 00 0300 Cap. Imp.-Ending Cash	0.00	0.00	0.00	0.00	42,316.92	86,016.92	
508 31 01 0300 Cap. Imp.-Waterfront Imp Res	0.00	0.00	0.00	0.00	11,256.65	11,256.65	
999 Ending Balance	0.00	0.00	0.00	0.00	53,573.57	97,273.57	
<b>TOTAL EXPENDITURES:</b>	<b>0.00</b>	<b>0.00</b>	<b>75,636.78</b>	<b>0.00</b>	<b>127,273.57</b>	<b>127,273.57</b>	
<b>FUND GAIN/LOSS:</b>	<b>108,625.62</b>	<b>135,656.42</b>	<b>107,273.57</b>	<b>149,460.75</b>	<b>0.00</b>	<b>0.00</b>	

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### 301 Timber Harvest Fund

Account	2018 Actual	2019 Actual	2020 Actual	2021 Actual	2021 Appropriated	2022 Appropriated	Comment
308 80 00 0301 Timber Harvest Unres Beg Cash	1,052,034.82	1,311,537.00	0.00	0.00	0.00	0.00	
308 Beginning Balances	1,052,034.82	1,311,537.00	0.00	0.00	0.00	0.00	
361 11 00 0301 Interest on Investments - Timber Harvest	4,571.91	17,362.42	0.00	0.00	0.00	0.00	
360 Interest & Other Earnings	4,571.91	17,362.42	0.00	0.00	0.00	0.00	
395 10 00 0301 Timber Harvest Proceeds	396,657.27	0.00	0.00	0.00	0.00	0.00	
390 Other Financing Sources	396,657.27	0.00	0.00	0.00	0.00	0.00	
<b>TOTAL REVENUES:</b>	<b>1,453,264.00</b>	<b>1,328,899.42</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
554 90 41 0301 Timber Sale Management Consulting	34,791.58	0.00	0.00	0.00	0.00	0.00	
554 90 48 0301 Timber Sale Contracted Seviles	137,224.38	3,306.00	0.00	0.00	0.00	0.00	
554 90 51 0000 Timber Sale Permitting	100.00	0.00	0.00	0.00	0.00	0.00	
554 Environmental Services	172,115.96	3,306.00	0.00	0.00	0.00	0.00	
597 01 00 0010 Transfers-Out - General Reserve	0.00	325,593.42	0.00	0.00	0.00	0.00	
597 01 00 0020 Transfers-Out - Fire Reserve	0.00	1,000,000.00	0.00	0.00	0.00	0.00	
597 Interfund Transfers	0.00	1,325,593.42	0.00	0.00	0.00	0.00	
<b>TOTAL EXPENDITURES:</b>	<b>172,115.96</b>	<b>1,328,899.42</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>FUND GAIN/LOSS:</b>	<b>1,281,148.04</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	

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### 303 Joint Emergency Facilities Fund

Account	2018 Actual	2019 Actual	2020 Actual	2021 Actual	2021 Appropriated	2022 Appropriated	Comment
397 01 00 0303 Transfer In from CE	63,198.11	34,316.57	0.00	0.00	0.00	0.00	
397 Interfund Transfers	63,198.11	34,316.57	0.00	0.00	0.00	0.00	
<b>TOTAL REVENUES:</b>	<b>63,198.11</b>	<b>34,316.57</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
594 22 41 0000 Consulting Engineering	63,198.11	34,316.57	0.00	0.00	0.00	0.00	
594 Capital Expenditures	63,198.11	34,316.57	0.00	0.00	0.00	0.00	
<b>TOTAL EXPENDITURES:</b>	<b>63,198.11</b>	<b>34,316.57</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>FUND GAIN/LOSS:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	

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### 306 Kanaka Creek Road Improvements

Account	2018 Actual	2019 Actual	2020 Actual	2021 Actual	2021 Appropriated	2022 Appropriated	Comment
308 10 00 0306 Beg Cash (Reserved)	-71,434.76	0.00	0.00	0.00	0.00	0.00	
308 Beginning Balances	-71,434.76	0.00	0.00	0.00	0.00	0.00	
333 20 20 0306 STP Grant	145,960.43	0.00	0.00	0.00	0.00	0.00	
334 03 80 0001 TIB Grant	18,120.93	9,024.37	0.00	0.00	0.00	0.00	
330 Intergovernmental Revenues	164,081.36	9,024.37	0.00	0.00	0.00	0.00	
<b>TOTAL REVENUES:</b>	<b>92,646.60</b>	<b>9,024.37</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
595 10 41 0306 Kanaka Creek Rd - Engineering	5,132.93	0.00	0.00	0.00	0.00	0.00	
595 30 63 0000 Kanaka Creek Rd - Contracted Labor	62,782.46	0.00	0.00	0.00	0.00	0.00	
594 Capital Expenditures	67,915.39	0.00	0.00	0.00	0.00	0.00	
597 15 00 0306 Transfer Out to Streets	29,864.14	9,024.37	0.00	0.00	0.00	0.00	
597 Interfund Transfers	29,864.14	9,024.37	0.00	0.00	0.00	0.00	
<b>TOTAL EXPENDITURES:</b>	<b>97,779.53</b>	<b>9,024.37</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>FUND GAIN/LOSS:</b>	<b>-5,132.93</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	

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### 308 Gropper Sidewalk

Account	2018 Actual	2019 Actual	2020 Actual	2021 Actual	2021 Appropriated	2022 Appropriated	Comment
308 10 00 0308 Gropper Beginning Cash	-20,497.70	0.00	0.00	0.00	0.00	0.00	
308 Beginning Balances	-20,497.70	0.00	0.00	0.00	0.00	0.00	
334 03 80 0308 TIB Grant	6,889.94	0.00	0.00	0.00	0.00	0.00	
330 Intergovernmental Revenues	6,889.94	0.00	0.00	0.00	0.00	0.00	
397 02 00 0308 Transfer In From Streets	24,174.42	0.00	0.00	0.00	0.00	0.00	
397 Interfund Transfers	24,174.42	0.00	0.00	0.00	0.00	0.00	
<b>TOTAL REVENUES:</b>	<b>10,566.66</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
595 10 41 0308 Gropper Sidewalk - Engineering	946.92	0.00	0.00	0.00	0.00	0.00	
595 61 63 0000 Gropper Sidewalk - Construction	10,566.66	0.00	0.00	0.00	0.00	0.00	
594 Capital Expenditures	11,513.58	0.00	0.00	0.00	0.00	0.00	
<b>TOTAL EXPENDITURES:</b>	<b>11,513.58</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>FUND GAIN/LOSS:</b>	<b>-946.92</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	

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### 309 Russell Ave

Account	2018 Actual	2019 Actual	2020 Actual	2021 Actual	2021 Appropriated	2022 Appropriated	Comment
308 51 00 0309 Russell Ave Res Beg CA & Invest	0.00	-66,157.50	0.00	0.00	0.00	0.00	
308 91 00 0309 Russell Ave Res Beg CA & Invest	0.00	0.00	0.00	-119.36	-119.36	0.00	
308 Beginning Balances	0.00	-66,157.50	0.00	-119.36	-119.36	0.00	
333 20 20 0001 Russell STP Grant	0.00	123,000.00	546,385.84	67,114.77	0.00	0.00	
334 03 80 0309 Russell Ave-TIB Grant	0.00	0.00	90,134.07	0.00	119.36	0.00	
330 Intergovernmental Revenues	0.00	123,000.00	636,519.91	67,114.77	119.36	0.00	
397 02 00 0309 Transfer In from Streets	0.00	97,030.83	38,634.33	0.00	0.00	0.00	
397 03 00 0309 Transfer In From CI	0.00	0.00	58,263.84	0.00	0.00	0.00	
397 Interfund Transfers	0.00	97,030.83	96,898.17	0.00	0.00	0.00	
<b>TOTAL REVENUES:</b>	<b>0.00</b>	<b>153,873.33</b>	<b>733,418.08</b>	<b>66,995.41</b>	<b>0.00</b>	<b>0.00</b>	
595 10 41 0309 Russell Ave - Engineering	66,157.50	141,739.68	101,332.23	0.00	0.00	0.00	
595 10 41 1309 Russell Ave-Construction	0.00	0.00	632,205.21	0.00	0.00	0.00	
595 20 61 0309 Russell Ave-Right Of Way	0.00	12,133.65	0.00	0.00	0.00	0.00	
594 Capital Expenditures	66,157.50	153,873.33	733,537.44	0.00	0.00	0.00	
597 18 00 0309 Russel Ave Transfers-Out - Streets	0.00	0.00	0.00	66,995.41	0.00	0.00	
597 Interfund Transfers	0.00	0.00	0.00	66,995.41	0.00	0.00	
<b>TOTAL EXPENDITURES:</b>	<b>66,157.50</b>	<b>153,873.33</b>	<b>733,537.44</b>	<b>66,995.41</b>	<b>0.00</b>	<b>0.00</b>	
<b>FUND GAIN/LOSS:</b>	<b>-66,157.50</b>	<b>0.00</b>	<b>-119.36</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	

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310 Wastewater System Upgrades

Account	2018 Actual	2019 Actual	2020 Actual	2021 Actual	2021 Appropriated	2022 Appropriated	Comment
<b>TOTAL EXPENDITURES:</b>	0.00	0.00	0.00	0.00	0.00	0.00	
FUND GAIN/LOSS:	0.00	0.00	0.00	0.00	0.00	0.00	



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### 311 First Street

Account	2018 Actual	2019 Actual	2020 Actual	2021 Actual	2021 Appropriated	2022 Appropriated	Comment
308 91 00 0311 First St-Res Beg Cash	0.00	0.00	0.00	-40,966.57	-40,966.57	0.00	
308 Beginning Balances	0.00	0.00	0.00	-40,966.57	-40,966.57	0.00	
333 20 20 0002 First St.-TA Grant	0.00	0.00	67,988.30	49,972.03	616,366.57	0.00	
330 Intergovernmental Revenues	0.00	0.00	67,988.30	49,972.03	616,366.57	0.00	
397 00 00 1311 First St-Transfer In From CIP	0.00	0.00	17,372.94	0.00	43,700.00	0.00	
397 Interfund Transfers	0.00	0.00	17,372.94	0.00	43,700.00	0.00	
<b>TOTAL REVENUES:</b>	0.00	0.00	85,361.24	9,005.46	619,100.00	0.00	
595 10 41 0311 First St-Engineering Svc	0.00	0.00	126,327.81	34,435.67	619,100.00	0.00	
594 Capital Expenditures	0.00	0.00	126,327.81	34,435.67	619,100.00	0.00	
<b>TOTAL EXPENDITURES:</b>	0.00	0.00	126,327.81	34,435.67	619,100.00	0.00	
<b>FUND GAIN/LOSS:</b>	0.00	0.00	-40,966.57	-25,430.21	0.00	0.00	

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### 400 Water/Sewer Fund

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308 51 00 0400 WS Unreserved Begin CA & Invest	94,259.50	97,513.09	251,864.61	215,714.63	215,714.63	218,216.56	
400 Water/Sewer	94,259.50	97,513.09	251,864.61	215,714.63	215,714.63	218,216.56	
308 51 01 0400 WS Res Begin C&I System Dev Water	132,479.17	110,376.85	207,161.66	368,088.95	368,088.95	454,401.46	
401 Water	132,479.17	110,376.85	207,161.66	368,088.95	368,088.95	454,401.46	
308 51 02 0400 WS Res Begin C&I System Dev Sewer	132,380.00	100,730.27	186,003.27	303,770.27	303,770.27	412,368.47	
308 51 03 0400 WS Res Begin C&I Sewer Outfall Debt	32,670.00	32,670.00	32,670.00	0.00	0.00	0.00	
402 Sewer	165,050.00	133,400.27	218,673.27	303,770.27	303,770.27	412,368.47	
308 Beginning Balances	391,788.67	341,290.21	677,699.54	887,573.85	887,573.85	1,084,986.49	
334 04 20 0400 Dept. Of Commerce-Energy Grant	0.00	0.00	0.00	94,923.00	1,000.00	1,000.00	
343 Water	0.00	0.00	0.00	94,923.00	1,000.00	1,000.00	
330 Intergovernmental Revenues	0.00	0.00	0.00	94,923.00	1,000.00	1,000.00	
343 40 00 0000 Water Sales	549,332.99	626,628.54	637,388.37	621,563.87	630,000.00	661,500.00	
343 40 18 0000 Turn on Fees	1,413.81	1,397.12	10.00	336.00	1,500.00	1,500.00	
343 40 19 0000 Disconnect/Nonpayment Fee	1,906.45	0.00	0.00	0.00	1,000.00	1,000.00	
343 40 20 0000 Water Construction Hookup	60.00	45.00	50.00	335.30	0.00	0.00	
343 40 21 0000 Hydrant Rental - External	1,000.00	1,350.00	967.07	379.95	600.00	600.00	
343 40 99 0000 Hydrant Rental-Internal (fire)	4,000.00	4,000.00	0.00	8,000.00	4,000.00	4,000.00	
343 41 00 0000 Installation Water	10,771.51	6,369.86	9,471.74	16,183.98	10,000.00	10,000.00	
343 Water	568,484.76	639,790.52	647,887.18	646,799.10	647,100.00	678,600.00	
343 50 00 0000 Sewer Service Income	495,935.71	652,849.27	862,464.48	815,306.63	905,900.00	1,041,785.00	
343 50 01 0000 BOD Surcharge	34,395.72	29,009.02	39,323.82	34,885.68	0.00	0.00	
343 50 02 0000 Downspout-Sump Pump Discharge	12,246.49	9,272.82	6,672.58	4,563.87	0.00	0.00	
343 51 00 0000 Installation Sewer	600.00	450.00	750.00	75.00	300.00	300.00	
344 Sewer	543,177.92	691,581.11	909,210.88	854,831.18	906,200.00	1,042,085.00	
340 Charges For Goods & Services	1,111,662.68	1,331,371.63	1,557,098.06	1,501,630.28	1,553,300.00	1,720,685.00	
367 40 00 0000 Water Capital Contributions	59,895.00	96,784.81	160,927.29	166,466.00	46,674.00	46,674.00	

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### 400 Water/Sewer Fund

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369 10 01 0000 Water Miscellaneous Income	1,458.18	0.00	0.00	0.00	0.00	0.00	
343 Water	61,353.18	96,784.81	160,927.29	166,466.00	46,674.00	46,674.00	
367 50 00 0000 Sewer Capital Contributions	42,035.00	85,273.00	117,767.00	108,598.20	56,532.00	56,532.00	
344 Sewer	42,035.00	85,273.00	117,767.00	108,598.20	56,532.00	56,532.00	
361 11 00 0400 Interest on Investments - W/S	3,987.63	6,398.10	6,120.25	5,000.36	4,000.00	4,000.00	
369 81 00 0000 Cashier's Overages/Shortages	0.00	20.00	0.00	0.00	0.00	0.00	
369 91 00 0400 Other Miscellaneous/NSF Fee Recovery	207.00	232.00	96.00	281.61	0.00	0.00	
400 Water/Sewer	4,194.63	6,650.10	6,216.25	5,281.97	4,000.00	4,000.00	
360 Interest & Other Earnings	107,582.81	188,707.91	284,910.54	280,346.17	107,206.00	107,206.00	
391 70 00 0000 Capital Loan-Water Meters	0.00	0.00	321,000.00	0.00	0.00	0.00	
402 Sewer	0.00	0.00	321,000.00	0.00			
390 Other Financing Sources	0.00	0.00	321,000.00	0.00	0.00	0.00	
<b>TOTAL REVENUES:</b>	<b>1,611,034.16</b>	<b>1,861,369.75</b>	<b>2,840,708.14</b>	<b>2,764,473.30</b>	<b>2,549,079.85</b>	<b>2,913,877.49</b>	
534 10 10 0000 WA-Administrative Salary	1,843.21	2,015.59	2,649.62	1,382.73	2,500.00	2,725.00	
534 10 20 0000 WA-Administrative Benefits	873.62	884.12	562.49	285.07	1,000.00	1,090.00	
534 10 41 0001 General Admin Fee	0.00	0.00	46,878.49	0.00	47,000.00	47,000.00	
534 10 41 0022 WA-Audit Fee	2,441.97	0.00	4,577.86	5,120.92	6,000.00	6,000.00	
534 10 42 0000 WA-Op. Permit(DOH)/Other Fees	6,746.00	4,991.00	5,101.40	4,653.28	5,000.00	5,150.00	
534 10 49 0001 WA-Dues & Membership/Filing Fees	944.58	587.37	1,591.62	102.19	2,000.00	2,000.00	
534 20 10 0000 WA-Administrative Planning WA - Sal	1,569.50	0.00	0.00	0.00	0.00	0.00	
534 20 20 0000 WA-Administrative Planning WA - Ben	945.10	0.00	0.00	0.00	0.00	0.00	
534 20 41 0000 WA-Admin Planning Water - Consulting	799.31	2,911.60	3,451.05	198.00	2,000.00	27,000.00	Standards Update
534 20 45 0099 Eq Rental-Administrative Planning WA	562.34	0.00	0.00	0.00	0.00	0.00	
534 40 43 0000 WA-Travel	804.47	772.18	0.00	0.00	2,000.00	2,000.00	
534 40 49 0001 WA-Training	890.00	1,722.07	858.90	1,925.09	2,000.00	2,000.00	
534 50 35 0000 WA-Small Tools/Minor Equipment	13,262.67	1,830.06	1,350.75	0.00	2,500.00	2,500.00	
534 50 48 0000 WA-Repair-Contracted Labor	14,936.25	17,971.15	10,761.44	6,682.97	20,000.00	20,000.00	
534 54 10 0000 WA-Maintenance-Trtmnt Plant Salaries	2,604.52	0.00	0.00	0.00	0.00	0.00	

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### 400 Water/Sewer Fund

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534 54 20 0000 WA-Maintenance-Trtmnt Plant Benefits	1,339.20	0.00	0.00	0.00	0.00	0.00	
534 55 10 0000 WA-Maint.-Trans & Distr. Salary	21,208.34	0.00	0.00	0.00	0.00	0.00	
534 55 20 0000 WA-Maint.-Trans & Distr. Benefits	11,899.98	0.00	0.00	0.00	0.00	0.00	
534 70 10 0000 WA-Customer Services Salary	47,111.53	38,987.88	38,910.48	31,225.53	42,000.00	45,780.00	
534 70 20 0000 WA-Customer Services Benefits	14,965.76	14,981.77	10,957.67	8,470.88	13,500.00	14,715.00	
534 70 31 0000 WA-Office Supplies And Postage	1,261.83	1,889.26	1,371.70	1,031.29	2,250.00	2,250.00	
534 70 41 0000 WA-Computer Services/Repair	2,396.82	6,475.92	6,587.63	3,271.46	4,000.00	6,000.00	
534 70 41 0001 WA-EBPP Fees	1,536.61	1,887.54	2,556.41	2,009.53	2,000.00	3,000.00	
534 80 31 0000 WA-Operating Supplies	23,643.75	23,394.85	34,493.62	29,451.81	25,000.00	35,000.00	
534 80 41 0000 WA-Testing	3,516.63	3,655.00	4,750.00	3,496.75	4,000.00	5,000.00	
534 80 42 0000 WA-Telephone	926.58	1,606.03	1,710.10	1,202.45	1,400.00	2,000.00	
534 80 45 0001 WA-Telemetry/Meter Services	0.00	2,731.21	2,877.00	3,851.20	3,000.00	4,000.00	
534 80 45 0099 WA-Eq Rental - Water	52,981.02	48,768.69	43,168.75	30,722.96	53,000.00	53,000.00	
534 80 46 0000 WA-Insurance	18,248.42	1,039.62	12,476.46	14,075.79	14,000.00	21,000.00	
534 80 47 0000 WA-Electricity	20,788.03	21,523.50	22,833.32	17,707.52	22,000.00	24,000.00	
534 81 41 0000 WA-Prof Services - General	0.00	0.00	5,227.35	11,926.69	0.00	0.00	
534 84 10 0000 WA-Operations Plant Salary	49,054.57	64,004.54	58,594.58	50,835.20	70,000.00	76,300.00	
534 84 20 0000 WA-Operations Plant Benefits	28,164.16	35,591.71	28,299.59	24,040.40	35,000.00	38,150.00	
534 84 31 0000 WA-Chemicals Plant	8,605.60	9,717.77	10,046.09	9,299.34	10,000.00	10,300.00	
534 84 41 0000 WA-Consultant Services - Plant	1,667.00	0.00	0.00	0.00	0.00	0.00	
534 85 10 0000 WA-Operations T & D Salary	44,996.34	60,180.14	82,347.06	55,642.21	60,000.00	65,400.00	
534 85 20 0000 WA-Operations T & D Benefits	25,359.95	31,306.16	41,437.50	26,960.47	30,000.00	32,700.00	
534 90 44 0000 WA-Taxes	28,933.79	32,430.09	34,700.57	26,632.44	38,110.00	40,015.50	
<b>534 Water Utilities</b>	<b>457,829.45</b>	<b>433,856.82</b>	<b>521,129.50</b>	<b>372,204.17</b>	<b>521,260.00</b>	<b>596,075.50</b>	
535 10 10 0000 WW-Administrative Salary	13,824.10	15,142.27	15,367.07	13,869.29	24,000.00	26,160.00	
535 10 20 0000 WW-Administrative Benefits	6,552.30	6,631.19	3,776.35	2,811.68	11,000.00	11,990.00	
535 10 41 0001 WW-General Admin Fee	0.00	0.00	49,227.46	0.00	44,000.00	48,400.00	
535 10 41 0022 WW-Audit Fee	2,441.97	0.00	4,577.86	5,120.92	6,000.00	8,000.00	
535 10 42 0000 WW-Permit Fees/DOE	2,288.52	2,309.04	2,327.40	1,327.16	2,500.00	2,500.00	
535 10 44 0000 WW-Advertising	203.24	320.16	90.48	918.34	0.00	0.00	
535 10 49 0001 WW-Dues & Membership/filing Fees	1,220.37	687.16	714.28	735.38	500.00	1,000.00	
535 20 41 0000 WW-Admin Planning Sewer - Consulting	8,385.04	0.00	0.00	2,000.60	0.00	30,000.00	Standards Update
535 40 43 0000 WW-Travel	1,224.56	1,277.78	0.00	0.00	1,500.00	1,500.00	
535 40 49 0001 WW-Training	2,796.00	2,083.36	0.00	976.63	3,000.00	3,000.00	
535 51 10 0000 WW-Maintenance T&D Salary	22,669.29	0.00	0.00	0.00	0.00	0.00	
535 51 20 0000 WW-Maintenance T&D Benefits	21,758.61	0.00	0.00	0.00	0.00	0.00	

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### 400 Water/Sewer Fund

Account	2018 Actual	2019 Actual	2020 Actual	2021 Actual	2021 Appropriated	2022 Appropriated	Comment
535 51 31 0000 WW-Maintenance Supplies	10,051.58	9,613.80	2,147.06	4,337.64	30,000.00	30,000.00	
535 51 48 0000 WW-Repair (Contract Serv) T&D	73,573.30	97,798.72	92,900.30	5,892.73	120,000.00	120,000.00	
535 51 48 0001 WW-Solids Hauling & Disposal	42,198.20	42,552.30	74,835.86	78,185.79	120,000.00	120,000.00	
535 54 10 0000 WW-Plant Maintenance Salary	2,531.67	0.00	0.00	0.00	0.00	0.00	
535 54 20 0000 WW-Plant Maintenance Benefits	1,555.51	0.00	0.00	0.00	0.00	0.00	
535 64 41 0000 WW-Plant Services	143,350.04	150,821.01	27,394.82	0.00	10,000.00	0.00	
535 70 10 0000 WW-Customer Service Salary	47,111.53	38,987.88	38,910.48	31,225.53	42,000.00	45,780.00	
535 70 20 0000 WW-Customer Service Benefits	14,965.76	14,981.77	10,957.67	8,474.70	13,500.00	14,715.00	
535 70 31 0000 WW-Office Supplies & Postage	1,224.32	1,935.01	1,300.31	1,039.00	2,500.00	2,500.00	
535 70 41 0000 WW-Computer Services/Repair	606.60	5,719.47	8,221.62	2,670.02	5,000.00	5,000.00	
535 70 41 0001 WW-EBPP Fees Sewer	1,536.54	1,887.54	2,371.41	2,009.53	2,000.00	3,000.00	
535 80 31 0000 WW-Operating Supplies	8,053.47	4,920.88	8,179.88	1,429.31	10,000.00	10,000.00	
535 80 41 0000 Sewer Operations Testing	1,591.31	269.00	12,980.00	9,327.50	21,000.00	21,000.00	
535 80 42 0000 Sewer Telephone	1,474.03	1,470.94	4,482.83	3,301.14	3,600.00	4,600.00	
535 80 45 0099 Eq Rental - Sewer	32,112.04	41,060.69	45,305.42	29,821.53	35,000.00	45,000.00	
535 80 46 0000 Sewer Insurance	11,254.51	527.14	6,327.07	7,542.33	6,500.00	21,125.00	
535 81 10 0000 WW-Operations Coll. Salary	18,757.59	41,874.76	21,528.99	22,043.72	22,000.00	25,300.00	
535 81 20 0000 WW-Operations Coll. Benefits	9,137.48	15,146.02	12,027.90	10,723.70	11,000.00	12,650.00	
535 81 47 0000 WW-Coll Electricity	0.00	0.00	2,462.71	2,437.86	0.00	5,000.00	
535 81 47 0001 WW-Coll. Water	0.00	0.00	160.00	268.80	450.00	450.00	
535 84 10 0000 WW-Operations Plant Salary	43,811.79	82,391.34	100,568.42	74,259.17	100,000.00	115,000.00	
535 84 20 0000 WW-Operations Plant Benefits	23,104.52	42,902.70	62,497.07	44,686.79	62,000.00	71,300.00	
535 84 47 0000 WW-Electricity	0.00	0.00	17,845.63	12,104.25	26,000.00	26,000.00	
535 84 47 0001 WW-Plant Water	0.00	0.00	5,954.88	11,971.31	20,000.00	21,000.00	
535 85 10 0000 WW Sampling Salary	13,220.50	41.51	1,015.68	366.27	4,000.00	4,000.00	
535 85 20 0000 WW Sampling Benefits	7,106.13	18.80	558.85	177.34	2,500.00	2,500.00	
535 85 31 0000 WW Sampling Supplies	866.66	376.29	0.00	0.00	500.00	500.00	
535 85 41 0000 WW Sampling Professional Services	19,828.92	6,628.00	5,290.00	1,869.00	7,000.00	7,000.00	
535 85 41 0002 WW Industrial Pretreatment Services	0.00	4,218.50	0.00	0.00	4,000.00	4,000.00	
535 85 45 0000 WW Sampling Equipment Rental	9,048.35	0.00	424.93	117.10	0.00	0.00	
535 90 44 0000 Sewer Taxes	13,631.62	18,736.46	23,527.53	18,060.50	36,050.00	41,457.50	
535 Sewer	635,067.97	653,331.49	666,258.22	412,102.56	809,100.00	911,427.50	
591 34 70 0000 WA-SMART Meter Lease-Pricipal	0.00	0.00	13,712.88	14,209.73	28,620.52	29,436.22	
591 34 78 0000 Base Res PWTF Loan Principal	23,273.39	23,273.39	23,273.39	23,273.40	23,273.39	23,273.39	
592 34 80 0000 WA-SMART Meter Lease-Interest	0.00	0.00	4,844.95	4,348.11	8,495.16	7,679.46	
592 34 83 0000 Base Reservoir PWTF Loan Interest	1,047.30	930.94	814.57	698.20	1,100.00	581.83	

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### 400 Water/Sewer Fund

Account	2018 Actual	2019 Actual	2020 Actual	2021 Actual	2021 Appropriated	2022 Appropriated	Comment
534 Water	24,320.69	24,204.33	42,645.79	42,529.44	61,489.07	60,970.90	
591 35 72 0000 Sewer Outfall - USDA RDA Principal	22,138.59	22,751.58	23,381.55	11,944.20	24,028.27	24,693.59	
591 35 72 0001 WWTP Design-DOE Principal	0.00	0.00	0.00	0.00	0.00	84,000.00	
592 35 83 0000 Sewer Outfall - USDA RDA Interest	10,531.41	9,918.42	9,288.45	4,390.80	8,641.73	7,976.41	
592 35 83 0001 WWTP Design-DOE Interest	0.00	0.00	0.00	0.00	0.00	2,250.00	
535 Sewer	32,670.00	32,670.00	32,670.00	16,335.00	32,670.00	118,920.00	
591 Debt Service	56,990.69	56,874.33	75,315.79	58,864.44	94,159.07	179,890.90	
594 34 10 4006 Water Connections - Salary	3,909.17	516.32	4,505.74	1,285.22	5,000.00	5,000.00	
594 34 20 4006 Water Connections - Benefits	2,243.32	977.45	2,018.08	586.16	2,500.00	2,500.00	
594 34 31 4009 Water Plant Improvements-Suppl	5,854.69	3,877.20	0.00	0.00	0.00	0.00	
594 34 41 0400 #46 WA System Plan - Engineer	9,218.15	0.00	0.00	0.00	0.00	0.00	
594 34 45 0099 Eq Rental-Water Connections	1,859.00	0.00	0.00	0.00	0.00	0.00	
594 34 45 0400 Eq Rental - Water Connections	0.00	93.00	813.80	417.68	2,000.00	2,000.00	
594 34 48 0400 Base Reservoir Improv.- Contracted Services	49,032.00	0.00	0.00	0.00	0.00	0.00	
594 34 51 0000 #46 WA System Plan - Plan Fees	2,280.00	0.00	0.00	0.00	0.00	0.00	
594 34 62 4009 Water Plant Improvements-Contracted	0.00	0.00	28,353.48	3,494.10	0.00	0.00	
594 34 64 0000 WA-Fixed Assets To Capitalize	25,823.02	2,062.50	571,769.68	80,153.49	100,000.00	202,000.00	
534 Water	100,219.35	7,526.47	607,460.78	85,936.65	109,500.00	211,500.00	
594 35 41 0400 #38 Sewer Plan - Prof Serv	10,771.95	19,191.33	0.00	0.00	0.00	0.00	
594 35 49 0000 #65 Sewer Plant Upgrade-Permitting	150.00	0.00	0.00	0.00	0.00	0.00	
594 35 64 0400 WW-Capitalized Equipment Purchase	0.00	2,062.50	0.00	0.00	0.00	0.00	
535 Sewer	10,921.95	21,253.83	0.00	0.00			
594 Capital Expenditures	111,141.30	28,780.30	607,460.78	85,936.65	109,500.00	211,500.00	
597 10 00 0000 Transfer Out to 410 WW Sys. Upgrades	12,842.22	10,827.27	0.00	49,991.37	100,000.00	100,000.00	
597 10 00 0406 Transfer Out To 406 WW Short Lived Assets	0.00	0.00	21,779.00	21,779.00	21,779.00	21,779.00	
597 10 00 0408 Transfer Out To 408 WW Debt Reserve	0.00	0.00	61,191.00	0.00	0.00	0.00	
535 Sewer	12,842.22	10,827.27	82,970.00	71,770.37	121,779.00	121,779.00	

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## 400 Water/Sewer Fund

Account	2018 Actual	2019 Actual	2020 Actual	2021 Actual	2021 Appropriated	2022 Appropriated	Comment
597 Interfund Transfers	12,842.22	10,827.27	82,970.00	71,770.37	121,779.00	121,779.00	
508 51 00 0400 WS-Ending Cash	0.00	0.00	0.00	0.00	218,216.56	225,228.66	
400 Water/Sewer	0.00	0.00	0.00	0.00	218,216.56	225,228.66	
508 51 01 0400 WS-Water Reserve	0.00	0.00	0.00	0.00	314,762.95	299,075.46	
401 Water	0.00	0.00	0.00	0.00	314,762.95	299,075.46	
508 51 02 0400 WS-WW Reserve	0.00	0.00	0.00	0.00	360,302.27	368,900.47	
402 Sewer	0.00	0.00	0.00	0.00	360,302.27	368,900.47	
999 Ending Balance	0.00	0.00	0.00	0.00	893,281.78	893,204.59	
<b>TOTAL EXPENDITURES:</b>	<b>1,273,871.63</b>	<b>1,183,670.21</b>	<b>1,953,134.29</b>	<b>1,000,878.19</b>	<b>2,549,079.85</b>	<b>2,913,877.49</b>	
FUND GAIN/LOSS:	337,162.53	677,699.54	887,573.85	1,763,595.11	0.00	0.00	

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### 406 Wastewater Short Lived Asset Reserve Fund

Account	2018 Actual	2019 Actual	2020 Actual	2021 Actual	2021 Appropriated	2022 Appropriated	Comment
308 31 00 0406 WWSLAR Beginning Cash	0.00	0.00	0.00	21,779.00	21,779.00	21,779.00	
308 Beginning Balances	0.00	0.00	0.00	21,779.00	21,779.00	21,779.00	
397 10 00 0406 WWSLA-Transfers In	0.00	0.00	21,779.00	21,779.00	21,779.00	21,779.00	
397 Interfund Transfers	0.00	0.00	21,779.00	21,779.00	21,779.00	21,779.00	
<b>TOTAL REVENUES:</b>	0.00	0.00	21,779.00	43,558.00	43,558.00	43,558.00	
508 31 00 0406 WWSLAR-Ending Cash	0.00	0.00	0.00	0.00	43,558.00	43,558.00	
999 Ending Balance	0.00	0.00	0.00	0.00	43,558.00	43,558.00	
<b>TOTAL EXPENDITURES:</b>	0.00	0.00	0.00	0.00	43,558.00	43,558.00	
<b>FUND GAIN/LOSS:</b>	0.00	0.00	21,779.00	43,558.00	0.00	0.00	



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### 408 Wastewater Debt Reserve Fund

Account	2018 Actual	2019 Actual	2020 Actual	2021 Actual	2021 Appropriated	2022 Appropriated	Comment
308 31 00 0408 WW Debt Reserve Beg. Balance	0.00	0.00	0.00	61,191.00	61,191.00	61,191.00	
308 Beginning Balances	0.00	0.00	0.00	61,191.00	61,191.00	61,191.00	
397 10 00 0408 WW Debt Res-Transfers In	0.00	0.00	61,191.00	0.00	0.00	0.00	
397 Interfund Transfers	0.00	0.00	61,191.00	0.00	0.00	0.00	
<b>TOTAL REVENUES:</b>	0.00	0.00	61,191.00	61,191.00	61,191.00	61,191.00	
508 31 00 0408 WW Debt Reserve-Ending Balance	0.00	0.00	0.00	0.00	61,191.00	61,191.00	
999 Ending Balance	0.00	0.00	0.00	0.00	61,191.00	61,191.00	
<b>TOTAL EXPENDITURES:</b>	0.00	0.00	0.00	0.00	61,191.00	61,191.00	
<b>FUND GAIN/LOSS:</b>	0.00	0.00	61,191.00	61,191.00	0.00	0.00	

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### 410 Wastewater System Upgrades

Account	2018 Actual	2019 Actual	2020 Actual	2021 Actual	2021 Appropriated	2022 Appropriated	Comment
308 51 00 0410 WW Sys Upgrades Beg Cash & Invest.	0.00	-93,407.14	0.00	0.00	0.00	0.00	
308 91 00 0410 WW Sys Upgrades Beg Cash & Invest.	0.00	0.00	-119,857.70	-57,601.53	-57,601.53	0.00	
308 Beginning Balances	0.00	-93,407.14	-119,857.70	-57,601.53	-57,601.53	0.00	
331 11 00 0000 EDA Grant-WW Coll. Sys. Upgrades	0.00	0.00	0.00	0.00	1,733,656.00	1,733,656.00	
334 04 20 0410 CERB Feasibility Study-Alt. Analysis	0.00	44,600.00	0.00	5,400.00	0.00	0.00	
330 Intergovernmental Revenues	0.00	44,600.00	0.00	5,400.00	1,733,656.00	1,733,656.00	
391 20 00 0000 USDA RDA Bond Proceeds-WW Coll. Sys. Upgrades	0.00	0.00	0.00	0.00	333,414.00	333,414.00	
391 90 00 0410 DOE Construction Loan	0.00	297,420.04	826,590.49	228,427.10	500,000.00	8,500,000.00	
390 Other Financing Sources	0.00	297,420.04	826,590.49	228,427.10	833,414.00	8,833,414.00	
397 05 00 0410 Transfer In from Water/Sewer Fund	12,842.22	10,827.27	0.00	49,991.37	100,000.00	100,000.00	
397 Interfund Transfers	12,842.22	10,827.27	0.00	49,991.37	100,000.00	100,000.00	
<b>TOTAL REVENUES:</b>	<b>12,842.22</b>	<b>259,440.17</b>	<b>706,732.79</b>	<b>226,216.94</b>	<b>2,609,468.47</b>	<b>10,667,070.00</b>	
594 35 31 0010 DOE-Imm. Improv. Supplies	0.00	25,371.37	1,184.15	0.00	0.00	0.00	
594 35 41 0010 DOE-Imm. Improv. Svcs	0.00	0.00	25,848.00	0.00	0.00	0.00	
594 35 41 0410 Value Planning Consulting Services	57,460.00	0.00	0.00	0.00	0.00	0.00	
594 35 41 4102 Feasibility Study-Consultant Svcs	47,929.52	19,047.48	0.00	0.00	0.00	0.00	
594 35 41 4103 DOE Design-Consultant Svcs	0.00	329,046.37	737,002.17	176,225.57	442,398.47	0.00	
594 35 41 4104 Coll. Sys. Upgrades Consultant Svcs	0.00	5,832.65	0.00	95,438.36	455,070.00	455,070.00	
594 35 41 4105 Coll. Sys. Upgrades Construction Svcs	0.00	0.00	0.00	0.00	1,712,000.00	1,712,000.00	
594 35 41 4106 Collection Sys. Upgrades-PUD	0.00	0.00	0.00	8,903.67	0.00	0.00	
594 35 41 4110 WWTP-Consultant Services	0.00	0.00	0.00	134.44	0.00	0.00	
594 35 41 4111 WWTP-Construction Services	0.00	0.00	0.00	0.00	0.00	8,500,000.00	
594 35 41 4112 WWTP Upgrades-PUD	0.00	0.00	0.00	39,637.70	0.00	0.00	
594 35 49 0000 WW Upgrades-Permitting	0.00	0.00	300.00	1,450.00	0.00	0.00	
594 35 49 0410 Value Planning Hosting Costs	607.48	0.00	0.00	0.00	0.00	0.00	
594 35 49 0411 CERB Meeting Hosting Costs	252.36	0.00	0.00	0.00	0.00	0.00	
594 Capital Expenditures	106,249.36	379,297.87	764,334.32	321,789.74	2,609,468.47	10,667,070.00	
<b>TOTAL EXPENDITURES:</b>	<b>106,249.36</b>	<b>379,297.87</b>	<b>764,334.32</b>	<b>321,789.74</b>	<b>2,609,468.47</b>	<b>10,667,070.00</b>	

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410 Wastewater System Upgrades

Account	2018 Actual	2019 Actual	2020 Actual	2021 Actual	2021 Appropriated	2022 Appropriated	Comment
FUND GAIN/LOSS:	-93,407.14	-119,857.70	-57,601.53	-95,572.80	0.00	0.00	

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### 500 Equipment Service Fund

Account	2018 Actual	2019 Actual	2020 Actual	2021 Actual	2021 Appropriated	2022 Appropriated	Comment
308 51 00 0500 ES Unreserved Begin CA & Invest	67,484.41	67,144.73	139,248.98	190,947.57	190,947.57	188,197.57	
308 Beginning Balances	67,484.41	67,144.73	139,248.98	190,947.57	190,947.57	188,197.57	
348 00 00 0000 Equipment Rental-Internal	162,827.57	175,377.98	130,967.02	95,186.01	150,000.00	125,000.00	
340 Charges For Goods & Services	162,827.57	175,377.98	130,967.02	95,186.01	150,000.00	125,000.00	
361 11 00 0500 Interest Income/ES	457.59	647.75	435.54	196.44	0.00	0.00	
362 10 00 0000 Equipment Rental - External NB	1,008.00	266.00	14.00	0.00	0.00	0.00	
362 10 02 0000 Equipment Rental - External Ska Co	127.80	37.12	0.00	0.00	0.00	0.00	
369 10 00 0500 Sale of Scrap Equip Service	795.10	5,398.38	0.00	0.00	0.00	0.00	
360 Interest & Other Earnings	2,388.49	6,349.25	449.54	196.44	0.00	0.00	
395 10 00 0500 Sale of Fixed Assets	11,330.00	0.00	0.00	0.00	0.00	0.00	
395 11 00 0000 Costs to Dispose of Cap Assets	-48.50	0.00	0.00	0.00	0.00	0.00	
390 Other Financing Sources	11,281.50	0.00	0.00	0.00	0.00	0.00	
<b>TOTAL REVENUES:</b>	<b>243,981.97</b>	<b>248,871.96</b>	<b>270,665.54</b>	<b>286,330.02</b>	<b>340,947.57</b>	<b>313,197.57</b>	
548 65 10 0000 Maintenance Salary	33,830.82	32,695.70	21,993.87	19,760.19	35,000.00	35,000.00	
548 65 20 0000 Maintenance Benefits	20,851.79	19,830.92	11,823.34	9,775.23	17,000.00	17,000.00	
548 65 25 0000 Medical Physicals-Required	1,199.55	3,041.96	1,628.26	730.00	2,000.00	2,000.00	
548 65 31 0000 Tires	2,536.87	972.53	1,358.64	3,681.30	2,000.00	2,000.00	
548 65 32 0000 Gas and Oil	19,286.16	20,383.05	13,470.43	14,139.21	20,000.00	20,000.00	
548 65 33 0000 Supplies	0.00	1,936.25	2,104.67	3,091.51	0.00	3,000.00	
548 65 46 0000 Insurance	27,870.61	846.26	8,320.38	10,055.12	10,000.00	10,000.00	
548 65 47 0000 Heat & Lights	1,534.08	2,397.27	3,312.57	2,323.62	1,500.00	3,000.00	
548 65 48 0000 Repairs/Supplies Contracted	28,292.99	27,339.04	15,455.81	9,062.07	20,000.00	20,000.00	
548 65 49 0000 Training	45.00	180.00	250.00	0.00	250.00	250.00	
548 Public Works - Centralized Services	135,447.87	109,622.98	79,717.97	72,618.25	107,750.00	112,250.00	
591 48 78 0000 RDA Facilities (Sweeper) Principal	3,041.13	0.00	0.00	0.00	0.00	0.00	
592 48 83 0000 RDA Facilities (Sweeper) Int	133.05	0.00	0.00	0.00	0.00	0.00	
591 Debt Service	3,174.18	0.00	0.00	0.00	0.00	0.00	
594 48 64 0000 Equipment Purchase	39,878.17	0.00	0.00	0.00	45,000.00	45,000.00	

## 5 YEAR BUDGET COMPARISON

City Of Stevenson

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### 500 Equipment Service Fund

Account	2018 Actual	2019 Actual	2020 Actual	2021 Actual	2021 Appropriated	2022 Appropriated	Comment
594 Capital Expenditures	39,878.17	0.00	0.00	0.00	45,000.00	45,000.00	
508 51 00 0500 ES-Ending Cash	0.00	0.00	0.00	0.00	188,197.57	155,947.57	
999 Ending Balance	0.00	0.00	0.00	0.00	188,197.57	155,947.57	
<b>TOTAL EXPENDITURES:</b>	<b>178,500.22</b>	<b>109,622.98</b>	<b>79,717.97</b>	<b>72,618.25</b>	<b>340,947.57</b>	<b>313,197.57</b>	
FUND GAIN/LOSS:	65,481.75	139,248.98	190,947.57	213,711.77	0.00	0.00	

## 5 YEAR BUDGET COMPARISON

City Of Stevenson

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### 630 Stevenson Municipal Court

Account	2018 Actual	2019 Actual	2020 Actual	2021 Actual	2021 Appropriated	2022 Appropriated	Comment
308 31 00 0630 Stevenson Municipal Court-Beg Balance	0.00	0.00	9,738.88	0.00	0.00	0.00	
308 Beginning Balances	0.00	0.00	9,738.88	0.00	0.00	0.00	
386 90 00 0000 Agency Deposit - Court Remittances	0.00	0.00	8,698.27	7,745.21	0.00	0.00	
386 90 00 0001 Agency Deposit - CVC	0.00	0.00	181.79	157.84	0.00	0.00	
389 40 00 0000 SMC-Agency Deposits	0.00	41,122.75	0.00	0.00	0.00	0.00	
380 Non Revenues	0.00	41,122.75	8,880.06	7,903.05	0.00	0.00	
397 01 00 0630 Transfer In From CE	0.00	5,443.28	0.00	0.00	0.00	0.00	
397 Interfund Transfers	0.00	5,443.28	0.00	0.00	0.00	0.00	
<b>TOTAL REVENUES:</b>	<b>0.00</b>	<b>46,566.03</b>	<b>18,618.94</b>	<b>7,903.05</b>	<b>0.00</b>	<b>0.00</b>	
586 90 00 0000 Agency Disbursement - Court Remit	0.00	0.00	8,698.27	7,138.29	0.00	0.00	
586 90 00 0001 Agency Disbursement - CVC	0.00	0.00	181.79	145.76	0.00	0.00	
588 10 00 0630 SMC-Prior Period Adjustments	0.00	0.00	9,738.88	0.00	0.00	0.00	
589 40 00 0000 SMC-Agency Disbursements	0.00	36,827.15	0.00	0.00	0.00	0.00	
580 Non Expenditures	0.00	36,827.15	18,618.94	7,284.05	0.00	0.00	
<b>TOTAL EXPENDITURES:</b>	<b>0.00</b>	<b>36,827.15</b>	<b>18,618.94</b>	<b>7,284.05</b>	<b>0.00</b>	<b>0.00</b>	
<b>FUND GAIN/LOSS:</b>	<b>0.00</b>	<b>9,738.88</b>	<b>0.00</b>	<b>619.00</b>	<b>0.00</b>	<b>0.00</b>	

## 5 YEAR BUDGET COMPARISON

City Of Stevenson

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### 631 CATV Fund

Account	2018 Actual	2019 Actual	2020 Actual	2021 Actual	2021 Appropriated	2022 Appropriated	Comment
308 31 00 0631 CATV Trust - Beginning Balance	0.00	0.00	3,098.81	0.00	0.00	0.00	
308 Beginning Balances	0.00	0.00	3,098.81	0.00	0.00	0.00	
361 40 00 0631 CATV-Interest	0.00	1.56	0.00	0.00	0.00	0.00	
380 Non Revenues	0.00	1.56	0.00	0.00	0.00	0.00	
397 01 00 0631 Transfer In From CE	0.00	3,115.25	0.00	0.00	0.00	0.00	
397 Interfund Transfers	0.00	3,115.25	0.00	0.00	0.00	0.00	
<b>TOTAL REVENUES:</b>	<b>0.00</b>	<b>3,116.81</b>	<b>3,098.81</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
588 10 00 0631 CATV Trust-Prior Period Adjustment	0.00	0.00	3,098.81	0.00	0.00	0.00	
589 40 00 0631 CATV-Bank Fees	0.00	18.00	0.00	0.00	0.00	0.00	
580 Non Expenditures	0.00	18.00	3,098.81	0.00	0.00	0.00	
<b>TOTAL EXPENDITURES:</b>	<b>0.00</b>	<b>18.00</b>	<b>3,098.81</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>FUND GAIN/LOSS:</b>	<b>0.00</b>	<b>3,098.81</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	

## 5 YEAR BUDGET COMPARISON

City Of Stevenson

Time: 16:59:52 Date: 10/15/2021

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Account	2018 Actual	2019 Actual	2020 Actual	2021 Actual	2021 Appropriated	2022 Appropriated
001 General Expense Fund	2,441,434.44	2,603,666.76	1,989,309.66	1,985,015.55	2,124,492.23	1,852,301.43
010 General Reserve Fund		326,705.62	326,705.62	326,705.62	326,705.62	326,705.62
020 Fire Reserve Fund		1,483,593.47	1,564,616.67	1,589,616.67	1,589,616.67	1,614,616.67
100 Street Fund	548,030.46	747,792.83	637,369.32	673,881.72	686,736.34	565,100.34
103 Tourism Promo & Develop Fund	1,021,817.47	1,076,027.76	1,008,384.49	939,908.35	916,600.17	916,600.17
105 Affordable Housing Fund			1,215.61	4,782.97	16,215.61	11,215.61
300 Capital Improvement Fund	108,625.62	135,656.42	182,910.35	149,460.75	127,273.57	127,273.57
301 Timber Harvest Fund	1,453,264.00	1,328,899.42				
303 Joint Emergency Facilities Fund	63,198.11	34,316.57				
306 Kanaka Creek Road Improvements	92,646.60	9,024.37				
308 Gropper Sidewalk	10,566.66					
309 Russell Ave		153,873.33	733,418.08	66,995.41		
311 First Street			85,361.24	9,005.46	619,100.00	
400 Water/Sewer Fund	1,611,034.16	1,861,369.75	2,840,708.14	2,764,473.30	2,549,079.85	2,913,877.49
406 Wastewater Short Lived Asset Reserve Fund			21,779.00	43,558.00	43,558.00	43,558.00
408 Wastewater Debt Reserve Fund			61,191.00	61,191.00	61,191.00	61,191.00
410 Wastewater System Upgrades	12,842.22	259,440.17	706,732.79	226,216.94	2,609,468.47	10,667,070.00
500 Equipment Service Fund	243,981.97	248,871.96	270,665.54	286,330.02	340,947.57	313,197.57
630 Stevenson Municipal Court		46,566.03	18,618.94	7,903.05		
631 CATV Fund		3,116.81	3,098.81			
	7,607,441.71	10,318,921.27	10,452,085.26	9,135,044.81	12,010,985.10	19,412,707.47
001 General Expense Fund	1,007,349.48	1,838,719.32	1,133,977.02	870,667.87	2,124,492.23	1,852,301.43
010 General Reserve Fund					326,705.62	326,705.62
020 Fire Reserve Fund					1,589,616.67	1,614,616.67
100 Street Fund	360,137.82	441,502.85	326,677.38	303,071.85	686,736.34	565,100.34
103 Tourism Promo & Develop Fund	474,364.30	365,733.25	376,784.32	147,172.01	916,600.17	916,600.17
105 Affordable Housing Fund					16,215.61	11,215.61
300 Capital Improvement Fund			75,636.78		127,273.57	127,273.57
301 Timber Harvest Fund	172,115.96	1,328,899.42				
303 Joint Emergency Facilities Fund	63,198.11	34,316.57				
306 Kanaka Creek Road Improvements	97,779.53	9,024.37				
308 Gropper Sidewalk	11,513.58					
309 Russell Ave	66,157.50	153,873.33	733,537.44	66,995.41		
310 Wastewater System Upgrades						
311 First Street			126,327.81	34,435.67	619,100.00	
400 Water/Sewer Fund	1,273,871.63	1,183,670.21	1,953,134.29	1,000,878.19	2,549,079.85	2,913,877.49
406 Wastewater Short Lived Asset Reserve Fund					43,558.00	43,558.00
408 Wastewater Debt Reserve Fund					61,191.00	61,191.00
410 Wastewater System Upgrades	106,249.36	379,297.87	764,334.32	321,789.74	2,609,468.47	10,667,070.00
500 Equipment Service Fund	178,500.22	109,622.98	79,717.97	72,618.25	340,947.57	313,197.57
630 Stevenson Municipal Court		36,827.15	18,618.94	7,284.05		
631 CATV Fund		18.00	3,098.81			



5 YEAR BUDGET COMPARISON

City Of Stevenson

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Account	2018 Actual	2019 Actual	2020 Actual	2021 Actual	2021 Appropriated	2022 Appropriated
	3,811,237.49	5,881,505.32	5,591,845.08	2,824,913.04	12,010,985.10	19,412,707.47
FUNDS GAIN/LOSS:	3,796,204.22	4,437,415.95	4,860,240.18	6,310,131.77	0.00	0.00



# City of Stevenson

Leana Kinley, City Administrator

Phone (509)427-5970  
FAX (509) 427-8202

7121 E Loop Road, PO Box 371  
Stevenson, Washington 98648

To: Stevenson City Council  
From: Karl Russell, Public Works Director and Leana Kinley, City Administrator  
RE: Sewer Plant Update  
Meeting Date: October 21, 2021

## **Executive Summary:**

This is an overview of items staff has been working on over the past month in line with the direction council gave to staff.

## **Overview of Items:**

One of our current Group 1 waste water treatment operators will be striving for their Group 2 certification in November/December of this year. Continuing inflow and Infiltration (I&I) mitigation on the School Street sewer line is scheduled for completion by the end of this year.

## **Plant Operations:**

The average monthly Influent BOD load has been:

### **2018**

- January 675 lbs/day – No Effluent Violations
- February 1,793 lbs/day – No Effluent Violations
- March 1,099 lbs/day – BOD and TSS Effluent Violations
- April 991 lbs/day – BOD and TSS Effluent Violations
- May 1,265 lbs/day – BOD and TSS Effluent Violations
- June 1,124 lbs/day – No Effluent Violations
- July 920 lbs/day – Low pH Violation (one day)
- August 1,113 lbs/day – No Effluent Violations
- September 1,439 lbs/day – Low pH Violation (one day)
- October 1,072 lbs/day – No Effluent Violations
- November 1,032 lbs/day – No Effluent Violations
- December 807 lbs/day – No Effluent Violations

### **2019**

- January 776 lbs/day – Solids washout from clarifiers on 29<sup>th</sup> and 30<sup>th</sup>, TSS and BOD Effluent Violations
- February 749 lbs/day – Solids washout from clarifiers on the 18<sup>th</sup>.
- March 803 lbs/day – Solids washout from clarifiers on March 13<sup>th</sup>, TSS Effluent Violation
- April 589 lbs/day – Solids washout from clarifiers on April 1<sup>st</sup>
- May 1,067 lbs/day – No Effluent Violations
- June 897 lbs/day – No Effluent Violations
- July 785 lbs/day – No Effluent Violations
- August 833 lbs/day – No Effluent Violations
- September 720 lbs/day – No Effluent Violations

- October 810 lbs/day – No Effluent Violations
- November 620 lbs/day – No Effluent Violations
- December 588 lbs/day- No Effluent Violations

2020

- January 417 lbs/day- No Effluent Violations
- February 270 lbs/day- No Influent/Effluent Violations, Inf Flow Total 7.532 Mil/Gal.
- March 324 Lbs/day No Influent/Effluent Violations, Inf Flow Total 4.223 Mil/Gal.
- April 389 lbs/day No Influent/Effluent Violations, Inf Flow Total 3.852 Mil/Gal.
- May 295 lbs/day No influent/Effluent Violations, Inf Flow Total 3.315 Mil/Gal.
- June 502 lbs/day No Influent/Effluent Violations, Inf Flow Total 4.788 Mil/Gal.
- July 427 lbs/day No Influent/Effluent Violations, Inf Flow Total 4.048 Mil/Gal.
- August 458 lbs/day No Influent/Effluent Violations, Inf Flow Total 3.941 Mil/Gal.
- September 427 lbs/day No Influent/Effluent Violations, Inf Flow Total 3.786 Mil/Gal.
- October 353 lbs/day No Influent/Effluent Violations, Inf Flow Total 4.786 Mil/Gal.
- November 417 lbs/day No Influent/Effluent Violations, Inf Flow Total 8.018 Mil/Gal.
- December 363 lbs/day No Influent/Effluent Violations, Inf Flow Total 9.252 Mil/Gal.

2021

- January 834 lbs/day Influent Violation, no effluent violations, Inf Flow Total 8.988 Mil/Gal.
- February 459 lbs/day No Influent/Effluent Violations, Inf Flow Total 8.618 Mil/Gal.
- March 415 lbs/day No Influent/Effluent Violations Inf Flow Total 4.68 Mil/Gal.
- April 444 lbs/day No Influent/Effluent Violations Inf Flow Total 3.977 Mil/Gal.
- May 533 lbs/day No Influent/Effluent Violations Inf Flow Total 5.139 Mil/Gal.
- June 420 lbs/day No Influent/Effluent Violations Inf Flow Total 5.534 Mil/Gal.
- July 510 lbs/day No Influent/Effluent Violations Inf Flow Total 5.39 Mil/Gal.
- August 499 lbs/day No Influent/Effluent Violations Inf Flow Total 4.73 Mil/Gal.
- September 519 lbs/day No Influent/Effluent Violations Inf Flow Total 3.71 Mil/Gal.

The current permit limit for Influent is 612 lbs/day and the current upgrades in the adopted General Sewer Plan call for a design max monthly BOD loading of 1,611 lbs/day.

WWTP Design:

Final design of the WWTP has been completed. Bids for the equipment needed for the WWTP Project were due October 13<sup>th</sup> at 2 P.M. and are currently under review. The project bid is scheduled for December 2021. Crestline Construction is still anticipating starting the Rock Creek Lift Station and Storm Outfall in April of 2022.

Funding:

The city's application for \$9.9M in construction funding through the Department of Ecology for the wastewater treatment plant and extension of the sewer line has been approved. It is for a \$931,946 grant, \$9,004,054 loan at 1.5% interest for 30 years (approx. \$375k annual payment). A contract will be in place in 2-3 months and costs can be incurred against the project for reimbursement.

Action Needed:

None.

# 2021 American Rescue Plan: City of Stevenson

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Stevenson Downtown Association



**A MAIN STREET ORGANIZATION**

## **Our Mission**

To promote and revitalize Downtown Stevenson and enrich our local heritage.

## **Our Vision**

By embracing the Main Street Approach, we envision a historically preserved, economically vibrant downtown where locals and visitors alike come together for community, culture and connection to the Columbia River.



*Washington State*  
**MAIN STREET**  
PROGRAM

## A Washington Main Street Community

Stevenson is **one of 37 communities** in the Washington State Main Street Program, which has been helping towns and cities revitalize the economy, appearance, and image of their downtown commercial districts throughout the state since 1984.

Under the WA Department of Archaeology & Historic Preservation, the program is managed by the Washington Trust for Historic Preservation.



## A National Main Street Affiliate

As a Main Street America Affiliate™, the Stevenson Downtown Association is part of a national network of more than 1,200 neighborhoods and communities who share both a commitment to creating high-quality places and to building stronger communities through preservation-based economic development.



A MAIN STREET ORGANIZATION

# Downtown Programs

## Our Pandemic Response

In the wake of COVID-19, the Stevenson Downtown Association jumped into action to support our community by redirecting existing and new resources to provide grants and promotions directly to downtown businesses, as well as marketing Downtown Stevenson to visitors in order to #supportlocalsafely.




## Bricks & Clicks Grant Program

- \$1,000 grant for exterior improvements (bricks) or e-commerce upgrades (clicks)
- **21 grants awarded** to date
- **\$20,315 directly invested** in downtown businesses & properties since Oct 2020
- An additional 7 approved grant projects in the queue







 STEVENSON DOWNTOWN ASSOCIATION

— 2020 — 004487  
Date

Pay to the Order of LA CASA DE SABOR \$ 1,000.00

One thousand and no/100 Dollars

For BRICKS & CLICKS GRANT KOM



MARYHILL MARKET  
CLOSED TO TRAFFIC  
DEC 9 TO DEC 12

7

SOFT GOODS

We  
Big

STEVENSON  
DOWNTOWN  
ASSOCIATION

2020 004487  
Date

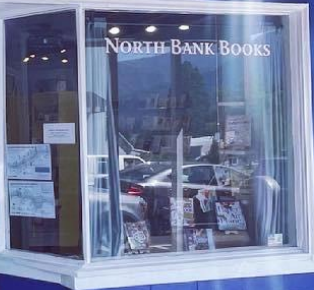
Pay to the  
Order of **BIG RIVER GRILL** \$ **1,000**

one thousand and no/100 Dollars

For **BRICKS & CLICKS GRANT**

*KOM*













# #StevensonStrong Promotion

- 13 initial participating merchants
- Takeout boxes and bags provided at no cost to businesses
- Reimbursements to businesses for customer discounts
- **\$28,329** directly benefited businesses

# #StevensonStrong

## Support local!

Use promo code #stevensonstrong for  
**\$5 off \$25+ / \$10 off \$50+**

Valid on purchases of \$25+ at participating retailers and restaurants.  
Valid only on takeout orders at restaurants. Max discount per visit is \$10.



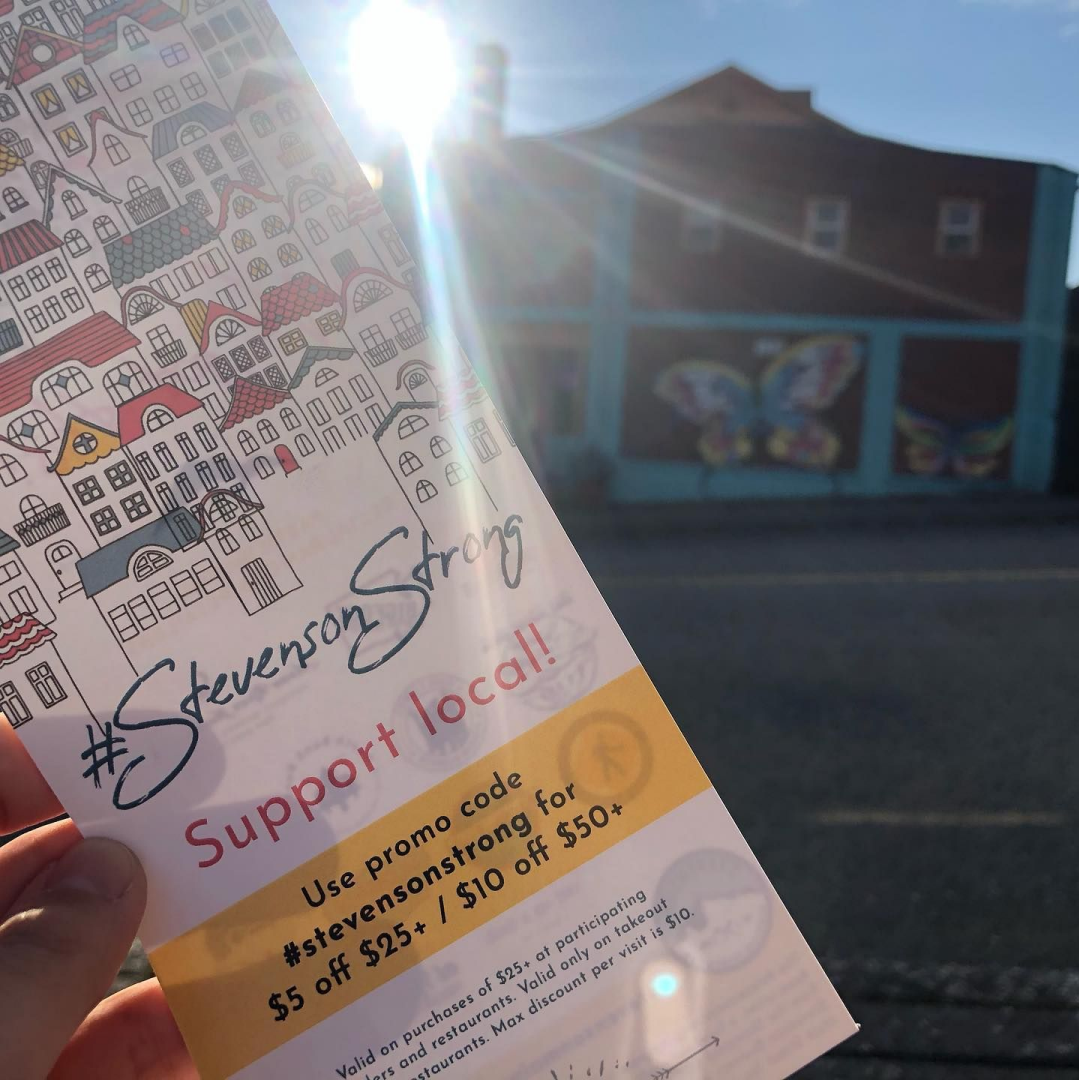
### PARTICIPATING RESTAURANTS & RETAILERS



The #stevensonstrong program is administered by the Stevenson Downtown Association, a local non-profit Main Street organization, with financial support from the Skamania EDC (via WA State Dept of Commerce), City of Stevenson, Stevenson Business Association, Skamania County Chamber of Commerce, and Main Street Tax Incentive Program (locally-allocated state B&O taxes)









## Stevenson Streatery

- Public space activation to support restaurants with outdoor seating
- True community effort:
  - Lumber donated by WKO
  - Picnic tables built by Ruffcutts
  - Local artists painted tables
  - A&J donated, prepped & built pallet wall
  - LDB donated barrels for weight
  - EDC cash contribution













#STEVENSONSTREATERY  
**WELCOME**  
*Stevenson Streatery*  
A PUBLIC DINING SPACE  
STEVENSON  
EST. 2014  
CRAFT BEER & LOCAL FOOD

*Stevenson Streatery*  
**CLOSED**  
**SATURDAY**  
**9AM - NOON**  
FOR PRIVATE FUNDRAISER  
Reservations Required  
STEVENSON  
EST. 2014  
CRAFT BEER & LOCAL FOOD

# Why Invest ARP Funds in Downtown?

---

**“Downtown is important because it’s the heart and soul of any community. If you don’t have a healthy downtown, you simply don’t have a healthy town.”**

*-Ed McMahon*

Chair, Board of Directors  
National Main Street Center

# Why Invest ARP Funds in Downtown?

## 1) Stevenson Downtown Association is a key player with turnkey programs

Our role in economic recovery and revitalizing Downtown Stevenson businesses is crucial.

As shared, we have programs in place to move recovery funds quickly to support downtown.

As we/they say across Washington: local Main Street orgs were built for this!



# Why Invest ARP Funds in Downtown?

## 2) Main Street Affiliation & Impact

Cities & counties throughout Washington direct funds to their local Main Street organizations, like the Stevenson Downtown Association.

Main Street Communities helped generate **\$550.3 million in sales for businesses** in Washington Main Street districts (2011-2019).



# Why Invest ARP Funds in Downtown?

## 3) Our Four Point Approach: Economic Vitality

The Main Street Approach™ is a time-tested comprehensive revitalization strategy built around four points: Economic Vitality, Design, Promotion & Outreach.

Our Economic Vitality committee focuses on economic and financial tools to assist new and existing businesses and creates a supportive environment for entrepreneurs and innovators.

This committee is primed to support recovery efforts. As we said, Main Street is built for this!



# ARP Interim Final Rule

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From Main Street America, with Downtown lens

# ARP – INTERIM FINAL RULE

## **SPECIFIED ELIGIBLE USES FOR ECONOMIC RECOVERY:**

- Expenses to improve efficiency of economic relief programs – including consumer outreach
- Direct assistance to small business and non-profits
  - Loans/grants to mitigate financial hardship
  - Loans/grants for COVID-19 mitigation/prevention
- Technical assistance, counseling or other services to assist businesses.
- Rehiring of government staff.
- Aid to impacted industries: travel, tourism and hospitality specifically called out in legislation; Interim Final Rule also specifies **business districts** as an eligible use.



# ARP – INTERIM FINAL RULE

## FRAMEWORK FOR ELIGIBILITY

### (IF NOT SPECIFIED USE):

- What is the harmful impact you're seeking to address?
- What's the causal connection, that is, how did COVID create the issue you are addressing?
- What was the disproportionate impact? Why is this needed?
- How will your use of funds solve this issue?

*“States, local, and Tribal governments have broad latitude to choose whether and how to use the Fiscal Recovery Funds to respond to and address the negative economic impact.”*

# ARP – INTERIM FINAL RULE

## **OTHER TAKEAWAYS FOR MAIN STREET:**

- Funds can be used to offer hiring incentives for frontline and essential workers.
- While funds are broadly very flexible, infrastructure uses are more narrowly specified: water, sewer, broadband. General infrastructure, like roads, is not included.
- These funds cannot be used as a match to federal grant funds.
- Funds must be obligated by 12.31.24; used by 12.31.26

# ARP Proposed Ideas

---

Stevenson Downtown Association

# Business-Focused Assistance



STEVENSON  
DOWNTOWN  
ASSOCIATION

— 2020 — 004487  
Date

Pay to the  
Order of

LA CASA DE SABOR

\$ 1,000.00

One thousand and <sup>no</sup>/<sub>100</sub>

Dollars

For BRICKS & CLICKS GRANT

KOM

# Bricks & Clicks Grant Program

**\$20,000**

## Provides more grants to businesses!

- Directly funds \$1,000 grants
  - Available to any downtown business or building owner
  - Bricks = facade / outdoor improvements
  - Clicks = online/ POS upgrades
  - Demand for this program continues as businesses open up
- Previously funded by:
  - WA State Main Street Tax Credit Incentive Program contributions
  - CARES Act thru EDC / DOC
  - Redirecting SDA budget due to COVID

# Main Street Tourism & Hospitality Grants

## \$30,000

### Direct aid to provide relief to tourism sector!

- New program idea
- Directly funds \$1,000 to all 30 downtown tourism and hospitality businesses
- Provides \$1,000 one-time relief grant

#### *Relevant ARP Ruling:*

*“Aid to impacted industries: travel, tourism and hospitality”*

# Hiring Incentive Grants for Food Industry

## \$21,000

### Help with staffing shortage!

- New program idea
- Directly funds \$1,000 to all 21 downtown food service businesses
- Provides \$1,000 for business to use as hiring incentives

### *Relevant ARP Ruling:*

*“Aid to impacted industries: travel, tourism and hospitality”*

# Blade Sign Micro Grants

**\$10,000**

## Help increase sales!

- New program idea
- Directly funds \$500 micro grants for outdoor blade signage
  - 20 microgrants
  - Available to any downtown business owner
  - Blade signs help increase sales and beautify business and town

### *Relevant ARP Ruling:*

*“Business districts as eligible use”*

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# Facade Grant Program

**\$50,000**

## Beautifies existing buildings!

- New program idea
- Directly funds 1-3 large-scale facade grants for property owners
  - Available to any downtown property owner
  - Provides support for businesses wanting to make large-scale facade improvements, remodel or build

*Relevant ARP Ruling:*

*“Business districts as eligible use”*

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# Preservation Grant Program

**\$50,000**

## Revitalize historic buildings!

- New program idea
- Directly funds 1-3 preservation grants for property owners
  - Available to any building owner
  - For buildings over 50 years old
  - Promotes preservation of historic downtown infrastructure

*Relevant ARP Ruling:*

*“Business districts as eligible use”*

---

# Entrepreneur Hub or Coworking Center

**\$10,000-\$50,00**

## Foster an entrepreneurial ecosystem downtown!

- New idea in collaboration with Chamber of Commerce
- Provides start-up costs or major investment, depending on level
  - Idea in infancy
  - Three workstations
  - Promotes entrepreneurship, provides assistance, fosters collaboration

### *Relevant ARP Ruling:*

*“Technical assistance, counseling or other services to assist businesses.”*

---

# ARP Proposed Idea

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Non-SDA Program

# Broadband Infrastructure

\$??

## Broadband infrastructure for all!

- Lack of quality or inconsistent broadband/wifi is one of the top complaints from businesses and their customers
- This public utility is necessary infrastructure for economic growth and vitality

*Relevant ARP Ruling: Infrastructure  
“Business districts as eligible use”*

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# THANK YOU

for your leadership  
and consideration!

*Together, we are...*

*#StevensonStrong*

CONTACT:

**Kelly O'Malley-McKee**

EXECUTIVE DIRECTOR  
STEVENSON DOWNTOWN ASSOCIATION

[director@stevensonmainstreet.org](mailto:director@stevensonmainstreet.org)

509-427-8911



# City of Stevenson

Leana Kinley, City Administrator

Phone (509)427-5970  
FAX (509) 427-8202

7121 E Loop Road, PO Box 371  
Stevenson, Washington 98648

To: City Council  
From: Leana Kinley, City Administrator  
RE: Matthew White Water Adjustment  
Meeting Date: October 21, 2021

## **Executive Summary:**

The meter numbers and addresses for two water meters installed at the same time were accidentally switched. The difference in water consumption between the two homes was \$906.93. Had the homeowner been aware of the cost of his water usage, his watering practices would have changed. Staff came up with a way to calculate an average usage to apply the current water leak forgiveness policy for council review and approval, as detailed below.

## **Overview:**

The current leak adjustment policy takes the average usage, prior to the leak being identified, and subtracts that usage from the total usage to come up with a difference. The difference is then billed at a wholesale water rate. The leak adjustment is the water consumption billed for the leak, less the average bill usage, less the wholesale cost of water.

Leak Water Billed  
-Average Water Bill  
-Wholesale Water Cost  
Customer Credit

There is no history on the property to calculate an average bill from for purposes of applying the current leak adjustment policy. Staff calculated an average based off consumption from the prior 30 days, which was after they were made aware of their usage and implemented water saving measures. Using this average and the typical leak adjustment process, the total adjustment is \$773.04.

## **Action Needed:**

Approve Leak Adjustment in the amount of \$773.04.

Deny Leak Adjustment.

Propose alternative option.



**CITY OF STEVENSON  
RESOLUTION NO. 2021-383**

**A RESOLUTION OF THE CITY OF STEVENSON  
ADOPTING THE PAYMENT PLAN POLICY**

**WHEREAS**, the City of Stevenson suspended collection practices for delinquent utility bills in accordance with Governor Inslee’s Proclamation 20-23 series; and

**WHEREAS**, Proclamation 20-23.16 extended the utility shutoff moratorium through September 30, 2021; and

**WHEREAS**, as of October 11, 2021 there are 60 customers with past due balances for a total of \$50,363.18; and

**WHEREAS**, the City understands many of its citizens have been negatively impacted by the COVID pandemic and may need additional time to bring their accounts current; and

**WHEREAS**, prior to the expiration of the Proclamation, the city reached out to customers with information on obtaining aid for paying utilities, rent and other necessities; and

**WHEREAS**, the implementation of this policy enables the City to provide customers with a flexible payment plan to continue their service and avoid violating the state constitution’s prohibition against lending credit and gifting of public funds by establishing a reasonable rate of interest.

**NOW, THEREFORE**, be it resolved that the City Council of the City of Stevenson, Washington, hereby adopts the following policy as described in Exhibit A, attached hereto and incorporated by reference.

**APPROVED AND PASSED** by the City Council of the City of Stevenson, Washington at its regular meeting this 21<sup>st</sup> day of October 2021.

ATTEST:

\_\_\_\_\_  
Clerk of the City of Stevenson

\_\_\_\_\_  
Mayor of the City of Stevenson

APPROVED AS TO FORM:

\_\_\_\_\_  
Attorney for the City of Stevenson

## **City of Stevenson Payment Plan Policy**

### **Extended Payments Plan**

The City shall take administrative action to allow for extended payment arrangements for residential and commercial customers.

The Payment Plan arrangement grants customers one month of payment deferral (one billing cycle) without any fees imposed on outstanding balances as well as suspending disconnection of utilities. After which, customers need to request a 12-month payment plan to spread the costs of outstanding bills. The cost to administer the payment plan shall be \$3 or 1% of the outstanding bill, whichever is more, per month until the outstanding balance is paid in full.

Example:

January utility bill mailed 1/31 - \$50  
Payment Due 2/10  
February utility bill mailed 2/28 - \$50 past due plus \$50 for February, total \$100 owing  
Payment Due 3/10  
Late Notices Mailed 3/11  
Door Hangers/Shut Off Notices sent on or nearly after 3/22  
Customer enters into payment plan for past due balances over \$10, billed fee

If customer fails to enter into or abide by payment plan, service is terminated for non-payment. Process and fees as outline in SMC 13.11 apply for reconnect.

On a case-by-case basis and on the request by a customer, after reviewing the documented circumstances, payment plan arrangements may be extended in conjunction with a good history of making payments with approval by the City Administrator.

As provided in HB 1069 Section 15, water and sewerage liens shall be extended as follows:

Water: "The period in which the lien may be imposed is the later of: (a) Three months from the expiration of the emergency declaration preventing collection or a lien; or (b) Three months of the ratepayer's failure to abide by the terms of an agreed payment plan, if the payment plan for past due charges would have allowed the ratepayer to repay the past due charges over a period of six months or more."

Sewerage: "A sewage lien may exceed six months' delinquent charges without the necessity of any writing or recording if collection of charges was impacted by the declaration of an emergency by the governor. In such circumstances, a lien may be filed for all charges due during the period covered by the declaration and may be effective for six months after the expiration of the declaration of the emergency."



# City of Stevenson

Leana Kinley, City Administrator

Phone (509)427-5970  
FAX (509) 427-8202

7121 E Loop Road, PO Box 371  
Stevenson, Washington 98648

To: City Council  
From: Leana Kinley, City Administrator  
RE: Utility Rate Restructuring  
Meeting Date: October 21, 2021

### **Executive Summary:**

The current rate structure for mixed use properties is different than it is for multi-family properties with mixed use properties paying less for services. Multi-family properties are billed for base fees based on the number of units they have. A five-unit apartment would be billed for five residential base fees. A mixed-use property with two apartments and a commercial business (restaurant, office, etc.) is billed based on the meter size.

There are also different methodologies to calculate the sewer system development charges which may help encourage more downtown development.

This topic is to discuss whether to move forward with changes to any of these rate calculations.

### **Overview:**

#### *Monthly rates and billing*

There are multiple buildings primarily in the downtown core which are mixed-use with commercial and residential units within the same building. Our current code and practice classify mixed-use properties solely as commercial. Sewer flow is billed on commercial properties based on water usage. In the past it was assumed that the differences wash out in the end due to this factor. With base fees increasing to pay for the plant upgrades, this is no longer the case.

One example is a mixed-use property with one office space and two apartments (estimated).

	Current 1" Commercial	2 Residential + 1 Commercial	Difference
Water	\$1,294.54	\$1,400.40	\$105.86
Sewer	2,519.34	2,946.70	427.36
Total	\$3,813.88	\$4,347.10	\$533.22

All other apartment complexes and hotels pay on a per unit basis and a change to the code would extend the basis to mixed-use. Any changes to the rate structure would need to be authorized by ordinance and requires at least one public hearing.

### *System development charges*

The current system development charges are based on the type of use (restaurant, office, manufacturing, residential, etc.) and may apply to expansions and change of use of any buildings. It has come to the city's attention that the rates are prohibitive to new restaurants, or expansions of restaurants. With the addition of a BOD surcharge to the monthly base fee, the need for billing the impact based on type of use is addressed. There are various ways to calculate system development charges, and staff wants to discuss these options and their impact on future development.

#### **Action Needed:**

Direction on whether to proceed with updates to the rate structures.

## SMALL PUBLIC WORKS AGREEMENT

Contract #:		WO#:	
Contractor:	Insta-Pipe	Department:	Public Works, Water Division
Name:	Randy Wilkinson	Date:	October 21, 2021
Address:	855 Trosper Rd, SW 108-204 Tumwater, WA 98512	Department Contact:	Karl Russell
Contact:	Randy Wilkinson	Phone:	(509) 427-5970
Phone:	360-943-5840 (office)	Fax:	(509) 427-8202
Fax:	360-943-5865	Email:	Karl@ci.stevenson.wa.us
Email:	randy@insta-pipe.com		

**Insurance and Indemnification:** The Contractor shall defend, indemnify and hold the City and all of its employees harmless from any and all liabilities, claims, damages, costs or expenses (including reasonable attorneys' fees) arising from or relating to the work performed under this Agreement to the extent of the Contractor's negligence. The Contractor waives, with respect to the City, its immunity under industrial insurance, Title 51 RCW. This waiver has been mutually negotiated by the parties. This indemnification shall survive the expiration or termination of this Agreement. Contractor shall secure and maintain, at its own cost and expense, Comprehensive General Liability and Property Damage insurance in the amount of not less than \$1,000,000 for death or injury in any one occurrence and \$1,000,000 for property damage in any one occurrence which provides, at a minimum, the following coverage:

Premises and Operation; Explosions, Collapse and Underground Hazards (Where Applicable);  
Products/Completed Operations; Contractual Liability; Broad Form Property Damage; Independent Contractors; and Personal Injury.

Contractor shall secure and maintain, at its own cost and expense, Comprehensive Auto Liability insurance in the amount of not less than \$1,000,000 per occurrence which provides, at a minimum the following coverages:

Owned Vehicles; Non-Owned Vehicles; Hired Vehicles; Property Damage.  
This coverage shall be issued from an insurance company authorized to do business in the State of Washington. The City shall be named as additional insured on said insurance coverage at least as broad as ISO CG 20 10 10 01 in a form acceptable to the City Attorney. The Contractor agrees to repair and replace all property of the City and all property of others damaged by the Contractor, Contractor's employees, subcontractors and agents. It is understood that the whole of the work under this contract is to be done at the Contractor's risk and that the Contractor is familiar with the conditions of materials, climatic conditions, and other contingencies likely to affect the work and has made their bid accordingly and that the Contractor will assume the responsibility and risk of all loss or damage to materials or work which may arise from any cause whatsoever prior to completion.

**Warranties:** If within one year after the completion date of the Work, defective and unauthorized Work is discovered, the Contractor shall promptly, upon written order by the City, return and in accordance with the City's instructions, either correct such work, or if such Work has been rejected by the City, remove it from the site and replace it with non-defective and authorized Work, all without cost to the City.

**Nondiscrimination:** The Contractor shall comply with all applicable federal and state laws, and city ordinances, for equal employment opportunity and nondiscrimination laws.

**Gifts:** The City's Code of Ethics and Washington State law prohibit City employees from soliciting, accepting, or receiving any gift, gratuity or favor from any person, firm or corporation involved in a contract or transaction. To ensure compliance with the City's Code of Ethics and state law, the Consultant shall not give a gift of any kind to City employees or officials.

**Business License:** The Contractor is required to submit proof of a City business license (\$10) within ten (10) days of contract award. Failure to provide proof of a business license may delay payment of invoices.

**Prevailing Wages:** This contract is subject to prevailing wages according to RCW 39.12.020. Contractor shall file an Intent to Pay Prevailing Wage form and Affidavit of Wages Paid form with L&I and pay for all fees associated with filing the forms. Contractor shall submit the Intent and Affidavit forms, approved by L&I, to the City with payment request. No payment will be issued to the Contractor until the City receives both approved forms. If any work is subcontracted on this project, an approved Intent and Affidavit form must be submitted for each sub-contractor. If progress payments are made on this project, an approved Intent form must be received prior to issuing the first payment. An approved Affidavit form must be received prior to issuing final payment.

**Bonds/Retainage:** No Bid Bond is required. Contract Bond is required. For projects with an estimated total cost of less than \$150,000, the contractor may elect to a 10% retainage in lieu of a Contract Bond. Retainage is required.

**Industrial Insurance Status:** Contractor is responsible for maintaining a current status of their industrial insurance premiums with the Department of Labor and Industries (L&I). Prior to issuing final payment, the City will verify with L&I the status of the contractor's premiums. Under RCW 60.28 the City can withhold and pay the contractor's delinquent premiums from the final payment.

Completion Date:	Total Contract Fixed Price (Including Tax): \$ 95,985.15 according to proposal attached as Exhibit A.
	<i>OR</i>
	Not to Exceed Total (Including Tax applying schedule of rates and charges attached as Exhibit A: \$ _____

Description of Work: According to proposal attached as Exhibit A.

The contractor should send invoices to the following address: 7121 E. Loop Rd., PO Box 371 Stevenson WA 98648. Unless otherwise agreed, payment is net 30 days less retainage.

Note:

The contractor shall not start work until the City orally provides a Notice to Proceed. This agreement shall terminate without cost if a Notice to Proceed is not issued within 60 days. The City will not issue a Notice to Proceed before approved evidence of insurance is received.

<u>Contractor:</u>	<u>City Approval:</u>
_____	_____
(Signature) _____	(Signature) _____
(Date) _____	(Date) _____
Print Name _____	Print Name _____
Approved as to form:	
_____	_____
City Attorney _____	(Date) _____

Distribution Account Codes: \_\_\_\_\_ - \_\_\_\_\_

Program Object



**Date:** September 24, 2021  
**Customer:** Karl Russell  
**Company:** City of Stevenson, WA  
**Address:** 7121 E Loop Rd  
 Stevenson, WA 98648

**Cell:** 360-844-0031  
**Office:** 509-427-5970  
**Fax:**  
**e mail:** karl@ci.stevenson.wa.us  
**Job#**  
**Completion:**

**Insta-Pipe Project Contact Info:**

**Contact:** Randy Wilkinson **Phone:** 360-943-5840 **Email:** [randy@insta-pipe.com](mailto:randy@insta-pipe.com)

<b>Brief Job Description:</b>	<b>Sewer Repairs per individual pipe segment quotes noted below and dated 3/16/20 &amp; 4/3/20 of 10" sewer lines within the designated 2021 School St./Gropper Rd. sewer repair area.</b>
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**Insta-Pipe is pleased to provide the following quote:**

Line Item	Quantity	U/M	Description	Unit Price	Description
1	1	LS	Mob Stevenson	\$ 6,500.00	\$ 6,500.00
1	1	LS	Repairs as per Binder Tab (Segment Quotes)	\$ 74,657.00	\$ 74,657.00
			<i>Tab #s 2, 3, 16, 14, 11, &amp; 10 (Attached)</i>	\$ -	\$ -
1	1	LS	Prevailing, Affidavits & Intents	\$ 500.00	\$ 500.00
			2021 Project cost increase 10%	\$ 7,465.70	\$ 7,465.70
			<i>(Project Time estimation is 5 days including MOB)</i>	\$ -	\$ -
				\$ -	\$ -
				Sub Total	\$ 89,122.70
			Stevenson .077	Sales Tax	\$ 6,862.45
				<b>Total</b>	<b>\$ 95,985.15</b>

Accepted by: \_\_\_\_\_ Date: \_\_\_\_\_

Processing Fee: 3% Visa/MC, 5% Amex

**Exceptions:**

1

**Customer Provide:**

- 1 **Traffic Control**
- 2 **Access**
- 3

**Deliverables:**

- 1 **Video**
- 2 **Reports**
- 3

<b>Traffic Control</b>	<b>By City</b>	<b>Flaggers:</b>	<b>By City</b>	<b>Uniformed Police</b>	<b>No</b>
<b>Prevailing Wage</b>	<b>Yes</b>	<b>Certified Crew</b>	<b>Yes</b>	<b>PACP Operator</b>	<b>Yes</b>
<b>Permits</b>	<b>By City</b>	<b>Insurance</b>	<b>Yes</b>		
<b>Schedule</b>	<b>TBD</b>	<b>Proposal Good</b>	<b>90 Days</b>	<b>Terms: Net 30</b>	

Respectfully

*Randy Wilkinson*

Project Coordinator, Insta-Pipe, Inc  
 Cell 360-507-1816



Insta-Pipe, Inc  
 855 Trospen Rd SW 108-204 Tumwater, WA 98512  
 Office 360.943.5840 Fax 360.943.5865  
 WA# INSTAI\*914P6

## Professional Services Agreement

### Hearing Examiner Services

THIS AGREEMENT is entered into between the City of Stevenson, a municipal corporation, hereinafter referred to as the "City", and Joe Turner, P.C., Municipal Hearings Official hereinafter referred to as the "Consultant", in consideration of the mutual benefits, terms, conditions hereinafter specified.

**1) Project Designation:** The Consultant is retained by the City to perform Hearing Examiner services for the City.

**2) Scope of Services:** Consultant agrees to perform Hearing Examiner services in connection with Stevenson Municipal Code 2.15.010 *et seq* and pursuant to RCW 58.17.330 and RCW 35A.63.170, including the provision of all labor, materials, equipment, supplies and expenses.

**3) Time of Performance:** Consultant shall provide all services and work product required pursuant to this agreement through December 31, 2022, unless an extension of such time is granted in writing by the City, or the Agreement is terminated by the City in accordance with Section 13 of this agreement.

**4) Payment:** The City shall pay the Consultant for completed work and for services rendered under this agreement as follows:

The City shall pay the Consultant direct compensation at the rate of \$175 per hour for the time he spends in review, investigation, travel, sitting as the Hearing Examiner and the rendering of decision.

All work performed shall be inclusive of labor, materials, equipment, supplies and expenses.

The City shall compensate the Consultant for certain expenses consisting of mileage at the current IRS mileage reimbursement rate in effect at the time the mileage is incurred, copies at \$.10 per copy and postage pursuant to standard postage rates.

The Consultant may submit vouchers to the City once per month during the progress of the work for payment for project completed to date. Payment shall follow the second Council meeting (fourth Tuesday) of each month following receipt of Consultant's invoice.

The Consultant's records and accounts pertaining to this agreement are to be kept available for inspection by representatives of the City and of the State of Washington for a period of three [3] years after final payment. Copies shall be made available upon request.

**5) Ownership and Use of Documents:** Except for the record of any final decision filed with the City, all documents, electronic copies and other materials produced by the Consultant in connection with the services rendered under this agreement shall be Consultant's adjudicative work product and shall not be considered public records unless held to be so by a court of competent jurisdiction. In the event a court



so rules after notice to the Consultant pursuant to RCW 42.56.520, Consultant agrees to cooperate with the City to deliver materials to the Court for *in camera* inspection and/or production to the requestor.

**6) Compliance with Laws:** Consultant shall in performing the services contemplated by this Agreement, faithfully observe and comply with all federal, state, and local laws, ordinances and regulations applicable to the services to be rendered under this Agreement.

**7) Indemnification/Hold Harmless:** The Consultant shall defend, indemnify and hold the City, its officers, officials, employers and volunteers harmless from any and all claims, injuries, damages, losses or suits including attorney fees, arising out of or resulting from the acts, errors, or omissions of the Consultant in performance of this Agreement, except for injuries and damages caused by the negligence of the City.

It is further specifically and expressly understood that the indemnification provided herein constitutes the Consultant's waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the parties. The provisions of this Section shall survive the expiration or termination of this Agreement.

**8) Consultant's Liability Insurance:**

The Consultant shall procure and maintain for the duration of this Agreement, insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performance of the work hereunder by the Consultant.

Consultant shall maintain Professional liability insurance appropriate to the Consultant's profession in the amount of no less than \$1,000,000 per claim and \$1,000,000 policy aggregate limit.

Consultant shall furnish the City with original certificates evidencing the Professional Liability of the Consultant before commencement of the work.

**9) Independent Consultant:**

The Consultant and the City agree that the Consultant is an independent Consultant with respect to the services provided pursuant to this agreement. Nothing in this agreement shall be considered to create the relationship of employer and employee between the parties hereto.

Neither Consultant nor any employee of the Consultant shall be entitled to any benefits accorded City employees by virtue of the services provided under this Agreement. The City shall not be responsible for withholding or otherwise deducting federal income tax or social security or for contributing to the state industrial insurance program, otherwise assuming the duties of an employer with respect to Consultant, or any employee of Consultant.

**10) Discrimination Prohibited:** The Consultant in his performance of this Agreement will not discriminate on the grounds of race, color, national origin, religion, creed, age, sex, or the presence of

any physical or sensory handicap in the selection and retention of employees or procurement of materials or supplies.

**11) Assignment:** The Consultant shall not sublet or assign any of the services covered by this Agreement to anyone other than its employee, Joe Turner, without the express written consent of the City.

**12) Non-Waiver:** Waiver by the City of any provision of this Agreement or any time limitation provided for in this Agreement shall not constitute a waiver of any other provision.

**13) City's Right to Terminate Agreement:** The City shall have the right at its discretion and determination to terminate the Agreement following thirty [30] calendar days' written notice.

**14) Notices:** Notices to the City shall be sent to the following address:

Leana Kinley, City Administrator  
City of Stevenson  
7121 E. Loop Rd  
PO Box 371  
Stevenson, Washington 98648  
Phone [509] 427-5970  
Fax: [509] 427-8202  
Email: [leana@ci.stevenson.wa.us](mailto:leana@ci.stevenson.wa.us)

Notices to Contractor shall be sent to the following address:

Joe Turner, Esq., AICP  
30439 SE Jackson Road  
Suite 200  
Gresham, Oregon 97080  
Phone: [503] 663-7092  
Fax: [503] 663-7289  
Email: [jtpc@frontier.com](mailto:jtpc@frontier.com)

**15) Dispute Clause and Venue:** This Agreement shall be governed by and construed under the laws of the State Washington, and any action brought to enforce the terms of this Agreement shall be brought in a court of competent jurisdiction located in Skamania County. In the event of a dispute concerning a term or obligation under this agreement, the prevailing party shall be entitled to its attorney fees and costs at trial and on appeal.

**16) Entire Agreement:**

This Agreement represents the entire Agreement between the parties and supersedes all previous Agreements or understandings between them. This Agreement may be modified only in writing, provided both parties have signed the amended document.

In the event any provision of this Agreement is deemed invalid or contains an irresolvable ambiguity, the remaining provisions shall nevertheless continue to be valid and enforceable.

No changes or modifications to this Agreement shall be valid or binding upon either party unless such changes or modifications be in writing and executed by both parties.

Joe Turner, P.C.

CITY OF STEVENSON, a Washington  
Municipal Corporation

By: \_\_\_\_\_  
Joe Turner, its \_\_\_\_\_

By: \_\_\_\_\_  
Scott Anderson, its Mayor

Date: \_\_\_\_\_

Date: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
City Administrator  
City of Stevenson  
Date: \_\_\_\_\_

APPROVED AS TO FORM:

\_\_\_\_\_  
Attorney for the City of Stevenson

Date: \_\_\_\_\_

## PROFESSIONAL SERVICES CONTRACT

THIS CONTRACT is made and entered into this \_\_\_\_ day of \_\_\_\_\_, 2021, by and between CITY OF STEVENSON, a municipal corporation of the State of Washington, and hereinafter referred to as "CITY," and **Shell Engineering and Consulting LLC**, hereinafter referred to as the "Contractor."

IN CONSIDERATION of the mutual promises, agreements, and covenants contained herein, it is hereby agreed, by and between the parties, as follows:

### SECTION I Nature and Scope of Work

Contractor will perform services as set forth in the attached Exhibit "A." Contractor shall make oral reports, and prepare and submit written reports, in such form and frequency as required by CITY.

### SECTION II Payment for Services & Expense Reimbursement

#### A. PAYMENT

Contractor shall be paid by CITY, for the work to be performed hereunder, as set forth in the attached Exhibit "A." Any payment made to Contractor, however, shall not constitute acceptance of the work, or any portion thereof, which is not in accordance with this contract.

#### B. TRAVEL

Contractor shall be reimbursed for actual transportation costs that are necessary for the performance of this contract, and which are pre-approved by the City Administrator. Any approved air travel by Contractor shall be limited to coach class (restricted fare). Travel by private auto shall be reimbursable at a rate not to exceed the Internal Revenue Service's current mileage reimbursement rate for business related travel. **If the Contractor is based outside Skamania County, any travel to and from the area shall require the prior approval of CITY's Clerk/Treasurer.**

#### C. TRAVEL EXPENSES

Contractor shall be reimbursed for the actual reasonable subsistence costs incurred, by Contractor, while traveling in performance of the services hereunder, not to exceed State per diem rates.

**SECTION III**  
**General Terms & Conditions**

**A. DURATION**

This contract shall commence as of the date indicated below, and shall continue **until December 31, 2022** or until terminated by either party giving the other party thirty (30) days written notice of such termination. Notice shall be deemed to have been given at the end of three (3) working days, after the deposit of the same in the United States mail, addressed to the other party, postage prepaid, at the address of the parties as hereinafter stated. In the event of cancellation by either party, the notice may specify the services that are to be performed after receipt of the notice until the date of termination. Unless stated otherwise, Contractor shall perform no further services upon receipt of notice of the termination. On or before termination or expiration of the thirty (30) day period, Contractor agrees to deliver to CITY all records, notebooks, files, materials, reports, data, and other information pertaining to the services performed for CITY. In the event of termination, CITY shall pay Contractor for all contract costs incurred prior to termination. Contractor shall not be entitled to compensation for lost profits or expectations of profit due to CITY's early termination of this contract.

**B. RELATIONSHIP OF THE PARTIES**

Contractor is an independent contractor of CITY. Nothing contained herein shall be deemed to create a relationship of employer and employee or of principal and agent. Unless specifically restricted by this agreement, Contractor may hold itself out to the general public for the provision of similar services. Upon CITY's request, Contractor shall advise CITY of the approximate workload of its existing and new clients and the possibility of any conflicts of interest that may arise.

**C. ASSIGNMENT**

Contractor shall not assign any interest in this contract, and shall not transfer any such interest to any third party, without CITY's prior written consent. Any subcontract entered into by Contractor, for work covered by this agreement, shall require prior approval by CITY.

**D. DISCLOSURE**

Contractor agrees to keep confidential any information obtained by Contractor, or its employees, or any person under its control in the course of the services performed under this contract, and to refrain from publishing or revealing any information acquired by Contractor in the course of these services, without the written consent of CITY.

**Any knowledge or information acquired or provided by the Contractor to CITY related to services performed under this contract shall not be considered confidential or**

**proprietary unless such designation is approved, in writing, by CITY's City Administrator. However, regardless of the designation of information provided by the Contractor, CITY does not waive attorney-client privilege or similar protections afforded by law.**

#### E. DISPUTES

Except as otherwise provided or agreed, any dispute relating to this contract which is not disposed of by agreement shall be decided by litigation in a court of competent jurisdiction upon the filing of a legal action by the aggrieved party. During the pendency of any dispute, Contractor shall proceed diligently with the performance of this contract. It is further agreed by Contractor that litigation shall be limited and confined exclusively to the appropriate state court located within the State of Washington. **Venue shall be in Skamania County unless otherwise agreed to by CITY.** This contract shall be governed in accordance with the laws of the State of Washington.

#### F. NONWAIVER

The failure of CITY to insist upon or enforce strict performance of any provision of this contract shall not be construed as a waiver or relinquishment to any future enforcement of such contractual term.

#### G. AUDIT RIGHTS/PUBLIC RECORD RETENTION

During this contract, and for six (6) years thereafter, CITY shall have the right to inspect Contractor's records pertaining to this contract and to perform an audit in accordance with generally accepted audit standards. The Contractor shall make these records available without charge to CITY. Contractor agrees to either provide CITY with a copy of all records relating to the contract, or to retain such records for the applicable public records retention period and promptly provide them to CITY in order to fulfill any public records requests submitted during the retention period. Failure to promptly provide said records shall constitute a default of this agreement and entitle CITY to attorney fees and costs to recover the records, plus require Contractor to indemnify CITY against any statutory penalties for failure to promptly comply with a lawful public records request.

#### H. WORK PRODUCT

All "Work Product," which shall contain, without limitation, all documentation, data, studies, surveys, drawings, maps, photographs, and any object or source code for any software developed pursuant to or in connection with this contract, as well as any copyrights, patents, trade secrets, trademarks, or other intellectual property developed for or in connection with this contract, shall be work for hire and shall be the property of CITY. Contractor does hereby transfer and assign any rights that it has in the Work Product, or that may arise out of or in connection with this contract, to CITY. CITY's rights to the Work Product shall survive termination of this contract. In the event the CITY uses the "Work Product" in the future without Contractor's involvement, CITY agrees to hold harmless, defend, and indemnify Contractor for any claims or liabilities resulting from such use.

I. INSURANCE - HOLD HARMLESS

Contractor shall procure and maintain, during the life of this contract, the insurance policies and associated limits listed below to protect it, and any subcontractor performing work under this contract, from claims for damages from personal injury, including death resulting therefrom, as well as from claims for property damage which may arise under this contract, whether such work is performed by Contractor or by any subcontractor, or by anyone directly or indirectly employed by either of them. Upon demand, Contractor shall provide CITY with copies of all applicable insurance policies.

General Liability	\$1,000,000 per claim/\$2,000,000 aggregate
Automobile Liability	\$1,000,000
Worker’s Compensation	\$1,000,000
Professional Liability	\$1,000,000 per claim/\$2,000,000 aggregate

CITY and Contractor (“Party” or ”Parties”) hereby agree to indemnify and hold harmless the other Party, its appointed and elective officers, and its employees, from and against any and all suits, claims, actions, losses, costs, penalties, fines, and damages of whatever kind and nature, including attorney fees and costs, by reason of any and all claims and demands on it, its officers and employees, as may be caused by the negligence or willful misconduct of the indemnitee, its agents or employees, (or anyone directly or indirectly employed or engaged by the indemnitee, including subcontractors) to perform or observe any term or condition of this contract, or for any act or inaction of the indemnitee in connection with or incident to the work covered by this contract. It is the intent of the Parties hereto that, where negligence is determined to have been contributory, principles of comparative negligence will be followed and each Party shall bear the proportionate costs of any loss, damage, expense and liability attributable to that Party’s negligence.

In any and all claims against CITY by any employee of Contractor, the indemnification and hold-harmless obligation herein shall not be limited in any way by any limitation on the amount or type of damages, compensation, or benefits payable by or for the Contractor under workers’ compensation acts, disability acts, or other employee benefits acts, AND THE CONTRACTOR SPECIFICALLY AND EXPRESSLY WAIVES ANY IMMUNITY UNDER SUCH ACTS.

J. WARRANTY

Contractor agrees that services performed as specified in Exhibit "A" shall be performed in a manner consistent with the professional standards and industry practices acceptable in the trade.

K. SEVERABILITY

The invalidity or unenforceability of any provision of this contract shall not affect the other provisions hereof, and this contract shall be construed, in all respects, as if such invalid or

unenforceable provisions were omitted.

#### L. HEADINGS

The headings used in sections of this contract are for convenience of reference only and are not intended to restrict, affect, or be of any weight in the interpretation or construction of the provisions of such sections of this contract.

#### M. CONSEQUENTIAL DAMAGES

Notwithstanding any other provision of this contract, and to the fullest extent permitted by law, neither CITY nor Contractor, their respective officers, directors, partners, employees, contractors or subconsultants shall be liable to the other or shall make any claim for any incidental, indirect or consequential damages arising out of or connected in any way to the project or to this contract in excess of insurance limits required hereunder.

#### N. ENTIRE AGREEMENT

Contractor and CITY understand and agree that this document constitutes the entire understanding between the parties regarding the work or services described herein, and that this contract supersedes all other prior agreements and understandings, whether oral or written. This contract shall not be modified or amended, except in writing, signed by both parties.

[Signatures appear on next page]



IN WITNESS WHEREOF, the parties have executed this contract at Stevenson, Washington, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

CITY OF STEVENSON

CONTRACTOR

By: \_\_\_\_\_  
\_\_\_\_\_, its Mayor

By: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
Name & Title

\_\_\_\_\_  
\_\_\_\_\_  
Mailing Address

Approved as to form

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
Kenneth B Woodrich,  
City Attorney

\_\_\_\_\_  
Federal Tax ID Number

\_\_\_\_\_  
UBI#

**Shell Engineering and Consulting LLC**

951 S. Oak Road

Ridgefield, WA 98642

(503) 502-8941

tim@shellengrllc.com

October 19, 2021

Leana Kinley

7121 E. Loop Rd/PO Box 371

Stevenson, WA 98648-0371

Subject: Proposal for Engineering Services

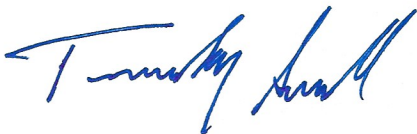
Dear Leana:

I am pleased to provide you with the following proposal to provide Civil Engineering Services for the City of Stevenson. I understand this project consists of providing engineering consulting services on an interim basis due to a vacancy in the Public Works Director position. The scope of services includes attending once-a-week coordination meetings with Stevenson staff, day-to-day development plan reviews for small scale projects, and providing support on other engineering-related miscellaneous items that may arise.

My proposed detailed scope of work with deliverables and assumptions is attached. My billing rate is \$150 per hour and my proposed fee for this is \$20,000. My services will be billed on an hourly basis. Travel time to Stevenson for the one-a-week meetings will not be billed. Mileage will be billed at the federal rate.

Thank you for the opportunity to propose. If you have any questions or require additional information, please call me.

Sincerely,



Timothy Shell, PE

Shell Engineering and Consulting LLC

**EXHIBIT A: SCOPE OF WORK  
CITY OF STEVENSON  
ENGINEERING SUPPORT SERVICES**

October 2021

**DESCRIPTION**

The City of Stevenson desires consulting engineering support on an interim basis due to a vacancy in the Public Works Director position.

***Project Assumptions:***

- Consulting engineering support will average six (6) hours per week for a twenty (20) week period.

***Contract Duration:***

Contract term shall be from the date contract is fully executed until June 30, 2022.

**SCOPE OF WORK**

**TASK 1 ADMINISTRATION**

***Contract Administration***

- Development and management of project scope and budget.
- Preparation of monthly progress reports and invoices.

***Coordination and Meetings***

- A project kick-off meeting.
- Weekly coordination meetings with the City Administrator and Planning Director.

***Task 1 Assumptions:***

- The project kick-off meeting and weekly coordination meetings will be held in Stevenson.
- Travel time to Stevenson will not be billed. Round-trip mileage for coordination meetings will be billed at federal rate.

***Task 1 Deliverables:***

- Project scope and fee.
- Monthly invoices with activity reports.

**TASK 2 CONSULTING ENGINEERING SERVICES**

***Minor Development Review***

- Address public inquiries related to public works including driveways, streets, sidewalks, storm drainage, water service, and sanitary sewer service.
- Provide permit documentation for City files

### **Miscellaneous Consulting Engineering Services**

- Provide consulting engineering support to City operations crews, as needed, related to repairs and operations of city streets and utilities, including coordinating with other engineers.

#### **Task 2 Deliverables:**

- Permit documentation for minor development projects
- Monthly activity updates to be included with monthly invoices.
- Other deliverables to be determined on a case-by-case basis

#### **Task 2 Assumptions:**

- Meetings with the public to discuss minor development inquiries will be scheduled once a week, the same day the weekly coordination meetings. Meeting attendance at other times will require a contract amendment.
- The as-needed work outlined in Task 2 can be completed within the assumed weekly average hours stated in the project description. A contract amendment is required if the time required to provide this as-needed work exceeds the hours that are assumed for this work.

## Transmission Line Maintenance

Transmission line maintenance occurring in your area soon

Beginning this fall and winter of 2021, Bonneville Power Administration (BPA) crews and contractors will be in your area performing preliminary surveys needed to upgrade BPA's North Bonneville-Midway No. 1 Transmission Line. This work will help ensure the continued safe and reliable transmission of high-voltage power to the region's electrical utilities.

Crews will be using existing access roads to review the transmission line facilities, right-of-way, and travel routes. Every effort will be made to minimize the impact of these reviews on individual landowners.

If you have any questions or concerns related to the preliminary review or the maintenance project, please contact the following project representatives.

**Lesa Gilmore, BPA Realty Specialist**  
**(503) 230-4347, [imgilmore@bpa.gov](mailto:imgilmore@bpa.gov)**

**Todd Wehner, BPA Project Manager**  
**360-936-2457, [tawehner@bpa.gov](mailto:tawehner@bpa.gov)**

Thank you  
for your interest in our work.



# City of Stevenson

Q3 2021 Financial Report

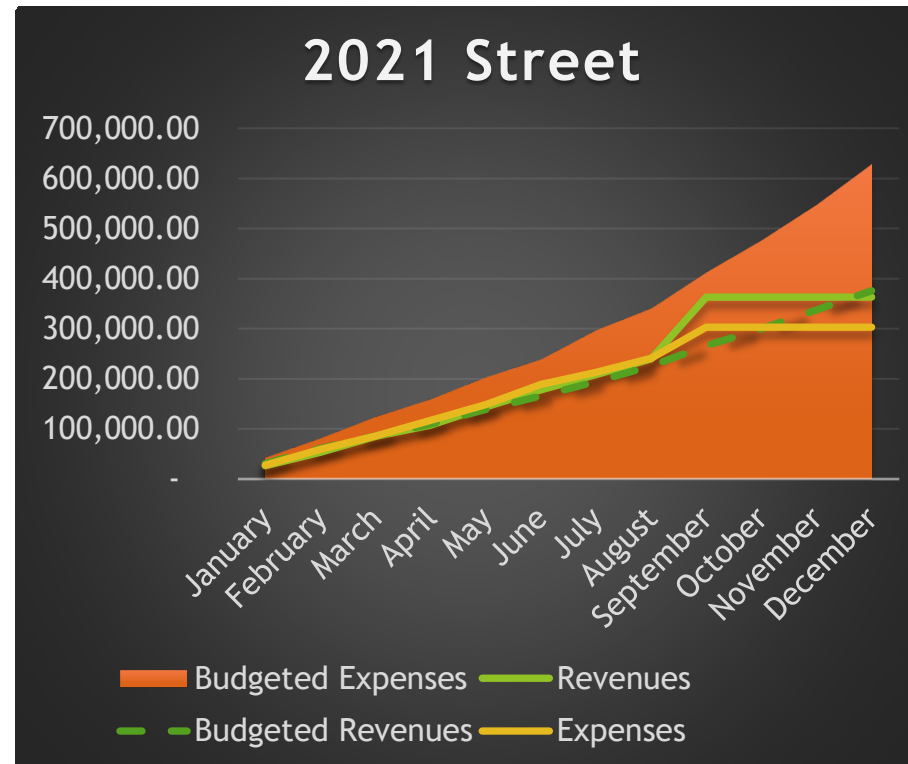
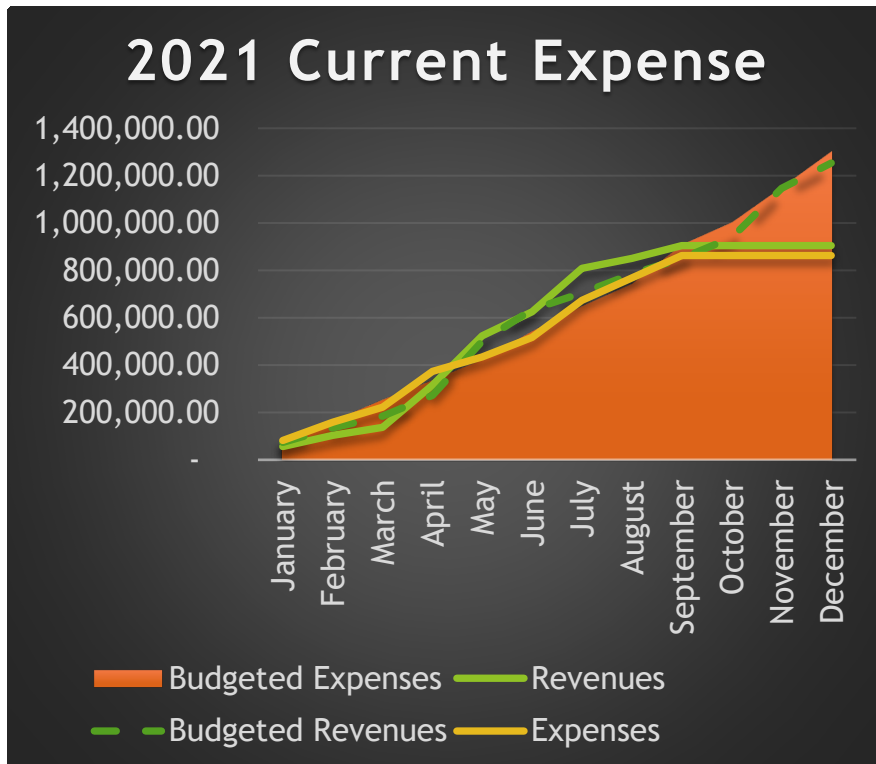
# Sales and Property Tax Dependent Funds

Current Expense revenues are trending above budget. The chart below has the ARPA funds removed from revenue as it skews the report.

Expenses are trending slightly less than budgeted. They will continue to be monitored to ensure they remain on track.

Street revenues and expenses are trending the same with expenses currently coming in under budget. The spike is due to additional grant funds from closing out the Russell Avenue project.

Most expenses will come in with the construction of the Rock Creek stormwater line, which has been pushed out to 2022.

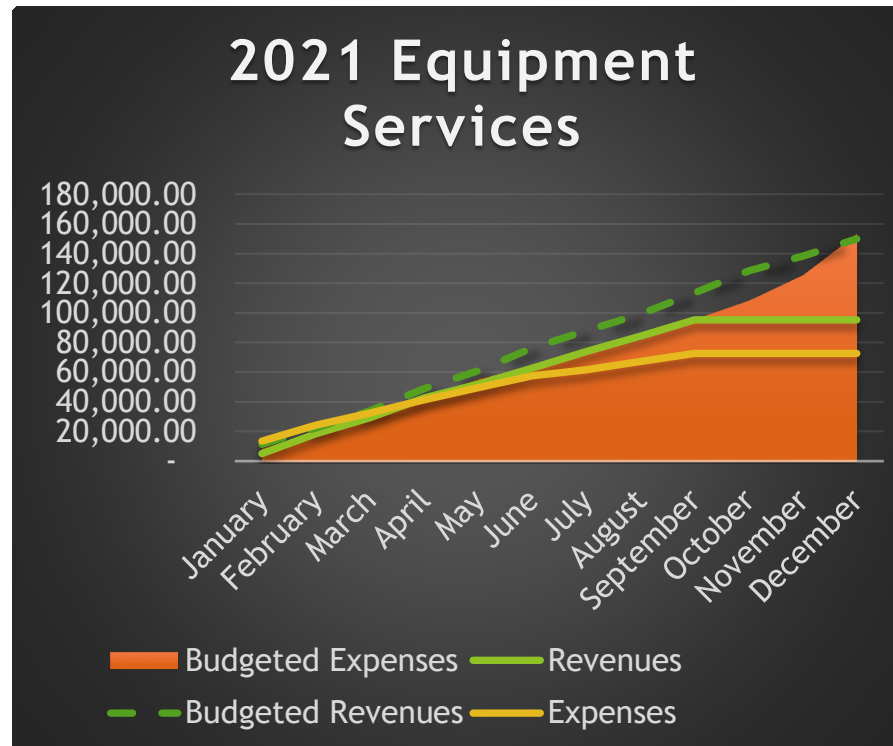
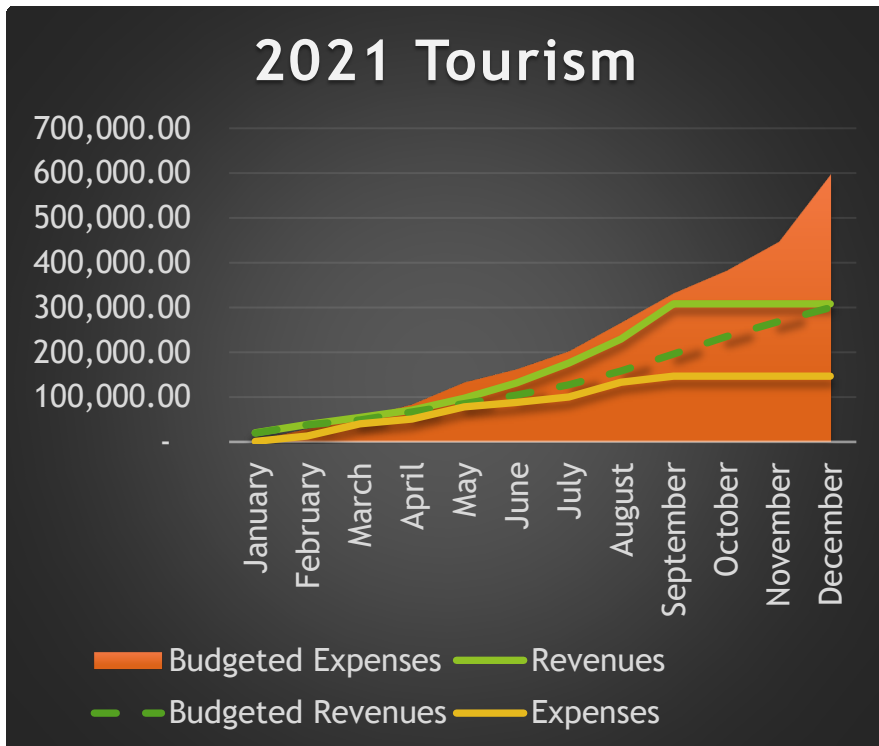


# Restricted Revenue Funds

Tourism fund revenues are exceeding budget expectations and expenses are trending below budget. Most events take place over the summer and are invoiced by the end of the year.

Equipment Services revenues and expenses are lower than expected.

The hourly rate will be evaluated and increased as necessary to ensure the fund can support itself. The rate has not changed in some time even though costs have increased, due in part to delayed purchases of replacement vehicles

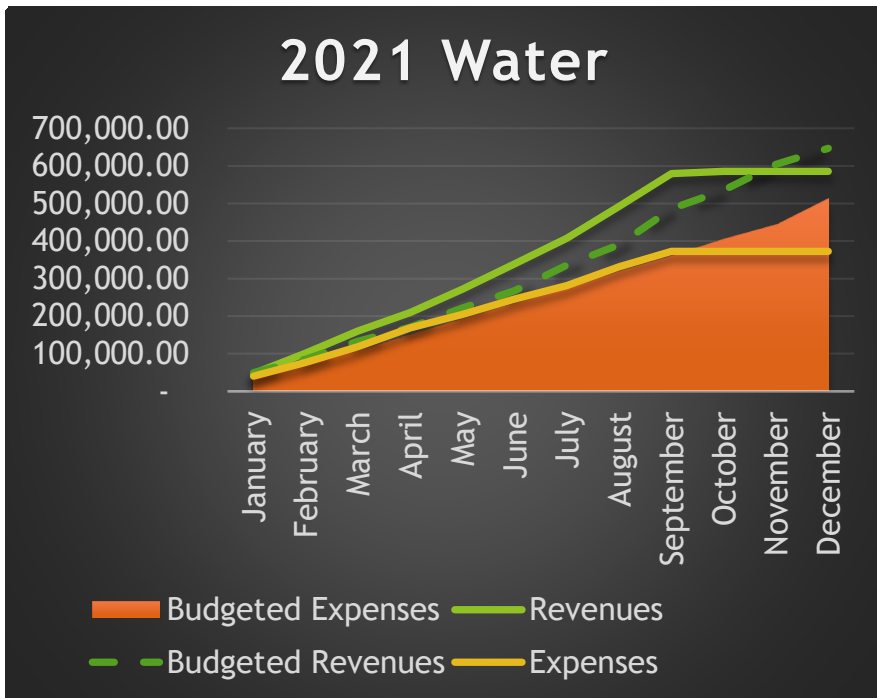




# Proprietary Funds

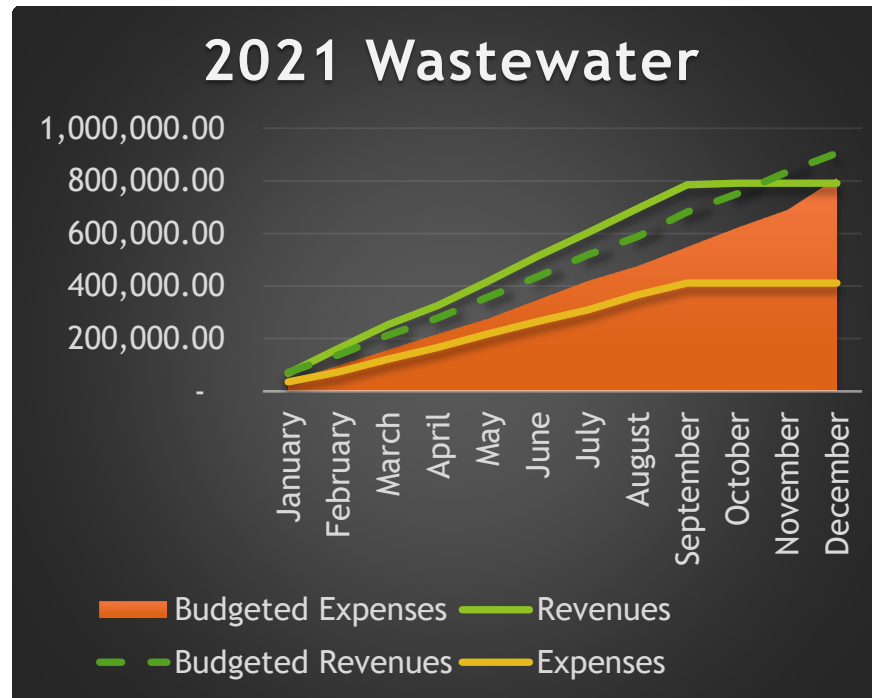
Water revenues are trending above budget by 22% and expenses are 3% over at the end of September.

This can be partially attributed to the hot dry weather this past summer. Expenses will continue to be monitored to ensure they don't outpace revenues.



Sewer revenues are trending slightly above budget expectations by 15%.

Expenses are trending below budget by 25%. We are scheduling sewer lining along School Street, which will cost \$60-80k, and will close some of the gap.



# TREASURERS REPORT

## Fund Totals

City Of Stevenson

Time: 15:13:11 Date: 10/12/2021

09/01/2021 To: 09/30/2021

Page: 1

Fund	Previous Balance	Revenue	Expenditures	Ending Balance	Claims Clearing	Payroll Clearing	Outstanding Deposits	Adjusted Ending Balance
001 General Expense Fund	1,161,258.00	53,916.59	94,616.03	1,120,558.56	1,029.35	8,482.92	0.00	1,130,070.83
010 General Reserve Fund	326,705.62	0.00		326,705.62	0.00	0.00	0.00	326,705.62
020 Fire Reserve Fund	1,564,616.67	25,000.00		1,589,616.67	0.00	0.00	0.00	1,589,616.67
100 Street Fund	309,590.21	123,059.07	61,912.46	370,736.82	1,163.88	5,534.51	0.00	377,435.21
103 Tourism Promo & Develop Fund	727,441.90	78,724.56	13,433.33	792,733.13	10,241.08	16.49	0.00	802,990.70
105 Affordable Housing Fund	4,166.79	616.18		4,782.97	0.00	0.00	0.00	4,782.97
300 Capital Improvement Fund	141,686.12	7,774.63		149,460.75	0.00	0.00	0.00	149,460.75
309 Russell Ave	66,995.41	0.00	66,995.41	0.00	0.00	0.00	0.00	0.00
311 First Street	-25,430.21	0.00		-25,430.21	0.00	0.00	0.00	-25,430.21
400 Water/Sewer Fund	1,586,160.61	199,909.29	156,073.10	1,629,996.80	11,396.53	6,352.41	-450.75	1,647,294.99
406 Wastewater Short Lived Asset Reserve Fund	21,779.00	21,779.00		43,558.00	0.00	0.00	0.00	43,558.00
408 Wastewater Debt Reserve Fund	61,191.00	0.00		61,191.00	0.00	0.00	0.00	61,191.00
410 Wastewater System Upgrades	-135,812.08	48,541.37	8,302.09	-95,572.80	134.44	0.00	0.00	-95,438.36
500 Equipment Service Fund	207,921.42	11,148.73	5,380.53	213,689.62	100.10	1,279.78	0.00	215,069.50
630 Stevenson Municipal Court	0.00	747.53	747.53	0.00	0.00	0.00	0.00	0.00
	<u>6,018,270.46</u>	<u>571,216.95</u>	<u>407,460.48</u>	<u>6,182,026.93</u>	<u>24,065.38</u>	<u>21,666.11</u>	<u>-450.75</u>	<u>6,227,307.67</u>

# TREASURERS REPORT

## Account Totals

City Of Stevenson

09/01/2021 To: 09/30/2021

Time: 15:13:11 Date: 10/12/2021

Page: 2

Cash Accounts		Beg Balance	Deposits	Withdrawals	Ending	Outstanding Rec	Outstanding Exp	Adj Balance
1	Checking	3,081,910.94	462,868.23	256,009.20	3,288,769.97	-65.96	45,731.49	3,334,435.50
10	Xpress Bill Pay	75,808.62	40,336.43	83,500.00	32,645.05	-384.79	0.00	32,260.26
11	Cash Drawer	100.00	0.00	0.00	100.00	0.00	0.00	100.00
12	Petty Cash	400.00	0.00	0.00	400.00	0.00	0.00	400.00
20	Pacific Premier (Formerly Opus	71,949.06	0.59	2.00	71,947.65	0.00	0.00	71,947.65
Total Cash:		3,230,168.62	503,205.25	339,511.20	3,393,862.67	-450.75	45,731.49	3,439,143.41
Investment Accounts		Beg Balance	Deposits	Withdrawals	Ending	Outstanding Rec	Outstanding Exp	Adj Balance
5	LGIP	872,637.29	62.42	0.00	872,699.71	0.00	0.00	872,699.71
6	US Bank Safekeeping	1,915,464.55	0.00	0.00	1,915,464.55	0.00	0.00	1,915,464.55
Total Investments:		2,788,101.84	62.42	0.00	2,788,164.26	0.00	0.00	2,788,164.26
		6,018,270.46	503,267.67	339,511.20	6,182,026.93	-450.75	45,731.49	6,227,307.67

TREASURERS REPORT  
Fund Investments By Account

City Of Stevenson

09/01/2021 To: 09/30/2021

Time: 15:13:11 Date: 10/12/2021  
Page: 3

Fund Totals:	Previous Balance	Purchases	Interest	Total Investments	Liquidated	Ending Balance
001 000 General Expense Fund	204,279.30		21.40	21.40		204,300.70
100 000 Street Fund	26,048.08		2.73	2.73		26,050.81
103 000 Tourism Promo & Develop Fund	231,689.67		24.28	24.28		231,713.95
300 000 Capital Improvement Fund	6,284.06		0.66	0.66		6,284.72
400 000 Water/Sewer Fund	108,754.96		11.40	11.40		108,766.36
500 000 Equipment Service Fund	18,670.01		1.95	1.95		18,671.96
5 - LGIP	<u>595,726.08</u>	<u>0.00</u>	<u>62.42</u>	<u>62.42</u>		<u>595,788.50</u>
001 000 General Expense Fund	426,045.00					426,045.00
103 000 Tourism Promo & Develop Fund	320,417.69					320,417.69
300 000 Capital Improvement Fund	25,549.13					25,549.13
400 000 Water/Sewer Fund	285,600.57					285,600.57
500 000 Equipment Service Fund	10,218.68					10,218.68
6 - US Bank Safekeeping	<u>1,067,831.07</u>	<u>0.00</u>	<u>0.00</u>			<u>1,067,831.07</u>
	<u>1,663,557.15</u>	<u>0.00</u>	<u>62.42</u>	<u>62.42</u>		<u>1,663,619.57</u>

TREASURERS REPORT

Fund Investment Totals

City Of Stevenson

09/01/2021 To: 09/30/2021

Time: 15:13:11 Date: 10/12/2021

Page: 4

Fund Totals:	Previous Balance	Purchases	Interest	Ttl Investments	Liquidated	Investment Bal	Available Cash
001 General Expense Fund	630,324.30		21.40	21.40		630,345.70	490,212.86
010 General Reserve Fund						0.00	326,705.62
020 Fire Reserve Fund						0.00	1,589,616.67
100 Street Fund	26,048.08		2.73	2.73		26,050.81	344,686.01
103 Tourism Promo & Develop Fund	552,107.36		24.28	24.28		552,131.64	240,601.49
105 Affordable Housing Fund						0.00	4,782.97
300 Capital Improvement Fund	31,833.19		0.66	0.66		31,833.85	117,626.90
311 First Street						0.00	-25,430.21
400 Water/Sewer Fund	394,355.53		11.40	11.40		394,366.93	1,235,629.87
406 Wastewater Short Lived Asset Reserve Fund						0.00	43,558.00
408 Wastewater Debt Reserve Fund						0.00	61,191.00
410 Wastewater System Upgrades						0.00	-95,572.80
500 Equipment Service Fund	28,888.69		1.95	1.95		28,890.64	184,798.98
	<u>1,663,557.15</u>		<u>62.42</u>	<u>62.42</u>		<u>1,663,619.57</u>	<u>4,518,407.36</u>

Ending fund balance (Page 1) - Investment balance = Available cash.

6,182,026.93

TREASURERS REPORT  
Outstanding Vouchers

City Of Stevenson

As Of: 09/30/2021 Date: 10/12/2021  
Time: 15:13:11 Page: 5

Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2021	2405	09/30/2021	Util Pay	1		Xpress Billpay	65.96	Xpress Import - CC - 09-30-2021__daily_batch.csv
							Receipts Outstanding:	65.96
2021	2391	09/30/2021	Payroll	1	EFT	Colonial Life	202.27	Pay Cycle(s) 09/30/2021 To 09/30/2021 - Disability; Pay Cycle(s) 09/30/2021 To 09/30/2021 - Life Insurance; Pay Cycle(s) 09/30/2021 To 09/30/2021 - Accident
2021	2394	09/30/2021	Payroll	1	EFT	State of WA Dept of Social & Health Serv	380.26	Pay Cycle(s) 09/30/2021 To 09/30/2021 - WA Child Support
2021	2400	09/30/2021	Payroll	1	EFT	Dept of Labor & Industry	3,278.19	3RD Quarter 07/01/2021 - 09/30/2021
2021	2401	09/30/2021	Payroll	1	EFT	Employment Security Dept	535.51	Pay Cycle(s) 07/01/2021 To 09/30/2021 - PFML
2021	2392	09/30/2021	Payroll	1	EFT	Department of Retirement Systems	11,664.01	Pay Cycle(s) 09/30/2021 To 09/30/2021 - PERS2; Pay Cycle(s) 09/30/2021 To 09/30/2021 - DCP
2021	1840	07/31/2021	Payroll	1	15307	Stevenson Fire Association	69.07	Pay Cycle(s) 07/31/2021 To 07/31/2021 - Fire Association
2021	2067	08/24/2021	Claims	1	15364	Correct Equipment	4,064.60	Water Meters
2021	2230	09/16/2021	Claims	1	15389	BSK Associates	1,812.00	August 2021 Wastewater Sampling Statement; August 2021 Water Sampling Statement
2021	2258	09/16/2021	Claims	1	15417	Skamania County Chamber of Commerce	10,241.08	August 2021 Contract Statement
2021	2348	09/27/2021	Claims	1	15434	Cascade Columbia Distribution	1,688.21	Chemicals for Water Treatment Plant
2021	2349	09/27/2021	Claims	1	15435	Class 5	268.73	October 2021 Monthly Billing; October 2021 Monthly Fax Service
2021	2350	09/27/2021	Claims	1	15436	Consolidated Supply Company	224.07	Water Meter Parts
2021	2351	09/27/2021	Claims	1	15437	DeVaul Publishing	161.02	Legal Ad-Bids for WWTP Equipment; Legal Ad-Ordinance #2021-1174 Extend WWTP Moratorium
2021	2352	09/27/2021	Claims	1	15438	Gorge Networks Inc	95.86	October 2021 WTP Broadband
2021	2353	09/27/2021	Claims	1	15439	Grayling Engineers	3,162.45	Hegewald Well pH Adjustment Phase 1
2021	2354	09/27/2021	Claims	1	15440	H2Oregon	77.92	Drinking water/bottle deposits for WWTP; Water dispenser rental for WWTP
2021	2355	09/27/2021	Claims	1	15441	PUD No 1 of Skamania County	2,119.55	September 2021 Statement
2021	2358	09/27/2021	Claims	1	15444	WEX Bank	149.89	September 2021 Late Fee
2021	2388	09/30/2021	Payroll	1	15445	Mark W Tittle	4,579.28	PP 09.01.21-09.30.21
2021	2395	09/30/2021	Payroll	1	15446	City of Stevenson	319.38	Pay Cycle(s) 09/30/2021 To 09/30/2021 - City Payback
2021	2396	09/30/2021	Payroll	1	15447	HRA VEBA Trust Contributions	500.00	Pay Cycle(s) 09/30/2021 To 09/30/2021 - HRA VEBA
2021	2397	09/30/2021	Payroll	1	15448	Stevenson Fire Association	69.07	Pay Cycle(s) 09/30/2021 To 09/30/2021 - Fire Association

TREASURERS REPORT  
Outstanding Vouchers

City Of Stevenson

As Of: 09/30/2021 Date: 10/12/2021  
Time: 15:13:11 Page: 6

Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2021	2398	09/30/2021	Payroll	1	15449	WGAP Washington Gorge Action Program	69.07	Pay Cycle(s) 09/30/2021 To 09/30/2021 - Food Bank
							45,731.49	
2021	2402	09/29/2021	Util Pay	10		Xpress Billpay	123.62	Xpress Import - EFT - 09-29-2021__daily_batch.csv
2021	2403	09/29/2021	Util Pay	10		Xpress Billpay	123.62	Xpress Import - CheckFree - 09-29-2021__daily_batch.csv
2021	2406	09/30/2021	Util Pay	10		Xpress Billpay	137.55	Xpress Import - Metavante - 09-30-2021__daily_batch.csv
							384.79	Receipts Outstanding:
							45,731.49	

Fund	Claims	Payroll	Total
001 General Expense Fund	1,029.35	8,482.92	9,512.27
100 Street Fund	1,163.88	5,534.51	6,698.39
103 Tourism Promo & Develop Fund	10,241.08	16.49	10,257.57
400 Water/Sewer Fund	11,396.53	6,352.41	17,748.94
410 Wastewater System Upgrades	134.44	0.00	134.44
500 Equipment Service Fund	100.10	1,279.78	1,379.88
	24,065.38	21,666.11	45,731.49

TREASURERS REPORT

Signature Page

City Of Stevenson

09/01/2021 To: 09/30/2021

Time: 15:13:11 Date: 10/12/2021

Page: 7

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We the undersigned officers for the City of Stevenson have reviewed the foregoing report and acknowledge that to the best of our knowledge this report is accurate and true:

Signed: \_\_\_\_\_ Signed: \_\_\_\_\_  
City Administrator / Date Deputy Clerk-Treasurer / Date



## 2021 BUDGET POSITION

City Of Stevenson

Time: 15:12:23 Date: 10/12/2021

Page: 1

001 General Expense Fund Months: 01 To: 09

Revenues	Amt Budgeted	Revenues	Remaining	
100 Unreserved	785,783.69	770,783.69	15,000.00	98.1%
102 Unemployment Reserve	33,413.82	33,413.82	0.00	100.0%
104 Custodial Reserve	51,135.13	51,135.13	0.00	100.0%
<b>308 Beginning Balances</b>	<b>870,332.64</b>	<b>855,332.64</b>	<b>15,000.00</b>	<b>98.3%</b>
311 Property Tax	486,702.34	322,727.22	163,975.12	66.3%
313 Sales Tax	245,000.00	226,195.60	18,804.40	92.3%
316 Utility Tax	35,500.00	32,012.33	3,487.67	90.2%
317 Other Tax	16,000.00	23,072.58	(7,072.58)	144.2%
<b>310 Taxes</b>	<b>783,202.34</b>	<b>604,007.73</b>	<b>179,194.61</b>	<b>77.1%</b>
321 Licenses	2,900.00	3,636.66	(736.66)	125.4%
322 Permits	0.00	80.00	(80.00)	0.0%
<b>320 Licenses &amp; Permits</b>	<b>2,900.00</b>	<b>3,716.66</b>	<b>(816.66)</b>	<b>128.2%</b>
000	0.00	255,391.00	(255,391.00)	0.0%
330 Grants	261,000.00	185,260.95	75,739.05	71.0%
335 State Shared	11,000.00	0.00	11,000.00	0.0%
336 State Entitlements, Impact Payments & Taxe	16,657.25	16,311.21	346.04	97.9%
<b>330 Intergovernmental Revenues</b>	<b>288,657.25</b>	<b>456,963.16</b>	<b>(168,305.91)</b>	<b>158.3%</b>
341 Other	126,000.00	6,592.60	119,407.40	5.2%
342 Fire District 2	32,700.00	20,436.64	12,263.36	62.5%
345 Planning	4,500.00	11,805.00	(7,305.00)	262.3%
346 Building	0.00	0.00	0.00	0.0%
<b>340 Charges For Goods &amp; Services</b>	<b>163,200.00</b>	<b>38,834.24</b>	<b>124,365.76</b>	<b>23.8%</b>
350 Fines & Penalties	10,700.00	12,787.73	(2,087.73)	119.5%
360 Interest & Other Earnings	5,500.00	11,572.57	(6,072.57)	210.4%
<b>Fund Revenues:</b>	<b>2,124,492.23</b>	<b>1,983,214.73</b>	<b>141,277.50</b>	<b>93.4%</b>
Expenditures	Amt Budgeted	Expenditures	Remaining	
511 Legislative	22,000.00	12,311.59	9,688.41	56.0%
512 Judicial	61,200.00	40,711.71	20,488.29	66.5%
513 Executive	113,825.00	85,980.80	27,844.20	75.5%
514 Financial, Recording & Elections	114,450.00	76,626.52	37,823.48	67.0%
515 Legal Services	31,500.00	10,171.80	21,328.20	32.3%
517 Employee Benefit Programs	525.00	(9,668.90)	10,193.90	1841.7%
518 Centralized Services	67,830.29	64,771.31	3,058.98	95.5%
521 Law Enforcement	194,205.87	159,507.91	34,697.96	82.1%
202 Fire Department	111,150.00	31,695.95	79,454.05	28.5%
203 Fire District 2	20,750.00	21,322.43	(572.43)	102.8%
<b>522 Fire Control</b>	<b>131,900.00</b>	<b>53,018.38</b>	<b>78,881.62</b>	<b>40.2%</b>
528 Dispatch Services	6,000.00	3,171.09	2,828.91	52.9%
551 Public Housing Services	250,000.00	183,280.22	66,719.78	73.3%
553 Conservation	300.00	1,733.10	(1,433.10)	577.7%
554 Environmental Services	0.00	0.00	0.00	0.0%
550 Building	0.00	2,145.54	(2,145.54)	0.0%

2021 BUDGET POSITION

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001 General Expense Fund Months: 01 To: 09

Expenditures	Amt Budgeted	Expenditures	Remaining	
<b>558 Planning &amp; Community Devel</b>				
560 Planning	167,730.00	117,858.03	49,871.97	70.3%
570 Economic Development	13,890.00	6,445.00	7,445.00	46.4%
<b>558 Planning &amp; Community Devel</b>	<b>181,620.00</b>	<b>126,448.57</b>	<b>55,171.43</b>	<b>69.6%</b>
565 Welfare	10,000.00	6,667.00	3,333.00	66.7%
566 Substance Abuse	150.00	168.88	(18.88)	112.6%
573 Cultural & Community Activities	6,500.00	55.56	6,444.44	0.9%
576 Park Facilities	88,660.00	22,700.63	65,959.37	25.6%
580 Non Expenditures	0.00	0.00	0.00	0.0%
597 Interfund Transfers	25,000.00	25,000.00	0.00	100.0%
100 Unreserved	734,276.94	0.00	734,276.94	0.0%
102 Unemployment Reserve	33,414.00	0.00	33,414.00	0.0%
104 Custodial Reserve	51,135.13	0.00	51,135.13	0.0%
<b>999 Ending Balance</b>	<b>818,826.07</b>	<b>0.00</b>	<b>818,826.07</b>	<b>0.0%</b>
<b>Fund Expenditures:</b>	<b>2,124,492.23</b>	<b>862,656.17</b>	<b>1,261,836.06</b>	<b>40.6%</b>
<b>Fund Excess/(Deficit):</b>	<b>0.00</b>	<b>1,120,558.56</b>		

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010 General Reserve Fund Months: 01 To: 09

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	326,705.62	326,705.62	0.00	100.0%
360 Interest & Other Earnings	0.00	0.00	0.00	0.0%
<b>Fund Revenues:</b>	<b>326,705.62</b>	<b>326,705.62</b>	<b>0.00</b>	<b>100.0%</b>
Expenditures	Amt Budgeted	Expenditures	Remaining	
999 Ending Balance	326,705.62	0.00	326,705.62	0.0%
<b>Fund Expenditures:</b>	<b>326,705.62</b>	<b>0.00</b>	<b>326,705.62</b>	<b>0.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>0.00</b>	<b>326,705.62</b>		

2021 BUDGET POSITION

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020 Fire Reserve Fund		Months: 01 To: 09			
Revenues	Amt Budgeted	Revenues	Remaining		
308 Beginning Balances	1,564,616.67	1,564,616.67	0.00	100.0%	
360 Interest & Other Earnings	0.00	0.00	0.00	0.0%	
397 Interfund Transfers	25,000.00	25,000.00	0.00	100.0%	
<b>Fund Revenues:</b>	<b>1,589,616.67</b>	<b>1,589,616.67</b>	<b>0.00</b>	<b>100.0%</b>	
Expenditures	Amt Budgeted	Expenditures	Remaining		
999 Ending Balance	1,589,616.67	0.00	1,589,616.67	0.0%	
<b>Fund Expenditures:</b>	<b>1,589,616.67</b>	<b>0.00</b>	<b>1,589,616.67</b>	<b>0.0%</b>	
<b>Fund Excess/(Deficit):</b>	<b>0.00</b>	<b>1,589,616.67</b>			

2021 BUDGET POSITION

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100 Street Fund		Months: 01 To: 09			
Revenues	Amt Budgeted	Revenues	Remaining		
308 Beginning Balances	310,691.94	310,691.94	0.00	100.0%	
310 Taxes	275,000.00	255,967.85	19,032.15	93.1%	
320 Licenses & Permits	600.00	325.00	275.00	54.2%	
330 Intergovernmental Revenues	70,444.40	34,452.83	35,991.57	48.9%	
360 Interest & Other Earnings	0.00	31.26	(31.26)	0.0%	
390 Other Financing Sources	0.00	5,392.43	(5,392.43)	0.0%	
397 Interfund Transfers	30,000.00	66,995.41	(36,995.41)	223.3%	
<b>Fund Revenues:</b>	<b>686,736.34</b>	<b>673,856.72</b>	<b>12,879.62</b>	<b>98.1%</b>	
Expenditures	Amt Budgeted	Expenditures	Remaining		
542 Streets - Maintenance	289,700.00	215,436.10	74,263.90	74.4%	
543 Streets Admin & Overhead	100,350.00	37,352.45	62,997.55	37.2%	
544 Road & Street Operations	39,500.00	5,406.30	34,093.70	13.7%	
566 Substance Abuse	0.00	65.40	(65.40)	0.0%	
594 Capital Expenditures	199,000.00	44,859.65	154,140.35	22.5%	
597 Interfund Transfers	0.00	0.00	0.00	0.0%	
999 Ending Balance	58,186.34	0.00	58,186.34	0.0%	
<b>Fund Expenditures:</b>	<b>686,736.34</b>	<b>303,119.90</b>	<b>383,616.44</b>	<b>44.1%</b>	
<b>Fund Excess/(Deficit):</b>	<b>0.00</b>	<b>370,736.82</b>			

2021 BUDGET POSITION

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103 Tourism Promo & Develop Fund Months: 01 To: 09

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	616,600.17	631,600.17	(15,000.00)	102.4%
310 Taxes	300,000.00	302,572.72	(2,572.72)	100.9%
360 Interest & Other Earnings	0.00	5,735.46	(5,735.46)	0.0%
<b>Fund Revenues:</b>	<b>916,600.17</b>	<b>939,908.35</b>	<b>(23,308.18)</b>	<b>102.5%</b>
Expenditures	Amt Budgeted	Expenditures	Remaining	
571 Education & Recreation	0.00	1,598.26	(1,598.26)	0.0%
573 Cultural & Community Activities	368,100.00	143,546.40	224,553.60	39.0%
594 Capital Expenditures	230,000.00	2,030.56	227,969.44	0.9%
999 Ending Balance	318,500.17	0.00	318,500.17	0.0%
<b>Fund Expenditures:</b>	<b>916,600.17</b>	<b>147,175.22</b>	<b>769,424.95</b>	<b>16.1%</b>
<b>Fund Excess/(Deficit):</b>	<b>0.00</b>	<b>792,733.13</b>		

2021 BUDGET POSITION

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105 Affordable Housing Fund Months: 01 To: 09

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	1,215.61	1,215.61	0.00	100.0%
310 Taxes	15,000.00	3,567.36	11,432.64	23.8%
<b>Fund Revenues:</b>	<b>16,215.61</b>	<b>4,782.97</b>	<b>11,432.64</b>	<b>29.5%</b>
Expenditures	Amt Budgeted	Expenditures	Remaining	
999 Ending Balance	16,215.61	0.00	16,215.61	0.0%
<b>Fund Expenditures:</b>	<b>16,215.61</b>	<b>0.00</b>	<b>16,215.61</b>	<b>0.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>0.00</b>	<b>4,782.97</b>		

## 2021 BUDGET POSITION

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300 Capital Improvement Fund			Months: 01 To: 09	
Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	107,273.57	107,273.57	0.00	100.0%
310 Taxes	20,000.00	41,744.46	(21,744.46)	208.7%
360 Interest & Other Earnings	0.00	442.72	(442.72)	0.0%
<b>Fund Revenues:</b>	<b>127,273.57</b>	<b>149,460.75</b>	<b>(22,187.18)</b>	<b>117.4%</b>
Expenditures	Amt Budgeted	Expenditures	Remaining	
597 Interfund Transfers	73,700.00	0.00	73,700.00	0.0%
999 Ending Balance	53,573.57	0.00	53,573.57	0.0%
<b>Fund Expenditures:</b>	<b>127,273.57</b>	<b>0.00</b>	<b>127,273.57</b>	<b>0.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>0.00</b>	<b>149,460.75</b>		



2021 BUDGET POSITION

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309 Russell Ave		Months: 01 To: 09		
Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	(119.36)	(119.36)	0.00	100.0%
330 Intergovernmental Revenues	119.36	67,114.77	(66,995.41)	*****%
<b>Fund Revenues:</b>	<b>0.00</b>	<b>66,995.41</b>	<b>(66,995.41)</b>	<b>0.0%</b>
Expenditures	Amt Budgeted	Expenditures	Remaining	
594 Capital Expenditures	0.00	0.00	0.00	0.0%
597 Interfund Transfers	0.00	66,995.41	(66,995.41)	0.0%
999 Ending Balance	0.00	0.00	0.00	0.0%
<b>Fund Expenditures:</b>	<b>0.00</b>	<b>66,995.41</b>	<b>(66,995.41)</b>	<b>0.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>0.00</b>	<b>0.00</b>		

2021 BUDGET POSITION

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311 First Street		Months: 01 To: 09		
Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	(40,966.57)	(40,966.57)	0.00	100.0%
330 Intergovernmental Revenues	616,366.57	49,972.03	566,394.54	8.1%
397 Interfund Transfers	43,700.00	0.00	43,700.00	0.0%
<b>Fund Revenues:</b>	<b>619,100.00</b>	<b>9,005.46</b>	<b>610,094.54</b>	<b>1.5%</b>
Expenditures	Amt Budgeted	Expenditures	Remaining	
594 Capital Expenditures	619,100.00	34,435.67	584,664.33	5.6%
999 Ending Balance	0.00	0.00	0.00	0.0%
<b>Fund Expenditures:</b>	<b>619,100.00</b>	<b>34,435.67</b>	<b>584,664.33</b>	<b>5.6%</b>
<b>Fund Excess/(Deficit):</b>	<b>0.00</b>	<b>(25,430.21)</b>		

2021 BUDGET POSITION

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400 Water/Sewer Fund		Months: 01 To: 09			
Revenues	Amt Budgeted	Revenues	Remaining		
400 Water/Sewer	215,714.63	215,714.63	0.00	100.0%	
401 Water	368,088.95	368,088.95	0.00	100.0%	
402 Sewer	303,770.27	303,770.27	0.00	100.0%	
308 Beginning Balances	887,573.85	887,573.85	0.00	100.0%	
330 Intergovernmental Revenues	1,000.00	94,923.00	(93,923.00)	9492.3%	
343 Water	647,100.00	580,047.40	67,052.60	89.6%	
344 Sewer	906,200.00	785,162.67	121,037.33	86.6%	
340 Charges For Goods & Services	1,553,300.00	1,365,210.07	188,089.93	87.9%	
343 Water	46,674.00	166,466.00	(119,792.00)	356.7%	
344 Sewer	56,532.00	108,598.20	(52,066.20)	192.1%	
400 Water/Sewer	4,000.00	5,281.97	(1,281.97)	132.0%	
360 Interest & Other Earnings	107,206.00	280,346.17	(173,140.17)	261.5%	
380 Non Revenues	0.00	0.00	0.00	0.0%	
<b>Fund Revenues:</b>	<b>2,549,079.85</b>	<b>2,628,053.09</b>	<b>(78,973.24)</b>	<b>103.1%</b>	
Expenditures	Amt Budgeted	Expenditures	Remaining		
534 Water Utilities	521,260.00	372,246.08	149,013.92	71.4%	
535 Sewer	809,100.00	412,008.57	397,091.43	50.9%	
534 Water	61,489.07	42,529.44	18,959.63	69.2%	
535 Sewer	32,670.00	16,335.00	16,335.00	50.0%	
591 Debt Service	94,159.07	58,864.44	35,294.63	62.5%	
594 Capital Expenditures	109,500.00	83,166.83	26,333.17	76.0%	
597 Interfund Transfers	121,779.00	71,770.37	50,008.63	58.9%	
400 Water/Sewer	218,216.56	0.00	218,216.56	0.0%	
401 Water	314,762.95	0.00	314,762.95	0.0%	
402 Sewer	360,302.27	0.00	360,302.27	0.0%	
999 Ending Balance	893,281.78	0.00	893,281.78	0.0%	
<b>Fund Expenditures:</b>	<b>2,549,079.85</b>	<b>998,056.29</b>	<b>1,551,023.56</b>	<b>39.2%</b>	
<b>Fund Excess/(Deficit):</b>	<b>0.00</b>	<b>1,629,996.80</b>			

2021 BUDGET POSITION

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406 Wastewater Short Lived Asset Reserve Fund Months: 01 To: 09

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	21,779.00	21,779.00	0.00	100.0%
397 Interfund Transfers	21,779.00	21,779.00	0.00	100.0%
<b>Fund Revenues:</b>	<b>43,558.00</b>	<b>43,558.00</b>	<b>0.00</b>	<b>100.0%</b>
Expenditures	Amt Budgeted	Expenditures	Remaining	
999 Ending Balance	43,558.00	0.00	43,558.00	0.0%
<b>Fund Expenditures:</b>	<b>43,558.00</b>	<b>0.00</b>	<b>43,558.00</b>	<b>0.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>0.00</b>	<b>43,558.00</b>		

2021 BUDGET POSITION

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408 Wastewater Debt Reserve Fund Months: 01 To: 09

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	61,191.00	61,191.00	0.00	100.0%
397 Interfund Transfers	0.00	0.00	0.00	0.0%
<b>Fund Revenues:</b>	<b>61,191.00</b>	<b>61,191.00</b>	<b>0.00</b>	<b>100.0%</b>
Expenditures	Amt Budgeted	Expenditures	Remaining	
999 Ending Balance	61,191.00	0.00	61,191.00	0.0%
<b>Fund Expenditures:</b>	<b>61,191.00</b>	<b>0.00</b>	<b>61,191.00</b>	<b>0.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>0.00</b>	<b>61,191.00</b>		

2021 BUDGET POSITION

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410 Wastewater System Upgrades Months: 01 To: 09

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	(57,601.53)	(57,601.53)	0.00	100.0%
330 Intergovernmental Revenues	1,733,656.00	5,400.00	1,728,256.00	0.3%
390 Other Financing Sources	833,414.00	228,427.10	604,986.90	27.4%
397 Interfund Transfers	100,000.00	49,991.37	50,008.63	50.0%
<b>Fund Revenues:</b>	<b>2,609,468.47</b>	<b>226,216.94</b>	<b>2,383,251.53</b>	<b>8.7%</b>
Expenditures	Amt Budgeted	Expenditures	Remaining	
594 Capital Expenditures	2,609,468.47	321,789.74	2,287,678.73	12.3%
999 Ending Balance	0.00	0.00	0.00	0.0%
<b>Fund Expenditures:</b>	<b>2,609,468.47</b>	<b>321,789.74</b>	<b>2,287,678.73</b>	<b>12.3%</b>
<b>Fund Excess/(Deficit):</b>	<b>0.00</b>	<b>(95,572.80)</b>		

2021 BUDGET POSITION

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500 Equipment Service Fund			Months: 01 To: 09	
Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	190,947.57	190,947.57	0.00	100.0%
340 Charges For Goods & Services	150,000.00	95,186.01	54,813.99	63.5%
360 Interest & Other Earnings	0.00	196.44	(196.44)	0.0%
390 Other Financing Sources	0.00	0.00	0.00	0.0%
<b>Fund Revenues:</b>	<b>340,947.57</b>	<b>286,330.02</b>	<b>54,617.55</b>	<b>84.0%</b>
Expenditures	Amt Budgeted	Expenditures	Remaining	
548 Public Works - Centralized Services	107,750.00	72,640.40	35,109.60	67.4%
594 Capital Expenditures	45,000.00	0.00	45,000.00	0.0%
999 Ending Balance	188,197.57	0.00	188,197.57	0.0%
<b>Fund Expenditures:</b>	<b>340,947.57</b>	<b>72,640.40</b>	<b>268,307.17</b>	<b>21.3%</b>
<b>Fund Excess/(Deficit):</b>	<b>0.00</b>	<b>213,689.62</b>		

2021 BUDGET POSITION

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630 Stevenson Municipal Court		Months: 01 To: 09			
Revenues	Amt Budgeted	Revenues	Remaining		
308 Beginning Balances	0.00	0.00	0.00	0.0%	
380 Non Revenues	0.00	7,284.05	(7,284.05)	0.0%	
<b>Fund Revenues:</b>	<b>0.00</b>	<b>7,284.05</b>	<b>(7,284.05)</b>	<b>0.0%</b>	
Expenditures	Amt Budgeted	Expenditures	Remaining		
580 Non Expenditures	0.00	7,284.05	(7,284.05)	0.0%	
999 Ending Balance	0.00	0.00	0.00	0.0%	
<b>Fund Expenditures:</b>	<b>0.00</b>	<b>7,284.05</b>	<b>(7,284.05)</b>	<b>0.0%</b>	
<b>Fund Excess/(Deficit):</b>	<b>0.00</b>	<b>0.00</b>			



## 2021 BUDGET POSITION TOTALS

City Of Stevenson

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Fund	Revenue Budgeted	Received		Expense Budgeted	Spent	
001 General Expense Fund	2,124,492.23	1,983,214.73	93.4%	2,124,492.23	862,656.17	41%
010 General Reserve Fund	326,705.62	326,705.62	100.0%	326,705.62	0.00	0%
020 Fire Reserve Fund	1,589,616.67	1,589,616.67	100.0%	1,589,616.67	0.00	0%
100 Street Fund	686,736.34	673,856.72	98.1%	686,736.34	303,119.90	44%
103 Tourism Promo & Develop Fund	916,600.17	939,908.35	102.5%	916,600.17	147,175.22	16%
105 Affordable Housing Fund	16,215.61	4,782.97	29.5%	16,215.61	0.00	0%
300 Capital Improvement Fund	127,273.57	149,460.75	117.4%	127,273.57	0.00	0%
309 Russell Ave	0.00	66,995.41	0.0%	0.00	66,995.41	0%
311 First Street	619,100.00	9,005.46	1.5%	619,100.00	34,435.67	6%
400 Water/Sewer Fund	2,549,079.85	2,628,053.09	103.1%	2,549,079.85	998,056.29	39%
406 Wastewater Short Lived Asset Res	43,558.00	43,558.00	100.0%	43,558.00	0.00	0%
408 Wastewater Debt Reserve Fund	61,191.00	61,191.00	100.0%	61,191.00	0.00	0%
410 Wastewater System Upgrades	2,609,468.47	226,216.94	8.7%	2,609,468.47	321,789.74	12%
500 Equipment Service Fund	340,947.57	286,330.02	84.0%	340,947.57	72,640.40	21%
630 Stevenson Municipal Court	0.00	7,284.05	0.0%	0.00	7,284.05	0%
	<u>12,010,985.10</u>	<u>8,996,179.78</u>	<u>74.9%</u>	<u>12,010,985.10</u>	<u>2,814,152.85</u>	<u>23.4%</u>

2021 Overall												Totals	
	January	February	March	April	May	June	July	August	September	October	November	December	
<b>Mileage</b>													
County	22498	17194	20115	20000	17666	23300	23478	23328	20920	0	0	0	188499
Stevenson	2632	2134	2356	2071	1739	2699	2619	2390	2373	0	0	0	21003
N. Bonneville	1367	1017	1257	1198	1241	1241	1189	1099	1039	0	0	0	10341
USFS	2637	2238	2693	2687	949	119	1166	974	1171	0	0	0	14634
Title 3	140	200	437	408	106	125	1892	796	208	0	0	0	4312
Other	0	165	0	20	2163	492	1643	2343	1987	0	0	0	8813
<b>TOTAL</b>	29274	22949	26939	26984	24599	27966	32040	31019	27758	0	0	0	248845
<b>Hourly Report</b>													
Vacation	48.50	0.00	49.75	226.00	126.25	256.25	258.00	117.00	170.00	0.00	0.00	0.00	1254.75
Sick Leave	10.25	19.25	5.50	133.25	134.25	29.75	46.75	70.75	20.25	0.00	0.00	0.00	470.00
Training	149.25	96.00	55.00	103.50	54.50	110.00	10.00	344.50	99.00	0.00	0.00	0.00	1020.75
Administration	56.00	51.00	57.75	52.25	49.25	40.00	54.50	58.25	47.25	0.00	0.00	0.00	466.25
<b>Patrol/Investigations</b>													
Schools/Com Svc	0.00	0.00	1.25	0.00	0.00	6.00	4.25	0.00	0.00	0.00	0.00	0.00	11.50
K 9	9.00	15.00	17.00	18.00	15.00	13.00	13.00	16.00	31.00	0.00	0.00	0.00	147.00
County	949.25	891.75	1093.00	834.25	1080.00	1051.00	1150.00	1148.75	1227.00	0.00	0.00	0.00	9425.00
Stevenson	484.25	461.00	583.25	476.00	511.00	522.25	509.25	484.75	479.50	0.00	0.00	0.00	4511.25
Slev Court	0.00	0.00	5.00	35.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	40.50
N. Bonneville	209.25	211.25	233.75	201.25	197.75	218.25	198.25	187.25	195.75	0.00	0.00	0.00	1852.75
N. Benn Court	9.25	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	9.25
District Court	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Superior Court	0.00	0.00	0.00	0.00	2.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8.50
USFS	193.50	163.25	186.75	181.25	44.50	26.50	48.25	56.75	57.25	0.00	0.00	0.00	958.00
Gorge Scenic	97.25	87.25	97.25	82.50	83.50	77.25	67.25	68.25	74.00	0.00	0.00	0.00	734.50
Weyer/Col Timber	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Drug	0.00	2.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2.00
SDS Patrol	12.75	16.00	13.00	9.50	7.25	13.50	12.50	11.25	10.50	0.00	0.00	0.00	106.25
Eradication County	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
County Traffic Enforce.	374.25	346.50	454.50	352.25	373.75	425.50	374.25	309.00	329.25	0.00	0.00	0.00	3539.25
SAR County	0.00	2.75	0.00	1.00	0.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4.25
<b>Title 3</b>													
Emergency Response	1.00	8.00	10.50	18.00	4.00	8.00	16.00	39.50	12.00	0.00	0.00	0.00	117.00
SAR Missions	5.00	0.00	10.00	8.25	11.50	2.50	56.75	9.50	0.00	0.00	0.00	0.00	103.50
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Title 3 Subtotal</b>	6.00	8.00	20.50	26.25	15.50	10.50	72.75	49.00	12.00	0.00	0.00	0.00	220.50
<b>Sub Total Reg</b>	2543.00	2261.75	2797.50	2347.25	2419.50	2503.25	2417.50	2684.75	2549.50	0.00	0.00	0.00	22554.00
<b>Overtime</b>													
Schools/Com Svc	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
County	30.75	31.00	15.00	29.75	35.75	99.25	41.00	70.00	12.25	0.00	0.00	0.00	324.75
Stevenson	1.00	3.00	0.00	16.25	2.00	3.00	6.75	4.50	0.00	0.00	0.00	0.00	36.50
Stevenson Court	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
N. Bonneville	0.00	0.00	0.00	0.00	1.25	0.00	0.00	3.25	0.00	0.00	0.00	0.00	4.50
N. Bonneville Court	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
District Court	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Superior Court	0.00	0.00	11.50	0.00	0.00	0.00	10.50	0.00	0.00	0.00	0.00	0.00	22.00
USFS	0.00	0.00	4.00	1.00	0.00	3.00	0.00	2.00	0.00	0.00	0.00	0.00	6.00
Training	0.00	4.00	0.00	4.00	4.00	0.00	0.00	4.00	0.00	0.00	0.00	0.00	20.00
Weyer/Col Timber	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Drug	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
DNR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Eradication County	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
County Traffic Enforce	0.00	0.00	0.00	0.00	2.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2.00
Special Contracts	6.00	19.00	6.00	0.00	0.00	0.00	38.00	17.00	0.00	0.00	0.00	0.00	86.00
SAR County	0.00	4.50	0.00	5.00	3.75	0.00	0.00	5.50	1.50	0.00	0.00	0.00	20.25
SAR Title 3	10.00	0.00	26.50	6.00	1.50	4.00	55.25	38.25	20.50	0.00	0.00	0.00	162.00
<b>Total Overtime</b>	37.75	143.50	38.50	56.00	48.75	65.25	96.25	106.25	13.75	0.00	0.00	0.00	604.00
<b>Total Title 3</b>	16.00	8.00	47.00	32.25	17.00	14.50	128.00	87.25	32.50	0.00	0.00	0.00	382.50
<b>TOT HRS</b>	2665.50	2970.25	2936.25	2796.75	2744.75	2871.00	2976.50	3066.00	2786.00	0.00	0.00	0.00	25403.00



# Skamania County Sheriff's Office

## Law Total Incident Report, by Nature of Incident

<u>Nature of Incident</u>	<u>Total Incidents</u>
Abuse of animals except Dogs	1
Burglary Non Res Unlawful Ent	1
Burglary Residence Unlawful En	1
Business Establishment Alarm	1
Carprowl Theft from Auto	1
Child Abuse or Neglect	3
Citizen Assist	1
Citizen Dispute	3
Disorderly Conduct	6
Problems with Dogs	4
Domestic Violence	4
Fireworks Problems	1
Fish & Game Violation	1
Found Property	6
Fraud	1
Harrass	4
Hit & Run Accident	1
Illegal Burning/Permit Violat	1
Incomplete 9-1-1 Calls	5
Information Report	7
Juvenile Problem	6
Litter/Pollution/Public Health	2
Lost Dog	1
Medical Emergency	29
Mental Health Problems	3
Parking Problem	2
Patrol Request	2
Traffic Collision Prop Damage	2
Traffic Accident, w/ Injuries	1
Possession of Marijuana	1
Possession Drug Paraphenalia	1
Reckless Endangerment	1
Request Traffic Enforcement	4
Residential Alarm	1
RSO address verification	2
Runaway Juvenile	1
Suspicious Person/Circumstance	10
Theft Other Property	2
Theft Automobile	1
Threats	3
Traffic Hazard	3
Traffic Stop	2
Vandalism/Mailic Misch	3
Vehicle Fire	1

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<u>Nature of Incident</u>	<u>Total Incidents</u>
Violation Court Orders	1
Vicious Animals	1

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Total reported: 139

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**Report Includes:**

All dates between `00:00:00 09/01/21` and `00:00:00 10/01/21`, All agencies matching `SCSO`, All natures, All locations matching `21`, All responsible officers, All dispositions, All clearance codes, All observed offenses, All reported offenses, All offense codes, All circumstance codes



# Skamania County Sheriff's Office

## Total Traffic Citation Report, by Violation

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<u>Violation</u>	<u>Description</u>	<u>Total</u>
46.16.010	EXP VEH TAB LS 2 MON	1
46.20.015	NVOL With I.D.	1
46.20.342	DR W/LIC PRIV SUSP	2
46.30.020	Driving Without Insurance	3
46.52.010	HIT-RUN UNATTENDED	1
46.61.500	RECKLESS DRIVING	1
46.61.525	NEGLIGENT DRIVING	1
9A.36.041	4TH DEGREE ASSAULT	1
9a.36.150	Interfere w/reporting dv	1

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**Report Totals**

**12**

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**Report Includes:**

All dates of issue between '00:00:00 09/01/21' and '00:00:00 10/01/21', All agencies matching 'SCSO', All issuing officers, All areas matching '21', All courts, All offense codes, All dispositions, All citation/warning types

# CITY OF STEVENSON PROFESSIONAL SERVICE CONTRACT, MONTHLY REPORT & INVOICE

Contractor:	Skamania County Chamber of Commerce	
Reporting Period:	September, 2021	
Amount Due:	\$ 7,500.00	Monthly Contract Amount
	805.00	Program Management Time
	<u>7,040.76</u>	Monthly Reimbursables
	\$ 15,345.76	

## VISITOR STATISTICS

	<u>Stevenson Office</u>
Walk-In Visitors:	398
Telephone Calls:	50
E-Mails:	33
Business Referrals:	2,015
Tracked Overnight Stays:	86
Mailings (student, relocation, visitor, letters):	8
Chamber Website Pageviews	6,943
COS Website Pageviews	2,022

## CHAMBER BUSINESS

**Chamber Board Meeting:** September Board meeting topics included board survey, ingredients for a successful chamber, proposed whistle blower policy, board make-up and vacant positions.

**Chamber Membership:** We had 1 new member join the Chamber and 31 membership renewals in September.

**Chamber E-Newsletter:** The weekly e-blast, consisting of updates and announcements submitted by Chamber members, is emailed out on Thursday afternoons to over 1,100 recipients.

**Facebook Pages:** The Chamber manages Facebook pages for the Stevenson Business Association, Gorge Blues and Brews Festival, Christmas in the Gorge, Wind River Business Association as well as for the Chamber itself.

### **Chamber Marketing, Projects, Action Items:**

- Held Lunch and Learn event – added video to YouTube channel
- Hosted Chamber Happy Hour event
- Placed ads
- Update website with links to new YouTube videos and featured events
- Working on new content calendar for social media pages
- Met with Marketing Committee to come up with new project ideas for 2022
- Met with Wind River Trust to advise on new project at Wind River Business Park
- Sent out needs assessment survey to chamber membership
- Created new board member orientation packets
- Staff development - watched webinar on The New Office Place and had hands on training for social media analytics and best practices.
- Scheduled board retreat and facilitator
- Weekly trainings for new Chamber data base software
- Worked with Washington Tourism Alliance on accommodations for travel writers coming to Skamania County
- Attended Skamania EDC's Annual Luncheon
- Attended Columbia Gorge Tourism Alliance monthly board meeting
- Bi-weekly meetings with Washington Chamber Executives

### **County/Regional/State Meeting and Projects:**

**Wind River Business Association (WRBA):** Continue to serve as treasurer for WRBA – pay monthly bills, reconcile bank statements, attend monthly meetings and manage the WRBA Facebook page. Working on planning this year's Logtoberfest event.

**Stevenson Downtown Association (SDA):** Attend monthly SDA board meeting, promotion committee meetings and MSTCIP meetings. Organized Sandwich Smackdown promotion for September.

*(The projects and tasks described below are an example of services provided to the City of Stevenson through an additional contract with the Chamber to administer their promotional programs and deliverables.)*

**Stevenson/SBA Meetings and Projects:**

- Monthly meeting with NB Marketing for progress updates on our marketing plan and to review analytics
- Placed ads
- Added ADA compliant plugins to website
- Continue to work with Pheonix Technologies on webcams
- Working on creating content calendar for social media pages
- Placed paid social media ads
- Renewed co-op Certified contract with Skamania Lodge
- Promote Stevenson as a travel destination on social media
- Meeting with holiday lighting committee to go over plans for lighting/decorations for Christmas in the Gorge
- Ordered Christmas in the Gorge tree decorations for light poles
- Sent out Christmas in the Gorge bazaar vendor applications
- Worked with Skamania County Events and Recreation on bazaar location/layout

**2021 CITY OF STEVENSON PROMOTIONAL PROGRAMS REIMBURSABLES**

Program 2	Promotional Products and Projects	
P2-D1	Website	\$ 342.14
P2-D2	Social Media and Print Ad Creation	\$1,000.00
P2-D5	Ad Placement	\$ 999.00
P2-D7	Misc	\$ 234.27
P2-F	Co-op with Skamania Lodge	\$2,580.60
P3-B	Christmas in the Gorge	\$1,884.75
		\$7,040.76

**2021 CITY OF STEVENSON PROMOTIONAL PROGRAMS MANAGEMENT TIME**

P2-D2	Marketing (print, social media, press releases)	6 hrs	\$ 210.00
P2-D1	Website updates/web cams	4 hrs	\$ 140.00
P2-D7	Ad placement	3 hrs	\$ 105.00
P3-B	Christmas in the Gorge	10 hrs	\$ 350.00
		23 hrs	\$ 805.00

	<b>2021 Budget</b>	<b>Current Request</b>	<b>Requested YTD</b>	<b>Remaining</b>
Total Program Promo Expenses	\$80,000.00	\$7,845.76	\$36,928.17	\$43,071.83

**Minutes  
Stevenson Planning Commission Meeting  
Monday, August 9<sup>th</sup>, 2021  
6:00 p.m.**

**Planning Commission Members Present:** None

**Excused Absence:** None

**Staff Present:** None

**Community Members Present:** None.

**Meeting Cancelled**



**Stevenson Regular Planning Commission Meeting Minutes**  
**Monday, September 13, 2021**  
**6:00 PM**

Attendees at City Hall followed current CDC and State guidance regarding use of masks, social distancing, and attendance.

Attending: Planning Commission Chair Valerie Hoy-Rhodehamel Valerie; Commissioners Jeff Breckel, Davy Ray, Mike Beck, Auguste Zettler and Community Development Director Ben Shumaker. Public participants included Mary Repar and others unidentified.

**Planning Commission Chair Valerie Hoy-Rhodehamel** opened the meeting at 6:12 p.m.

**A. Preliminary Matters**

1. Ceremonial Meeting Opening

**Planning Commission Chair Valerie Hoy-Rhodehamel** asked commission members if they had preferences on how to open the meeting. It was decided to discuss the matter further at the October 2021 Planning Commission meeting.

2. Public Comment Expectations:

**Planning Commission Chair Valerie Hoy-Rhodehamel** provided information on participating for remote attendees: Please raise hand to comment, and identify yourself for the record. Use the tools \*6 to mute/unmute & \*9 to raise hand. Individual comments should be limited to 3 minutes.

3. Minutes: July 12, 2021 & August 9, 2021 Meeting Minutes

**MOTION** to approve the minutes from July 12, 2021 as presented made by **Commissioner Breckel** seconded by **Commissioner Ray**. (It was determined there was no need to approve August 2021 minutes since the meeting was canceled.)

- **Voting aye: Commissioners Beck, Ray, Breckel**

4. Public Comment Period: (For items not located elsewhere on the agenda)

> Mary Repar informed the Commission on upcoming events planned by the Stevenson Grange. On September 28<sup>th</sup> there will be a presentation from a planner from the Portland Planning Commission speaking on the 'doughnut' theory of economics and sustainability. It will be held at the Stevenson Community Library. She also announced there would be a garden swap event sponsored by the Grange in early November.

**B. New Business**

5. Planning Commission Bylaws: Conscientious Public Involvement Amendment (1st Review)

**Community Development Director Ben Shumaker** provided background information on the bylaw amendment. He explained it is a draft amendment and will need to be reviewed twice by the Planning Commission prior to adoption. The changes grew out of requests to Community Development staff for increased public involvement following the issue of residential building capacity.

The proposed amendment creates a new article in the bylaws specifically addressing public involvement and a detailed Appendix related to the topic with sample language.

Commissioners provided comments, expressing appreciation for the work and the visuals.

**Commissioner Beck** questioned the use of the word ‘change’ in the suggested flyer language and proposed it be replaced. He also asked if the Planning Commission was empowered to call for public referendum votes as detailed in Appendix B.

**Planning Commission Chair Valerie Hoy-Rhodehamel** asked a question regarding the order of speaking and how new materials could be introduced. It was explained by Shumaker that within the structure of public hearings opportunities for presenting information are provided, but at some point new submissions need to end. He noted if relevant new information was provided the hearing could be continued.

**Shumaker** reminded Commissioners the bylaws could be amended anytime with two months notice and review if further changes were needed. Time will tell how smooth the process will be. He highlighted the text of Exhibits B2 and B3 which allowed for more frequent changes as necessary.

#### **C. Old Business**

**None.**

#### **D. Discussion**

6. Thought of the Month:

Community Submission: Concerns about Vacation Rentals reemerge:

<https://survivingtomorrow.org/an-open-letter-to-airbnb-8b1b58b4ad33>

<https://www.npr.org/sections/money/2021/08/24/1030151330/a-unicorn-startup-is-turning-houses-into-corporations>

<https://www.youtube.com/watch>

<https://twitter.com/BourbonPlanner/status/1415041449553534988>

[Taxes developed by new dev vs services required](#)

**Community Development Director Ben Shumaker** verified the links work. Commissioners expressed appreciation for the links provided and noted interesting information was available through them regarding housing.

#### **7. Staff & Commission Reports:**

- Downtown Parking Analysis

**Community Development Director Shumaker** updated Commission members on the parking study in Stevenson being performed by Alex Ralston, the UW intern organizing the data/info/volunteers. He is inventorying all the parking spaces in the downtown area and creating a usage study. A gap analysis will also be developed to show where additional parking could be provided. The information will be provided to traffic consultants to help them determine costs of potential additions to the public

parking supply. The study overall will later be used to help in asses impacts of new developments on parking and how to establish a fee structure when addressing parking requirements. **Commissioner Beck** is working with the project and noted safety concerns were raised regarding parking on Second Street. Using the information from the survey may help guide future parking regulations.

- Columbia Avenue Realignment

The contract to finalize the consultant’s work will be before the City Council at their next meeting. It is for initial services related to the Integrated Planning Grant received by the Department of Ecology to evaluate the concept of the Columbia Ave Realignment project brownfield sites.

The intent is to ascertain if the project will be viable, and will include additional soil testing, feasibility of soil remediation if contaminants are found, architectural/engineering drawings, and a market/cost benefit analysis to determine the potential return on investment for developers. The Scope of Work with DOE still needs to be developed.

- Increasing Residential Capacity

The proposed changes have been put on hold while the public involvement process work is finalized. **Commissioner Breckel** reported the sub-committee agreed to at the July PC meeting has not met yet. Discussions on who should be on the committee in order to increase/broaden representation is continuing. He noted a primary challenge is to define what the real problem is, and to build trust among those with different interests.

>Mary Repar commented it was important to ask if local residents would benefit from any increase in residential housing capacity or would it provide more housing stock for wealthier individuals with no vested interest in the community. **Commissioner Breckel** agreed and pointed out that speaks to the complexity of the problem. Mary then asked if people from other Skamania County communities should be asked to participate in the sub-committee.

- Utility Service Outside City Limits

**Community Development Director Shumaker** relayed the subject has been and will continue to be reviewed by the City Council. Commission members then held an extended discussion on the convoluted and contentious issue of providing adequate water to a growing population and how to address the problem. Water rights, linking building permits to water resources, increased capture and storage of water and recent legal decisions were all discussed. It was agreed the topic was pressing and solutions will be complicated.

- Feeley Short Plat

This was presented to the Planning Commission at the July 2021 meeting. Community Development staff reviewed and approved, and the property owner quickly met conditions. There are now 2 lots on upper Willard St where there was only one.

- Conditional Use Reviews

October is when conditional permits need to be reviewed. Additional conditions can be attached at that time if deemed necessary. **Community Development Director Shumaker** advised a new one may be possible, and if so, expect at a review at the October meeting.

- **Shoreline Master Program**

The approved Shoreline Master Program, submitted to the state for its approval in 2018, is nearing a point where the state will issue a set of recommended and required changes to the program. The Shoreline Advisory Committee and the Planning Commission will review the changes, and then send it on to the City Council for approval possibly in October or November 2021. An ordinance will be needed to adopt the revised SMP. Shumaker discussed suggestions to clean up text/typos and provide greater clarity and consistency.

**E. Adjournment**

Chair Valerie Hoy-Rhodehamel declared the meeting adjourned at 7:25

**Minutes prepared by Johanna Roe**

**Washington Gorge Action Programs  
Skamania County Housing Programs**

Oct-2021

Submitted by Curt Gray

**Rental Assistance**

**Outputs**

	Sep
Number of households served	33
Number of individuals within those households	39
Total Number of bed nights provided	3450

**Housing and Essential Needs**

**Outputs**

	Sep
Number of individuals served with Housing/Utilities	2
Number of individuals served with Essential Needs	5
Total Number of bed nights provided	60

**Permanent Support Housing**

	Sep
Number of individuals obtained employment	0
Number of individuals increasing their income	0
Number of individuals retained employment for 90 days or more	0
Number of HH removed Barriers that hindered individuals in obtaining job	1
Number of HH moved into affordable permanent housing	0
Number of HH Received referral to mainstream resources	2
Number of individuals completed Life Skills meeting	2
Number of individuals denied services	0

**Outputs PSH**

	Sep
Number of households served	4
Number of individuals within those households	4

**Shelter**

The shelter is open to individuals and families who are homeless. They are required to look for permanent housing during their stay.

**Outputs**

	Sep
Number of households served	5
Number of individuals within those households	11
Total Number of bed nights provided	135

**Total Outcomes for all Programs**

	Sep
Number of individuals obtained employment	2
Number of individuals increasing their income	2
Number of individuals retained employment for 90 days or more	0
Number of HH removed Barriers that hindered individuals in obtaining job	1
Number of HH moved into affordable permanent housing	2
Number of HH Received referral to mainstream resources	15
Number of individuals completed Life Skills meeting	3
Number of individuals denied services	3

**Success Stories**

Septemer 2021:

1. one (1) shelter client moved into ESG housing
2. Two (2) ex-shelter residents entered residential substance abuse treatment program
3. One (1) ex-shelter resident exited residential substance abuse treatment program and rec'ing housing asst
4. Three (3) shelter or ex-shelter residents are employed



# 2021 Columbia Gorge Annual Economic Symposium

November 5, 2021, 8:30 a.m. to 11:00 a.m.

Via Zoom: <https://us06web.zoom.us/j/81492104579?pwd=YkNRSEtuVmFreFA0ZUJOVXFjWIBCZz09>

## Agenda

- 8:30 a.m. Welcome  
*Jessica Metta, Executive Director, Mid-Columbia Economic Development District*
- 8:35 a.m. Innovative Models for Economic Development
- Business: *Kipp Baratoff, Co-Founder, Fishpeople Seafood*
  - Attainable Housing: *Jason Dietz, Housing Director, Summit County Government, Colorado; Curt Berger, Student Home Builder Director, Hermiston High School*
  - Workforce: *Dr. Marta Yera Cronin, Columbia Gorge Community College*
- 9:45 a.m. Regional Industry Trends and Forecasts
- *Scott Bailey, Washington Regional Economist*
  - *Dallas Fridley, Oregon Regional Economist*
- 10:35 a.m. Presentation of the Draft 2022 Columbia Gorge Comprehensive Economic Development Strategy
- *Jessica Metta, Mid-Columbia Economic Development District*
  - *CEDS Steering Committee Members*
- 10:55 p.m. Closing Remarks  
*Bob Hamlin, Board Chair, Mid-Columbia Economic Development District*
- 11:00 a.m. Adjourn

**With Appreciation for our 2021 Sponsors:**



**NW Natural®**



# Mid-Columbia Economic Development District

**FISCAL YEAR 2021  
ANNUAL REPORT**

## A WORD FROM THE BOARD CHAIR AND EXECUTIVE DIRECTOR

It is our pleasure to present the Mid-Columbia Economic Development District annual report. This last year continued to bring challenges as the COVID-19 pandemic lingered and evolved. We are proud of how the region pivoted again and again to address the frequently changing economic conditions, and proud of how MCEDD was able to serve our region through those pivots.

MCEDD continues to find new ways to deliver on our core competencies of high quality technical assistance, business assistance and regional collaboration. Significant milestones and accomplishments in fiscal year 2021 include:

- Completion of a **COVID-19 Needs Assessment** to identify the greatest areas for targeted action towards COVID-19 recovery.
- Deployment of almost **\$3 million in relief grants** to small businesses and nonprofits in Hood River, Wasco and Sherman Counties.
- Launch of the 2022 Mid-Columbia **Comprehensive Economic Development Strategy** process, with a focus on themes of equitable outcomes and resiliency.
- Providing **technical assistance for our members** accessing federal economic disaster funding for public works projects.
- Completion of the **Gorge Regional Transit Strategy Phase 1** to support the regional Gorge TransLink public transportation system.
- Expanding The Link transportation system with a **second bus route** in The Dalles.
- Newly administering **Mount Hood Economic Alliance (MHEA)** and providing **direct business assistance** through our loan programs (MCEDD, MHEA, Oregon Investment Board) of more than \$550,000 in funding this fiscal year to businesses.

We invite you to explore this annual report, which provides a snapshot of the resources MCEDD delivered to our service area in fiscal year 2021. It is the strength and history of collaboration in the Mid-Columbia region that keeps us optimistic for the future of the region post-COVID-19. It is only through the support of our members and partners that we are able to accomplish this work, and we are so grateful for your engagement!

Sincerely,



Bill Schmitt  
MCEDD Board Chair



Jessica Metta  
MCEDD Executive Director



# ORGANIZATION OVERVIEW

Mid-Columbia Economic Development District (MCEDD) was established in 1969 by five counties bordering the Columbia River: Hood River, Wasco and Sherman Counties in Oregon and Skamania and Klickitat Counties in Washington. MCEDD is governed by a Board of Directors representing public and private interests throughout the region.

## 2021 Board of Directors

**Bill Schmitt, Chair**  
Washington Ports

**Scott Clements**  
Private Business

**Jonathan Lewis**  
Washington Chambers

**Bob Hamlin, Vice Chair**  
Skamania County

**Ken Bailey**  
Agriculture

**Mike Foreaker**  
Cities of Wasco County

**Steve Kramer, Sec/Treas**  
Wasco County

**Tonya Brumley**  
Oregon Chambers

**Leana Kinley**  
Cities of Skamania County

**David Sauter**  
Klickitat County

**David Griffith**  
Oregon Ports

**Jan Brending**  
Cities of Klickitat County

**Les Perkins**  
Hood River County

**Robert Kimmes**  
Healthcare

**Mark Zanmiller**  
High Tech

**Joe Dabulskis**  
Sherman County

**Dr. Marta Yera Cronin**  
Higher Education

**Erik Glover**  
Cities of Sherman County

**Eric Proffitt**  
Workforce

**Gordon Zimmerman**  
Cities of Hood River County

**Buck Jones**  
Food and Beverage

## MCEDD Staff

A professional staff provides business assistance, technical assistance and regional coordination for the five-county bi-state area of the Columbia River Gorge

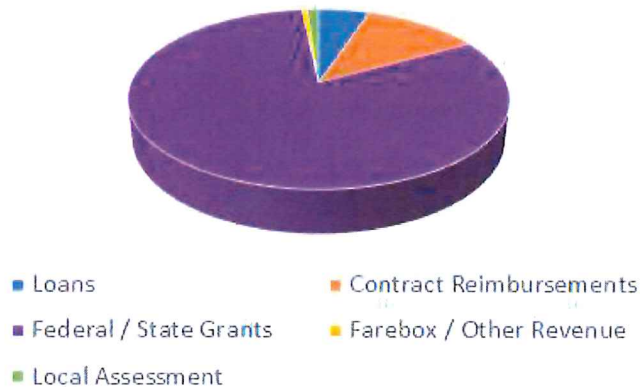
**Jessica Metta**, Executive Director  
**Carrie Pipinich**, Deputy Director of Economic Development  
**Kate Drennan**, Deputy Director of Transportation  
**Dana Woods**, Finance and Operations  
**Israel Ayala Guevara**, Loan Fund Manager  
**Jacque Schei**, Project Manager  
**Kathy Fitzpatrick**, Mobility Manager  
**Marla Harvey**, Energy Coordinator  
**Lauren Hernandez**, Office Administrator

**Ami Beaver**, Assistant Project Manager  
**Jill Brandt**, Administrative Assistant  
**Jane Allen**, RARE Project Coordinator  
**Jesus Mendoza**, Transportation Manager  
**Link Dispatchers:** Rena Bowman, Sherry Leon  
**Link Drivers:** Gerald Benedict, Fred Bergren, Robbyn Deswert, Scott Isaak, Kevin Lohse, Lisa Malcolm, Laura Reed, Nancy Reed, Margaret Rodriguez, Casey Ruiz, Antonio Silva, Shane White Horse, Steve Wilson and Jesse Witkowski

# STATEMENT OF FINANCIAL ACTIVITIES

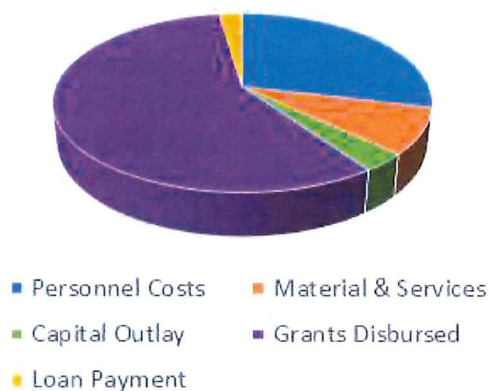
MCEDD's financial picture in fiscal year 2021 reflects a shift as a result of the significant state and federal relief provided for COVID-19, especially for business grants. Operations Revenue derived from Loans (5%), Contract Reimbursements (12%), Federal and State Grants (81%), Local Dues (1%), and Farebox and Other Revenue (1%). Operations Revenue totaled \$5,544,048 in FY21.

FY21 Operations Revenue



MCEDD's Operations Expenditures are in five categories in FY21: Loan Payments (2%), Materials and Services (8%), Capital Outlay (3%), and Personnel Costs (29%). New this fiscal year was the distribution of business grants, which represented 57% of total expenditures. Total Operations Expenditures were \$5,209,393 in FY21.

FY21 Operations Expenditures



# REGIONAL ECONOMIC DEVELOPMENT STRATEGY

## Developing the Regional Strategy

In early 2021, MCEDD began convening monthly meetings with regional partners to develop the next five-year economic development strategy, with a focus on resiliency and equitable outcomes. The Comprehensive Economic Development Strategy (CEDS) is a guide to understanding the regional economy and crafting goals, strategies and actions to create jobs, raise income levels, diversify the economy, and improve the quality of life. A draft of the plan will be presented at the Columbia Gorge Economic Symposium event in November 2021.

*“The strategy develops regional consensus on our highest priorities so we can move forward together as a single region.”*

## Columbia Gorge Economic Symposium

MCEDD hosted the first-ever virtual Columbia Gorge Economic Symposium in November 2020, featuring Anne Kubisch, President of The Ford Family Foundation, as keynote speaker.

The event also included a panel session of industry representatives from WyEast Timber Services, Mid-Columbia Medical Center, pFriem Family Brewers, Mount Adams Fruit, Zepher Inc, and Renewable Northwest to discuss how they have adapted their operations due to COVID-19 and how they remain flexible in an uncertain future.



MCEDD's resiliency work was featured in The Ford Family Foundation's Vitality Publication

## Vision

The region envisions a thriving economy supporting diverse business opportunities that act in harmony with the area's rural qualities, values and natural resources.

## Priority Areas

- Housing
- Financial Capital
- Entrepreneurial Environment
- Workforce
- Infrastructure
- Regulatory Environment

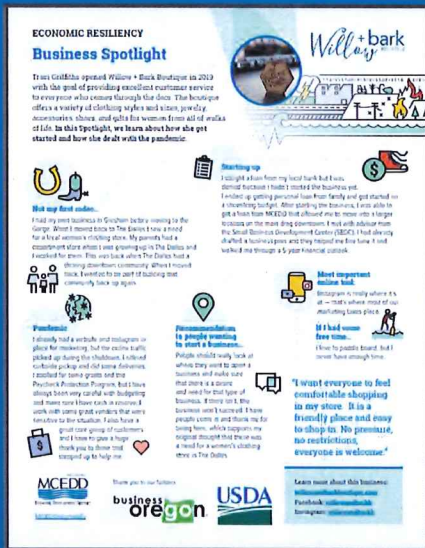
Join us for the next Columbia Gorge Economic Symposium on November 5th, 2021!

Learn more about the CEDS at [www.mcedd.org/strategy/](http://www.mcedd.org/strategy/)

# ECONOMIC RESILIENCY

## Business Resiliency Resources

These products to support business resiliency and others can be found at [www.mcedd.org/ready](http://www.mcedd.org/ready)



### Business Resiliency Support

With support from Business Oregon's Rural Opportunity Initiative program and USDA's Rural Business Development Grant program, MCEDD in partnership with the Columbia Gorge Community College Small Business Development Center (SBDC) and The Next Door, Inc., developed these business resiliency resources:

- **Training:** Five training modules were developed on broadband tools, accessing capital, business preparedness and resiliency. MCEDD and the SBDC hosted 15 training sessions. MCEDD also hosted a lenders roundtable and partnered with The Next Door, Inc. to deliver four training modules in Spanish.
- **Videos:** Working with a videographer, MCEDD developed eight easily-digestible videos on topics discussed during the training sessions with captions in Spanish. MCEDD hopes to translate all visual materials into Spanish in the future.
- **Business Spotlights:** MCEDD interviewed regional business owners to learn about resources they used to start their business, be successful, and prepare for unexpected economic shocks. The resulting profiles highlight the businesses and provide insight for other business owners to learn from.

### COVID-19 Business Grants

MCEDD received CARES Act funding from Business Oregon to implement a small business assistance funding program for Hood River, Wasco, and Sherman Counties and supported implementation of a similar program for the City of The Dalles. MCEDD also supported development and implementation of small business assistance funding programs for Hood River and Wasco Counties using CARES Act funding from the Oregon Department of Administrative Services. In total, MCEDD distributed over \$3 million in grants to small businesses as follows:

	Total Funding	Number of Grants
Hood River County	\$1,406,539	229
Wasco County	\$1,539,447	255
Sherman County	\$40,163	8
City of The Dalles	\$57,348	17



**Needs Assessment**

MCEDD conducted a **COVID-19 economic needs assessment** of 17 interviews with 25 regional stakeholders to understand the impacts from the COVID-19 pandemic, determine local needs and priorities for recovery, and identify opportunities for future collaboration. The assessment was developed in partnership with six economic development districts across Oregon with support from University of Oregon’s Institute for Policy, Research, and Engagement.

**The effort revealed priority areas for recovery including small business support, broadband expansion, attainable housing, accessible childcare, and workforce development.**

# REGIONAL GOVERNMENT SUPPORT

**Broadband**

MCEDD places a core focus on increasing broadband access throughout the region as essential economic infrastructure. Key projects this year included:

- Successful expansion of **Sherman County’s wireless broadband network** through deployment of movable repeater trailers to reach areas lacking access,
- Support for four **project information submissions** to the State of Oregon as they seek to develop future broadband funding opportunities.
- **Conference presentation** at the National Association of Development Organizations sharing how MCEDD has leveraged the CEDS to support broadband expansion.
- Hosted a meeting of the **Gorge Broadband Consortium** to discuss COVID-19 impacts, opportunities and needs around broadband improvements.

**Renewable Energy**

MCEDD coordinates the **Columbia Gorge Bi-State Renewable Energy Zone**, focusing this year on support for the regional priority Goldendale Pumped Storage Hydro project and sharing legislative information.



MCEDD also provides project management assistance to the **Hood River County Energy Council**, which supports development of energy projects that increase economic and physical resilience. Projects included:

- Reports describing opportunities to integrate **energy resilience strategies** into Hood River County’s Natural Hazard Mitigation Plan and its Community Wildfire Protection Plan.
- A summary of the **value of energy resilience** during a 3-hour, 3-day or 2-week grid disturbance for eight diverse businesses, from agriculture and manufacturing to tourism.

## Community Economic Development

MCEDD worked with communities across the region to support economic development projects that enhance the resilience of our economy and communities, including:

- Coordinated the process for redesignation of the **Cascade Locks-Hood River Enterprise Zone**.
- Participated on behalf of Wasco County in the leadership team for the **Brownfield Coalition Assessment Grant** and supported development of a public involvement plan.
- Participated in the City of **Maupin's Housing Needs Analysis** process culminating in development of a housing strategy for consideration by the City Council.
- Worked to identify funding for **infrastructure assessments** or feasibility studies for the Tooley Water District, City of Shaniko, and City of Maupin. Supported the exploration of strategies for the City of Grass Valley and Biggs Service District to support wastewater system development or improvement.
- Supported the City of Maupin with a successful **grant application** for improvements to Kaiser Park.
- Administered **Northern Wasco County PUD's COVID-19 Business Relief Program** to reduce the energy bill burden for businesses in their service territory.
- Administered Sherman County's two **housing grant programs** for development of new rental housing units and rehabilitation of existing housing. Developed two new programs to incentivize housing investment.



Improvements to Kaiser Park in downtown Maupin is the next project in a line towards improving downtown.



Staff assisted the community of Grass Valley (population approx. 160) in Sherman County in exploring the transition from septic-only to a community wastewater treatment system to allow for business growth.

## Project Highlight: Crystal Springs Water District

The Crystal Springs Water District started construction on its South Reservoir project in Fall 2020. The work for the project includes construction of a 900,000-gallon reservoir and an addition of approximately 2,300 feet of waterline to the system. These improvements will provide additional storage for the entire District, fire storage, and improve fire flow for the southern portions of the District. Construction will cost approximately \$3.5 million and is expected to be complete by the end of 2021. MCEDD is supporting this project with grant administration.



### Infrastructure Development

MCEDD places a priority on ensuring adequate infrastructure for business and community success. Our staff provided **technical assistance** to secure funding and move projects toward construction, including support for City of Shaniko and additional funding requests for City of Cascade Locks, City of Hood River, and Biggs Service District.

### Grants Management

MCEDD offers administration of federal grants, including assisting in record keeping, labor standards compliance, and reporting. We provide pooled technical assistance for small communities without the capacity to administer grants with complex state and federal requirements. Projects this year included:

- **Biggs Service District water system:** Labor standards and grant administration support for USDA Rural Development grant and loan.
- **Crystal Springs Water District water project:** labor standards and grant administration support for two Safe Drinking Water Revolving Loan Fund projects, support in requesting an increase in funding to cover cost increases since original application.
- **Cascade Locks wastewater:** New agreement for grant administration and labor standards support for a Clean Water State Revolving Fund project.
- **City of Hood River stormwater line replacement:** Labor standards and grant administration support for a Clean Water State Revolving Fund project, support in securing funding for subsequent phases of the project, and training of city staff on grant administration/ labor standards procedures.

# BUSINESS ASSISTANCE

## MCEDD Loan Client Profile: Pharaoh's Family Farm



Pharaoh's Family Farm is a new business in Stevenson, WA introducing DairyGrow, an organic OMRI certified premium fertilizing compost. Pharaoh's takes a long-term view of the family farm by generating soil fertility through natural cycles.

Pharaoh's Family Farm is starting with a small operation but has plans to grow into a national market and diversify their product line to include products targeted at the backyard gardener. "Our mission is to create a sustainable future and a legacy for the next generation," Pharaoh said.

## MCEDD Lending

Since the inception of our business loan program, MCEDD has made 314 loans to businesses totaling nearly \$19 million. This year, the loan program funded more than \$450,000 in new loans in support of:

- Equipment and working capital for a compost bagging operation.
- Acquisition of a commercial building for an existing business.
- Working capital for a firm engaged with Unmanned Aerial Systems.

## MCEDD Loan Administration Board

Scott Clements, Chair \* Bob Hamlin, Vice Chair \*  
Joe Dabulskis \* Les Perkins \* Rex Johnston \* Steve  
Kramer \* Dillon Borton \* AJ Tarnasky

## Mount Hood Economic Alliance

As a new activity to further support small businesses in the region, MCEDD now administers Mount Hood Economic Alliance (MHEA). MHEA operates a gap financing program in Clackamas, Hood River and Wasco Counties and often partnered with MCEDD or the Oregon Investment Board on business lending. With MCEDD's loan support staff, we were able to easily continue the operation of this fund when prior staff retired.



MHEA approved one new loan this year, supporting a new picture framing business run by Terry Henderson and his dog Mercedes in Hood River.



# Oregon Investment Board

Project funding awarded through the Columbia River Gorge National Scenic Area Oregon Investment Board helps strengthen and diversify the regional economy. Staffing provided by MCEDD included these key FY21 activities:

- A comprehensive update of the **Bi-state Economic Vitality Plan**, which reflects how each state is currently allocating and administering resources in the National Scenic Area and affirms the mission and regional approach of the plan.
- **Lending** to support the expansion of a holistic pet supply business in Hood River (see sidebar).
- A **videography marketing project** to highlight the OIB's work and increase visibility for its impact in the region. A series of five videos showcased a diversity of loan clients and COVID-19 relief lending. The full series is available on the OIB's YouTube Channel.
- **COVID-19 relief** through flexible payment options for existing loan clients, and flexible disaster relief lending.



From a \$4 million allocation and revolved funds, the OIB has approved almost \$10 million total in grants and loans which have:

- Leveraged over \$15.3 million in private funds.
- Leveraged more than \$13.4 million in public funds.
- Directly created or retained approximately 740 jobs.

## Industry Sector Support

MCEDD has targeted development of opportunities in strong regional industry sectors including High Tech. **The Gorge Technology Alliance** contracts with MCEDD for project management assistance. The local tech industry continued strong performance during COVID-19, with the GTA focusing on local connections and networking opportunities via technology platforms. Highlights included:

- The fourth-annual **Gorge Tech Showcase** was held virtually and highlighted five organizations to an audience from around the Gorge and the Portland Metro area.
- The screening of the third episode in the **Chasing Grace** series focused on the role of women in tech leadership was held as a drive-in movie screening. The success of this event also led to a new **Gorge Women in STEM Book Club**.

## OIB

### Members:

Chair Jill Amery,  
Vice-Chair Tammy Miller, Sec./Treas.  
Jorge Barragan,  
Doug Roof, John Kasberger, Craig Bowder

### OIB Loan Client Profile: Dog River Pet Supplies



Dog River Pet Supplies opened its doors in 2019 with the intention to bring raw and natural pet foods, holistic remedies and expert nutrition advice to Hood River pets and their owners. Molly Lewis and Sean Kelly created a welcoming space through a great deal of hard work, and with an additional infusion of capital from the OIB they increased their retail space, expanded their current inventory for dogs and cats and introduced products for wild bird and small animal enthusiasts.

# TRANSPORTATION

## Gorge Translink Alliance

A Vibrant Regional Public Transportation Network



MCEDD focuses on outreach activities to educate residents and visitors about transit services in the Gorge:

- Working with local community organizations to share information
- Tabling at community events
- Leading a two-year, \$300k grant-funded marketing effort for the GORge Pass

**GORge**  
on the **Go!**



[www.GORgePass.com](http://www.GORgePass.com)

### Gorge TransLink Alliance

MCEDD staff manages this alliance of regional transportation providers. This year staff worked to support:

- Development of the **GORge Pass**, an integrated fare system to access all regional fixed route services for a low-cost annual fee.
- Increased **regional connectivity** and services.
- Completion of the **Gorge Regional Transit Strategy Phase I**, a region-wide transit planning initiative. Phase 1 achieved consensus on a regional vision to guide the development of Phase II.
- Continued strong and **equitable COVID-19 response** and recovery services, working closely with state and local organizations to support community efforts.

### The Link Public Transport

MCEDD operates The Link, Wasco County's public transportation service, and continues to find ways to better serve the community through:

- Enhanced **COVID-19 cleaning** and spacing protocols.
- Development of a **second bus route** in The Dalles.
- **New bus stops** at One Community Health and the Pallet Housing Shelter.
- Purchase of **five new ADA-accessible buses** to increase capacity.
- Distribution of **free passes** through the Transit Connect program to support low-income riders.
- Launch of a **Wasco County Transit Development Plan** to review existing routes and services and create a 20 year masterplan for future services.
- Participating in the new **GORge Annual Pass** program.



### The Link in FY21:

- Total Passenger One-Way Trips: 16,643
- Elderly/Disabled One-Way Trips: 8,810
- Revenue Service Hours: 11,393
- Revenue Service Miles: 125,446

# FY21 IN PICTURES



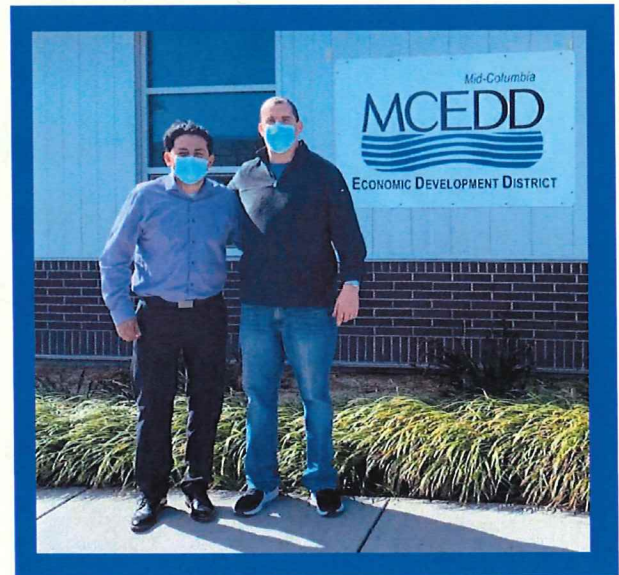
A ribbon cutting ceremony was held at the Hood River Fire Station with representatives from Forth, Columbia Area Transit, the City of Hood River, Hood River County Energy Council, Pacific Power, and MCEDD to celebrate the collaboration that made Hood River's electric car-sharing program possible.



This Gorge Regional Transportation Strategy Word Cloud is a pictorial representation that shows all of the thoughts and ideas that have been incorporated into the vision that is the foundation for Public Transportation's future in the Columbia Gorge bi-state region.



The City of The Dalles, The Dalles Area Chamber, Crestline Construction, Goodwill Industries and MCEDD celebrated The Link's newest bus shelter near Goodwill's store in The Dalles.



Loan Fund Manager Israel Ayala Guevara and Anthony Wang celebrate after closing the loan for Anthony to purchase the building that houses his business in Goldendale.

COMMUNITY SERVICES



802 Chenoweth Loop Road  
The Dalles, Oregon 97058  
[www.mcedd.org](http://www.mcedd.org)

MCEDD is an equal opportunity Employer, Lender and Provider.



*City of Stevenson*  
**Public Works Department**

(509)427-5970

7121 E Loop Road, PO Box 371  
Stevenson, Washington 98648

**TO:** City Council  
**FROM:** Karl Russell, Public Works Director  
**DATE:** Meeting Date October 21<sup>st</sup> 2021  
**SUBJECT:** Council Update

---

Projects in the works are as follows:

- City owned Tree Preservation Plan (Inventory complete, software user class complete, management plan implementation) October 25-27<sup>th</sup> 2021)
- WWTP Upgrades (Equipment Bidding Complete & being evaluated)
- Road Striping (9/17) (Complete)
- Crosswalk Stripe Painting (on-going)
- Tree Trimming
- Culvert/Catch basin repair on Willard Street

Regards,

Karl Russell



# City of Stevenson

Leana Kinley, City Administrator

Phone (509)427-5970  
FAX (509) 427-8202

7121 E Loop Road, PO Box 371  
Stevenson, Washington 98648

To: Stevenson City Council  
From: Leana Kinley, City Administrator  
RE: City Administrator Staff Update  
Meeting Date: October 21, 2021

## **Overview of items staff has been working on over the past month not listed in the project updates:**

First Street Overlook – Staff continues to work with WSDOT regarding the right of way issue. On Thursday, October 7<sup>th</sup> staff was notified the City has 10 years to move to the next phase of the project or the grant funds would need to be repaid. An issue statement was sent to the City's WSDOT Local Programs representative and uploaded to the project website, <https://www.ci.stevenson.wa.us/publicworks/project/first-street-overlook>. This will be escalated as necessary to address the issue in a timely manner.

Homeless Housing – I reached out and had separate discussions with Leslie Naramore from Washington Gorge Action Programs and County Commissioner Bob Hamlin in September. If we were to change the current temporary shelter set-up and increase capacity, the maximum ongoing increased staffing cost for an additional FTE would be \$80k. Ideally the temporary shelter would have 7 self-contained units, pallet housing and space to accommodate short-term camping. I've discussed possible options and will need direction from council on how far to pursue this solution.

## **Action Needed:**

Direction on how to proceed with homeless housing project.

## CHECK REGISTER

City Of Stevenson

Time: 15:26:38 Date: 10/19/2021

09/17/2021 To: 10/21/2021

Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
2538	10/21/2021	Claims	1	EFT	Department of Revenue	7,059.97	
2539	10/21/2021	Claims	1	EFT	Kenneth B Woodrich PC	1,446.00	
2300	09/20/2021	Claims	1	15433	Department of Natural Resources	12,000.00	Disbursement of Funds erroneously deposited for Skamania County Fire District #2 via EFT on 9/7/21.
2348	09/27/2021	Claims	1	15434	Cascade Columbia Distribution	1,688.21	Chemicals for Water Treatment Plant
2349	09/27/2021	Claims	1	15435	Class 5	268.73	October 2021 Monthly Billing; October 2021 Monthly Fax Service
2350	09/27/2021	Claims	1	15436	Consolidated Supply Company	224.07	Water Meter Parts
2351	09/27/2021	Claims	1	15437	DeVaul Publishing	161.02	Legal Ad-Bids for WWTP Equipment; Legal Ad-Ordinance #2021-1174 Extend WWTP Moratorium
2352	09/27/2021	Claims	1	15438	Gorge Networks Inc	95.86	October 2021 WTP Broadband
2353	09/27/2021	Claims	1	15439	Grayling Engineers	3,162.45	Hegewald Well pH Adjustment Phase 1
2354	09/27/2021	Claims	1	15440	H2Oregon	77.92	Drinking water/bottle deposits for WWTP; Water dispenser rental for WWTP
2355	09/27/2021	Claims	1	15441	PUD No 1 of Skamania County	2,119.55	September 2021 Statement
2356	09/27/2021	Claims	1	15442	Anders C Sorestad	348.96	Reimbursement for Vehicle Code Enforcement Training
2357	09/27/2021	Claims	1	15443	State Auditor's Office	1,549.47	2020 Audit
2358	09/27/2021	Claims	1	15444	WEX Bank	149.89	September 2021 Late Fee
2487	10/12/2021	Claims	1	15451	Department of Revenue	2,775.06	Water Treatment Plant Re-Roof Sales Tax
2540	10/21/2021	Claims	1	15452	A&J Select		Printed double sided.
2541	10/21/2021	Claims	1	15453	Aramark Uniform Services		Check printed double sided.
2542	10/21/2021	Claims	1	15454	Avista Utilities		Check printed double sided.
2543	10/21/2021	Claims	1	15455	BSK Associates		Check printed double sided.
2544	10/21/2021	Claims	1	15456	CenturyLink		Check printed double sided.
2545	10/21/2021	Claims	1	15457	Centurylink Comm Inc		Check printed double sided.
2546	10/21/2021	Claims	1	15458	City of Stevenson		Check printed double sided.
2547	10/21/2021	Claims	1	15459	Class 5		Check printed double sided.
2548	10/21/2021	Claims	1	15460	Coburn Electric Inc		Check printed double sided.
2549	10/21/2021	Claims	1	15461	Columbia Gorge Interpretive Center		Check printed double sided.
2550	10/21/2021	Claims	1	15462	Columbia Hardware Inc		Check printed double sided.
2551	10/21/2021	Claims	1	15463	Columbia River Disposal	200.08	
2552	10/21/2021	Claims	1	15464	Columbia Tree Service	3,769.50	
2553	10/21/2021	Claims	1	15465	Day Wireless Systems Day Management Corporation	3,128.69	
2554	10/21/2021	Claims	1	15466	DeVaul Publishing	478.95	
2555	10/21/2021	Claims	1	15467	Grayling Engineers	1,232.40	
2556	10/21/2021	Claims	1	15468	Gregory Scott Cheney	270.00	
2557	10/21/2021	Claims	1	15469	H2Oregon	47.92	
2558	10/21/2021	Claims	1	15470	Maul Foster Alongi	840.00	
2559	10/21/2021	Claims	1	15471	NAPA Auto Parts	121.71	
2560	10/21/2021	Claims	1	15472	Northern Safety Company Inc	203.25	
2561	10/21/2021	Claims	1	15473	Office of Minority & Women's Business	100.00	
2562	10/21/2021	Claims	1	15474	Office of State Treasurer - Cash Mgmt Di	606.92	
2563	10/21/2021	Claims	1	15475	One Call Concepts Inc	13.91	
2564	10/21/2021	Claims	1	15476	PUD No 1 of Skamania County	4,317.90	
2565	10/21/2021	Claims	1	15477	Pacific Premier Bank	18,557.84	

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2566	10/21/2021	Claims	1	15478	Petty Cash	193.00	
2567	10/21/2021	Claims	1	15479	QCL Inc	484.00	
2568	10/21/2021	Claims	1	15480	RADCOMP Technologies	1,411.54	
2569	10/21/2021	Claims	1	15481	Ricoh USA Inc	83.62	
2570	10/21/2021	Claims	1	15482	Sea-Western Inc	2,465.74	
2571	10/21/2021	Claims	1	15483	Skamania County Chamber of Commerce	15,345.76	
2572	10/21/2021	Claims	1	15484	Skamania County Community Events & Recre	7,330.00	
2573	10/21/2021	Claims	1	15485	Skamania County Probation	630.00	
2574	10/21/2021	Claims	1	15486	Skamania County Prosecutor	1,333.00	
2575	10/21/2021	Claims	1	15487	Skamania County Sheriff	2,831.16	
2576	10/21/2021	Claims	1	15488	Skamania County Treasurer	16,486.61	
2577	10/21/2021	Claims	1	15489	Solutions Yes LLC	38.24	
2578	10/21/2021	Claims	1	15490	State Auditor's Office	1,979.25	
2579	10/21/2021	Claims	1	15491	Stevenson-Carson School District	20,000.00	
2580	10/21/2021	Claims	1	15492	Tanninen Repair Service LLC	3,344.95	
2581	10/21/2021	Claims	1	15493	The F.A. Bartlett Tree Expert Co	3,900.00	
2582	10/21/2021	Claims	1	15494	Tribeca Transport LLC	5,885.68	
2583	10/21/2021	Claims	1	15495	US Bank Safekeeping	30.00	
2584	10/21/2021	Claims	1	15496	US Bank	6,714.11	
2585	10/21/2021	Claims	1	15497	Verizon Wireless	102.27	
2586	10/21/2021	Claims	1	15498	WEX Bank	1,782.58	
2587	10/21/2021	Claims	1	15499	Wallis Engineering PLLC	16,587.21	
2588	10/21/2021	Claims	1	15500	Waste Connections Vancouver District 2	28.50	
2589	10/21/2021	Claims	1	15501	Wave Broadband	224.95	
2591	10/21/2021	Claims	1	15502	A&J Select	46.44	September 2021 Statement
2592	10/21/2021	Claims	1	15503	Aramark Uniform Services	130.65	September 2021 Statement
2593	10/21/2021	Claims	1	15504	Avista Utilities	114.15	October 2021 Statement
2594	10/21/2021	Claims	1	15505	BSK Associates	1,711.00	September 2021 Waste Water Sampling; September 2021 Water Sampling
2595	10/21/2021	Claims	1	15506	CenturyLink	193.68	October 2021 Firehall Phone Services; October 2021 WWTP Phone Service; Oct 2021 Kanaka Creek Transfer Station Phone
2596	10/21/2021	Claims	1	15507	Centurylink Comm Inc	47.55	September 2021 Long Distance Charges
2597	10/21/2021	Claims	1	15508	City of Stevenson	2,909.18	Firehall-September 2021 Statement; Drinking Fountain-September 2021 Statement; East End Irrigation-September 2021 Statement; Grange Hall Irrigation-September 2021 Statement; Rock Creek Irrigation-Sept
2598	10/21/2021	Claims	1	15509	Class 5	286.49	September 2021 Fax Service; November 2021 Fax Service; November 2021 Monthly Phone Service
2599	10/21/2021	Claims	1	15510	Coburn Electric Inc	237.00	Repair Lift Pump Starter
2600	10/21/2021	Claims	1	15511	Columbia Gorge Interpretive Center	27,541.15	2021 Hotel/Motel Tax Contract
2601	10/21/2021	Claims	1	15512	Columbia Hardware Inc	297.94	September 2021 Statement
						74,250.16	001 General Expense Fund
						10,584.71	100 Street Fund
						50,946.45	103 Tourism Promo & Develop Fund



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			400		Water/Sewer Fund	51,125.55	
			410		Wastewater System Upgrades	16,875.44	
			500		Equipment Service Fund	5,342.32	
			630		Stevenson Municipal Court	619.00	
						<u>209,743.63</u>	Claims: 209,743.63
					* Transaction Has Mixed Revenue And Expense Accounts	209,743.63	

CERTIFICATION: I, the undersigned do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Stevenson, and that I am authorized to authenticate and certify to said claim.

Clerk Treasurer: \_\_\_\_\_ Date: \_\_\_\_\_

Claims Vouchers Reviewed By:

Signed: \_\_\_\_\_

Signed: \_\_\_\_\_

Signed: \_\_\_\_\_

Auditing Committee (Councilmembers or Mayor)